



CITY OF LOS ANGELES

GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL GENERAL MEETING AGENDA

Thursday January 2, 2014, Time: 6:30 pm – 8:30 pm

Granada Hills Charter H.S. Rawley Hall 10535 Zelzah, Granada Hills CA
91344

BOARD OF DIRECTORS

President: Dave Beauvais (Community Org.)	Bob Hudson (Faith Based)
Vice President: Brad Smith (Member-at-Large)	Suraj Khurana (Students)
Secretary: Anthony Matthews (Member-at-Large, Factual Basis)	Sally Kolstad (Education)
Treasurer: Brandon Schindelhiem (Member-at-Large)	Joel M. Lyle (Member-at-Large)
Jerry Askew (Business)	Deron Lopez (Youth Organizations)
Bonnie M. Bursk (Commercial Prop. Owners)	Bob Luszczak (Member-at-Large)
Krisna Crawford-Velesco (Member-at-Large)	Eric Mansker (Homeowners)
Arthur A. Daush (Seniors)	Ross Turmell (Member-at-Large)
Jett Dunlap (Member-at-Large)	Daniel Wall (Member-at-Large)
Gina Greschner (Renters)	Cindy Wu Freedman (Member-at-Large)
	Debbie Wubben (Recreation/Cultural Arts)
	Michael J. Kabo (Parliamentarian)

The public is requested to fill out a "**Speaker Card**" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at: **1)** Granada Hills Chamber of Commerce, 17723 Chatsworth St. Granada Hills, CA 91344; **2)** Balboa/San Fernando Mission Shopping Center, Postal Plus: 11024 Balboa Blvd., Granada Hills, CA 91344; **3)** Granada Hills Recreation Center, 16730 Chatsworth St. Granada Hills, CA 91344 **4)** Granada Pavilion, 11128 Balboa Blvd. Granada Hills, CA 91344; **5)** Granada Hills Library, 16730 Chatsworth Street, Granada Hills, CA 91344; **6)** GHSNC Website: www.ghsnc.org and address: 11024 Balboa Blvd., Box 767; Granada Hills, CA 91344 In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the committee members in advance of a meeting may be viewed at our website by clicking the following link: www.ghsnc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Anthony Matthews at amatthews@ghsnc.org. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator, Melvin Canas at (213) 978-1551 or e-mail to Melvin.Canas@lacity.org. Meetings may be recorded.

All agenda items are subject to discussion and possible board action.

I. Call to order and the pledge of allegiance (Dave Beauvais)

II. Roll Call (Anthony Matthews)

III. Approval of Minutes from the December 5, 2013 General meetings (Anthony Matthews)

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IV. Public Comment: Community and Public Comment on non-agenda items. The public is asked to present concerns to the board on any issues that they face in our community. Please note that due to restrictions imposed on the board under State law, the Board will not be able to address or discuss any matters brought to its attention during public comment. However, the issues that are raised may be agendaized for discussion at a future board meeting.

V. Community Speakers:

- (1) Council District 12 – Tania Oronoz
- (2) Senior Lead Officer- Dario Del Core

VI. Officer's Reports

VII. Board Issues & Updates:

1. Review and approval of U.S. Bank purchasing card transactions, bank statement, November monthly expenditures and budget report including potential reallocations and unencumberances to existing budget (Brandon Schindelheim).
2. Report on election procedures; candidate filing period (December 16, 2013 to January 15, 2014), Candidate Recruitment event at the Valley Relic Museum (January 8, 2014), March 1st, 2013 election day at Granada Hills Recreation Center; discussion and possible Board action to approve election funds not to exceed \$800 to advertise the election on local bus benches with Martin Advertising (Dave Beauvais).
3. Discussion and possible Board action regarding Neighborhood Council Working Group recommendations (see attachment, Brad Smith).
4. Discussion and possible Board action to approve the use of the Granada Hills South Neighborhood Council logo by the Valley Academy of Arts and Sciences Robotics Team (Brandon Schindelhiem).
5. Report of Grievance Panel regarding William Kuzmin's grievances. Discussion and possible Board action regarding recommendations from the Grievance Panel, which may include referral to the By-Laws and Rules Committee, other Committees as applicable, or other actions the Board deems appropriate (Anthony Matthews).

VIII. Committee Reports

Planning and Land Use Committee (Jerry Askew)

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ZA-2013-3514-CUB

10324 Balboa - Addition of On-Site Alcohol To New Restaurant Under Construction (Chipotle) Motion from committee to support the application.

ZA-2013-3494-CU-ZV-ZAA

17501 Devonshire - An Existing Synagogue, Reduction of Required Parking, and a Reduced Rear Yard Setback.

Motion from committee to file the following with City Planning:

1. Request that the applicant contact the NC to discuss the project
2. Postpone any hearing pending an opportunity to meet with the applicant and adopt a position on the project
3. Oppose project until such time as the applicant presents details of the project to the NC.

Update: The applicant has made contact and wishes to present at our Jan 29 PLUM meeting.

IX. Board Member comments, announcements and agenda items for next general meeting and committee meetings.

May include Board member comment regarding their own activities or brief announcements, request by the Board for clarification or information from the Department of Neighborhood Empowerment or the City Attorney on an issue facing the board or request for items to be listed on a future agenda.

X. Adjournment.

MOTION (I)

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Neighborhood Council Working Group Motions

“A new Neighborhood Council may be created from within the boundaries of an existing Neighborhood Council by the following process:

- a. The subdividing group shall undertake the process for Neighborhood Council formation as already described for new councils.
- b. The Department of Neighborhood Empowerment shall set an election to take up the question within 90 days of verifying all paperwork is complete.
- c. A majority of the votes cast by stakeholders of the entire original Neighborhood Council shall be required to complete the separation and create a new council.
- d. If an area leaves a Neighborhood Council, the original council should simply be required to adjust its boundaries and board structure and not recertify.
- e. If an area moves between two existing Neighborhood Councils, neither should be required to recertify.”

MOTION (II)

“The grievance procedure and the complaint process be merged into one system; that the Department of Neighborhood Empowerment (Department) establish a single set of procedures with a regional grievance panel empowered to render a final decision on a grievance without further right of appeal, which shall be based on the grievance policy recommendations already made by the Department as reflected in its report dated November 22, 2011, and contained in Council File Number 11-1018.”

MOTION (III)

“The Department of Neighborhood Empowerment look at establishing rules and guidelines for Board selections so that they are more uniform and more open to the public.”

*(**see note at end of document)*

****Note:** According to the City Charter, Neighborhood Councils can conduct either an “election or selection” of their governing boards. The majority of Neighborhood Councils conduct elections, while some conduct selections through open town hall-style meetings.

MOTION (IV)

- a. “Reaffirm support for the authority having been returned to the Department of Neighborhood Empowerment to conduct Neighborhood Council board elections and to partner with the City Clerk for back office administrative services.
- b. All Neighborhood Councils need to participate in elections or selections at least every two year cycle.
- c. Existing Neighborhood Council boards are encouraged to partner with other Neighborhood Councils and with the Department of Neighborhood Empowerment for candidate recruitment and election outreach.
- d. The City of Los Angeles should not require Neighborhood Councils to impose term limits. It should be left to each Neighborhood Council's discretion.
- e. There shall be participatory involvement of Neighborhood Councils in reviewing election policies and procedures prior to Neighborhood Council elections.”

MOTION (V)

- a. “Reaffirm support for the Brown Act for Neighborhood Councils and its single accessible 24 hour posting requirement, and reaffirm current board policies regarding electronic mail and website posting, with only one physical posting site as opposed to many. The email requirement shall specify that agendas be sent to “NCsupport” with the intent that the Department will post them to the city’s agenda system.
- b. Neighborhood Councils that do not have a website must post in at least five (5) physical locations.”

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MOTION (VI)

“Neighborhood Councils should have a greater role in the formulation of rules and regulations as promulgated by the Department and shall continue to have an advisory role in the appointment of the Department General Manager and the members of the Board of Neighborhood Commissioners.”

MOTION (VII)

Duties of the Department in Sec 22.801(j) currently states that “[The Department shall] with the assistance of the Information Technology Agency, create and maintain an internal and external information and communication network, including a Citywide database of neighborhood organizations and similar information, that would be available for public use;”

Proposed motion to adopt the recommendations of the NC Plan Review Committees that Sec 22.801(j) of the Administrative Code be amended as follows:

“with the assistance of the Information Technology Agency, create and maintain an internal and external information and communication network that would be available for public use to:

- a. Provide organized access to all current rules, regulations, and election/selection/voting and any other procedures adopted by the Department of Neighborhood Empowerment.
- b. Provide organized access to all historic rules, regulations, and election/selection/voting and any other procedures adopted by the Department of Neighborhood Empowerment that are no longer in force.
- c. Provide organized access to all current legal opinions by the City Attorney on matters relating to the Department of Neighborhood Empowerment, Board of Neighborhood Commissioners, Department rules or regulations, and Department procedures for elections/selections/voting and any other matter.
- d. Provide organized access to all historic legal opinions by the City Attorney on matters relating to the Department of Neighborhood Empowerment, Board of Neighborhood Commissioners, department rules or regulations, and department procedures for elections/selections/voting and any other matter that are no longer in force.
- e. Provide a Citywide database of existing neighborhood organizations and similar information, sortable by areas and individual Neighborhood Councils.”

MOTION (VIII)

“The Board of Neighborhood Commissioners be given more power to enforce its policies.”

(**see note at end of document)

***Note: Regarding Item 9, as the policy making body for neighborhood councils the Board of Neighborhood Commissioners is asking for your thoughts and your advice on what authority they might request in order to be able to enforce the policies they adopt.

MOTION (IX)

“As part of exhaustive efforts the Department shall be able to recommend to the Board of Neighborhood Commissioners that the board of a neighborhood council be removed prior to having to recommend involuntary decertification.”

(****see note at end of document)

(*****see note at end of document)

****Note: Item 10 was not brought before the Commission at its June 27th meeting, but will be introduced at a subsequent meeting. In the meantime, you are requested to also weigh in on the issue as it is one of the recommendations from the NC Plan Review Committees.

*****Note: Currently, if all exhaustive efforts have been unsuccessful in helping a Neighborhood Council that is struggling to function, the final recourse for the Department is to recommend to the Board of Neighborhood Commissioners that the Neighborhood Council be decertified. If a decertification occurs, the neighborhood will cease to have a Neighborhood Council until a new certification process has occurred, which can entail multiple months or years. This recommendation by the NC Plan Review Committees seeks to provide an alternate tool for the Department and Board short of decertifying the Neighborhood Council.

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