



**CITY OF LOS ANGELES**  
**GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL**  
**GENERAL MEETING AGENDA**

**Thursday July 3, 2014, Time: 6:30 pm – 8:30 pm**

**Granada Hills H.S. Rawley Hall 10535 Zelzah, Granada Hills CA 91344**

**BOARD OF DIRECTORS**

<b>President:</b> Brad Smith (Member-at-Large)	Varun Khurana (Students)
<b>Vice President:</b> Jerry Askew (Business)	Sally Kolstad (Education)
<b>Secretary:</b> Anthony Matthews (Parks & Arts)	Deron Lopez (Youth Organizations)
<b>Treasurer:</b> Brandon Schindelheim (MaL)	Eric Mansker (Homeowners)
Michael Benedetto (MaL)	Jim Summers (MaL)
Jeffrey Bohrer (MaL)	Rene R Trinidad (MaL)
Bonnie M. Bursk (Commercial Prop. Owners)	Ross Turmell (MaL)
Krisna Crawford-Velasco (MaL)	Cindy Wu Freedman (MaL-CI)
Arthur A. Daush (Seniors)	Michael J. Kabo ( <b>Parliamentarian</b> )
Jett Dunlap (MaL)	Community Organizations: Pending
Gina Greschner (Renters)	Faith-Based: Pending

The public is requested to fill out a **“Speaker Card”** to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at: **1)** Granada Hills Chamber of Commerce, 17723 Chatsworth St. Granada Hills, CA 91344; **2)** Balboa/San Fernando Mission Shopping Center, Postal Plus: 11024 Balboa Blvd., Granada Hills, CA 91344; **3)** Granada Hills Recreation Center, 16730 Chatsworth St. Granada Hills, CA 91344 **4)** Granada Pavilion, 11128 Balboa Blvd. Granada Hills, CA 91344; **5)** Granada Hills Library, 16730 Chatsworth Street, Granada Hills, CA 91344; **6)** GHSNC Website: [www.ghsnc.org](http://www.ghsnc.org) and address: 11024 Balboa Blvd., Box 767; Granada Hills, CA 91344. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the committee members in advance of a meeting may be viewed at our website by clicking the following link: [www.ghsnc.org](http://www.ghsnc.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Anthony Matthews at [amatthews@ghsnc.org](mailto:amatthews@ghsnc.org). As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council c/o the president, via e-mail to [board@ghsnc.org](mailto:board@ghsnc.org) or Richard Ray, Los Angeles Department on Disability, ADA Coordinator, at [Richard.Ray@lacity.org](mailto:Richard.Ray@lacity.org) or (213) 202-2753. Meetings may be recorded.

**All agenda items are subject to discussion and possible board action.**

**I. Call to order and the pledge of allegiance** (Askew)

**II. Roll Call** (Matthews)

**III. Approval of Minutes from the June 5, 2014 regular meeting** (Matthews)

**IV. Public Comment:** Community and Public Comment on non-agenda items. The Public may present concerns to the Board on any issue of interest in the Community. The Board will not be able to discuss or take action on any matters brought up during public comment. However, issues raised during public comment may be agendized for discussion at a future board meeting.

**MAILING ADDRESS:** GHSNC; 11024 Balboa Blvd., Box 767; Granada Hills, CA 91344

**WEBSITE** [www.ghsnc.org](http://www.ghsnc.org) **E-mail:** [board@ghsnc.org](mailto:board@ghsnc.org)

## **V. Community Speakers:**

- (1) Council District 12 – Tania Oronez
- (2) LAPD Senior Lead Officer- Dario Del Core

## **VI. Board Issues & Updates:**

### **1. Oath of office and/or appointment and confirmation of new board members/assignments**

At Large: Jeff Bohrer  
Community Organizations: Pending  
Faith-Based: Pending

**2. Review and approval of:** Monthly Expenditure Report (MER), including Purchase Card bank statement for the month of June; may include potential reallocations/un-encumbrances to existing budget. See attached Budget Report and Monthly Expenditure Report, both as of June 30, 2014. (Schindelheim).

## **VII. Officer's Reports – for consideration/response/ratification by the board**

- 1. President:**
- 2. Vice President:**
- 3. Treasurer: See attached:**
  - a) Granada Hills South Neighborhood Council Budget Report FY 2014 - as of June 30, 2014
  - b) Monthly Expenditure Report for: June 30, 2014
- 4. Secretary:**

## **VIII. Committee Reports**

### **1. Beautification (Bursk)**

a) Report from the Beautification Committee. There will not be any Board action on this item.

### **2. Budget (Schindelheim)**

a) Report from the Budget Committee. There will not be any Board action on this item.

### **3. Bylaws and Rules (Mansker)**

a) Report from the Bylaws and Rules Committee and possible Board action on recommendations from Bylaws committee regarding revisions of the bylaws, to include:

1) Article VII (B) of the Bylaws establishes a Membership Committee which maintains membership records. (<http://ghsnc.org/wp-content/uploads/2013/08/GHSNC-Bylaws-090712.pdf>.) Motion was unanimous to amendment to the bylaws to strike "Membership Committees and all reference to membership from Bylaws and Rules."

2) Motion was unanimous to approve an application to amend the GHSNC Bylaws boundaries to incorporate the area bounded by South: Lassen Avenue, North: Devonshire street, East: 405 freeways, East: Balboa Blvd. (See Council file 13-0460.) See Article III of the Bylaws for the boundaries: <http://ghsnc.org/wp-content/uploads/2013/08/GHSNC-Bylaws-090712.pdf>

3) The Board of Neighborhood Commissioners (BONC) allows Neighborhood Council change from the 5-7 physical posting sites if the Neighborhood Council agrees to post at one physical site and on its website. (See: <http://empowerla.org/wpcontent/uploads/2012/03/Neighborhood-Councils-Agenda-Posting-Requirements-Policy-2014-01Adopted-05-06-14.pdf>) Motion was unanimous to post at one physical location, namely the Granada Hills Chamber of Commerce, 17723 Chatsworth St. Granada Hills, CA 91344 and post notices of meetings on its website and with the Department of Neighborhood Empowerment pursuant to the BONC policy.

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4) Article VII(1)(A) of the bylaws establishes a Community Outreach Committee that reports to the board on a monthly basis. (See: <http://empowerla.org/wp-content/uploads/2012/09/GranadaHillsSouthNC-Bylaws.pdf>.) Motion was unanimous to revise Article VII(1)(A) regarding the Community Outreach Committee to change the monthly reporting requirement to a regular basis (See: line five shall report to the board monthly...Strike all references to monthly in the paragraph. Sentence should read, "shall report to board on a regular basis on it outreach efforts.")

**D. Education (Kolstad)**

1) Report from the Education Committee. There will not be any Board action on this item.

**E. Outreach (Summers)**

1) Report regarding the GHSNC summer movie night status and schedule. Possible Labor Day event; interest from Chamber, service organizations, Granada Hills High and Valley Academy regarding participation.

**F. Planning and Land Use (Askew) -** On each of the reports listed below, to the City of Los Angeles.

1) Motion to support the AGF ordinance as drafted by the City Attorney (dated June 5, 2014 - R14-0267) which includes provisions for a) notification to property owners within 250', affected neighborhood councils, HOAs and Residents Groups and b) requires design elements to minimize aesthetic impact of the facility. See:

<http://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=14-0267>

**G. Public Safety and Emergency Preparedness (Turmell) -** Possible board action regarding the committee's recommendations, to include:

1) Action by the Committee to recommend potential requests for in-pavement lights to be added to the pedestrian activated crosswalk at the intersection of Chatsworth Street and Yarmouth Avenue in Granada Hills.

2) Review and discussion of our committee web page found on the internet at:

<http://ghsnc.org/committees/public-safety-and-emergency-preparedness/>

.Discussion and possible action recommending a mission statement to be placed on the webpage.

**IX. Board Member comments, announcements and agenda items for next general meeting and committee meetings.**

**X. Adjournment.**

GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL BUDGET REPORT FY 2014 - AS OF JUNE 30, 2014

% of Year Remaining (not May/June) -->

0.00%

Allocation \$37,000.00 (Rollover Allocation: \$0.00)

	Original Total	Re-Allocations	Annual Total	Actual	Encumbered	Remaining	% Remain
<b>100 Operations</b>							
Outreach Committee Budget	\$ 1,000.00	\$ (361.92)	\$ 638.08	\$ 638.08	-	\$ -	0.0%
Rent for Meetings	600.00	44.00	644.00	644.00	-	\$ -	0.0%
Meeting Expenses	500.00	97.61	597.61	597.61	-	\$ -	0.0%
Office Supplies	-	-	-	-	-	\$ -	0.0%
Office Equipment	-	-	-	-	-	\$ -	0.0%
<b>Sub Totals</b>	<b>\$ 2,100.00</b>	<b>\$ (220.31)</b>	<b>\$ 1,879.69</b>	<b>\$ 1,879.69</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
<b>200 Outreach</b>							
Elections	\$ 4,000.00	\$ (3,170.21)	\$ 829.79	\$ 829.79	\$ -	\$ -	0.0%
Newsletter	4,000.00	650.00	4,650.00	4,650.00	-	\$ -	0.0%
Web Site/ Virtual Office	2,500.00	-	2,500.00	2,490.29	-	\$ 9.71	0.4%
General Outreach	6,000.00	1,415.64	7,415.64	6,928.40		\$ (797.76)	-10.8%
					<div style="background-color: yellow; border: 1px solid black; padding: 2px;">                     ≤\$ 500.00 Business Cards (LA City)                      ≤\$ 285.00 Banner Permit Fee (Amgraph reimb)                      ≤\$ 500.00 CERT Class                 </div>		
<b>Sub Totals</b>	<b>\$ 16,500.00</b>	<b>\$ (1,104.57)</b>	<b>\$ 15,395.43</b>	<b>\$ 14,898.48</b>	<b>\$ 1,285.00</b>	<b>\$ (788.05)</b>	<b>-5.1%</b>
<b>300 Community Improvement</b>							
Park Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Community Improvement (NPG)	18,400.00	1,324.88	19,724.88	19,724.88	-	\$ -	0.0%
<b>Sub Totals</b>	<b>\$ 18,400.00</b>	<b>\$ 1,324.88</b>	<b>\$ 19,724.88</b>	<b>\$ 19,724.88</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
<b>GRAND TOTAL</b>	<b>\$ 37,000.00</b>	<b>\$ -</b>	<b>\$ 37,000.00</b>	<b>\$ 36,503.05</b>	<b>\$ 1,285.00</b>	<b>\$ (788.05)</b>	<b>-2.1%</b>
Allocation Remaining after Actual Expenses:				\$ 496.95			
Allocation Remaining after Actual Expenses and Encumbrances:				\$ (788.05)			
Total Spent with Encumbrances:				\$ 37,788.05			

Changes from 5/31/14

Outreach: Web Site/ Virtual Office: Spent \$5.99 (credit card) to GoDaddy.com (website domain June 2014)

General Outreach: Encumbered ≤\$285.00 for LA City Permit Fee for Banners (Amgraph vendor to get paid)  
 Spent (credit card) \$132.88 to Jersey Mike's for June General Board Meeting (food)  
 Paid \$195.36 (auto-deduct) Partners in Diversity (David Levine meeting minutes writer)

Operations: Outreach Committee Budget: Paid (unencumbered) (DW) \$500.00 for Sulka & Co (Citrus Sunday)

Cmnty. Imprv.: Paid (unencumbered) (DW) \$800.00 NPG for GHCHS (Eagle Scout Project)

Department of Neighborhood Empowerment  
 Monthly Expenditure Report for: June 30, 2014  
 NC Name: GHSNC



Budget Fiscal Year: 2014

(Must be submitted to the Department within 10 days of Board Approval)

EXPENDITURES BY LINE ITEM (Item/Service Des.)	BUDGET CATEGORY	VENDOR	OUT OF STATE VENDOR	INVOICE NUMBER	1099 Reportable	Total
<b>A. 1. Monthly Expenditures</b>						
Website domain (6/14)	WEB	GoDaddy.com		699743700		\$5.99
Website main. (5/14-6/13/14) (auto-deduct)	WEB	Aaron DeVandry		GHSNC25		\$200.00
Eagle Scout Project NPG DW	CIP	GHCHS		N/A		\$800.00
Meeting Minutes Writer (Devid Levine) (6/14) (auto-deduct)	EVE	Partners in Diversity		18783		\$195.36
Citrus Sunday Flyers DW	EVE	Sulka & Co		70611		\$500.00
Food for Meeting (6/14)	EVE	Jersey Mike's		N/A		\$132.88
Food for Meeting (5/14) Board Member Reimb. DW	EVE	Jerry Askew		N/A		\$50.00
<b>A SUBTOTAL: Expenditures by Line Item</b>						<b>\$1,884.23</b>
<b>B CUMULATIVE EXPENDITURES FROM PRIOR MONTHS</b>						<b>\$34,618.82</b>
<b>OUTSTANDING COMMITMENTS</b>						
<b>C. 1. Outstanding Checks</b>						
<b>C. 2. Outstanding Demand Warrants</b>						
<b>C. 3. Rent/Lease</b>						
<b>C. 4. Contractual Services</b>						
<b>C. 5. Large Purchases</b>						
<b>C. 6. Neighborhood Purpose Grants in process</b>						
<b>C. 7. Temporary Staffing Services</b>						
<b>C. 8. Storage</b>						
<b>C. 9. Other</b> (GHSNC Business Cards \$500; CERT Class \$500; Amgraph Banner Permit fee \$285)						\$1,285.00
<b>C SUBTOTAL: Outstanding Commitments</b>						<b>\$1,285.00</b>
<b>D Total Expenditures &amp; Commitments (D = A + B +C)</b>						<b>\$37,788.05</b>
<b>E Total Adjustments by Department (9. Other are carried over as FY15 encumbrances)</b>						<b>-\$1,285.00</b>
<b>F Approved Budget 2013-2014</b>						<b>\$37,000.00</b>
<b>G Balance of Budget (G = F minus D)</b>						<b>\$496.95</b>

CASH Status Analysis						
Category Identifier	Budget Category	Budget (A)	Cash Deposited to Date (B)	Uncommitted Balance	Cash Spent to date (D)	Cash In-Bank Remaining Balance
100	Operations			\$0.00		\$0.00
200	Outreach			\$0.00		\$0.00
300	Community Improvement			\$0.00		\$0.00
400	NPG			\$0.00		\$0.00
500	Elections			\$0.00		\$0.00
	<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

NEIGHBORHOOD COUNCIL CERTIFICATION			
<p>We, <u>BRANDON SCHINDELHEIM</u> (Treasurer Name) and <u>BRAD SMITH</u> (Signer Name), declare that we are the Treasurer and Signer, respectively of the <u>GRANADA HILLS SOUTH</u> Neighborhood Council (NC) and that on <u>7/03/14</u> (date adopted), a Brown Act noticed public meeting was held by the <u>GRANADA HILLS SOUTH</u> NC with a quorum of <u>  </u> (number) board members present and that by a vote of <u>  </u> (number) yes, <u>  </u> (number) no, and <u>  </u> (number) abstentions the <u>GRANADA HILLS SOUTH</u> NC adopted the Monthly Expenditure Report for the month of <u>JUNE</u> (month), <u>2014</u> (year).</p>			
Treasurer Signature		Signer's Signature	
Print Name	BRANDON SCHINDELHEIM	Print Name	BRAD SMITH
Date	7/3/2014	Date	7/3/2014
NC Additional Comments			