



## CITY OF LOS ANGELES

### GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL GENERAL MEETING AGENDA

Thursday February 5, 2015, Time: 6:30 pm – 8:30 pm

Granada Hills H.S. Rawley Hall 10535 Zelzah, Granada Hills CA 91344

#### BOARD OF DIRECTORS

<b>President:</b> Brad Smith (Member-at-Large)	Varun Khurana (Students)
<b>Vice President:</b> Jerry Askew (Business)	Sally Kolstad (Education)
<b>Secretary:</b> Anthony Matthews (Parks & Arts)	Deron Lopez (Youth Organizations)
<b>Treasurer:</b> Brandon Schindelheim (MaL)	Eric Mansker (Homeowners)
Michael Benedetto (MaL)	Jim Summers (MaL)
Jeffrey Bohrer (MaL)	Rene R Trinidad (MaL)
Bonnie M. Bursk (Commercial Prop. Owners)	Ross Turmell (MaL)
Krisna Crawford-Velasco (MaL)	Cindy Wu Freedman (MaL-CI)
Arthur A. Daush (Seniors)	Michael J. Kabo ( <b>Parliamentarian</b> )
Jett Dunlap (MaL)	Community Organizations: Pending
Gina Greschner (Renters)	Faith-Based: Pending

The public is requested to fill out a **“Speaker Card”** to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at: **1)** Granada Hills Chamber of Commerce, 17723 Chatsworth St. Granada Hills, CA 91344; and **2)** GHSNC Website: [www.ghsnc.org](http://www.ghsnc.org) and address: 11024 Balboa Blvd., Box 767; Granada Hills, CA 91344. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the committee members in advance of a meeting may be viewed at our website by clicking the following link: [www.ghsnc.org](http://www.ghsnc.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Anthony Matthews at [amatthews@ghsnc.org](mailto:amatthews@ghsnc.org). As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council c/o the president, via e-mail to [board@ghsnc.org](mailto:board@ghsnc.org) or Richard Ray, Los Angeles Department on Disability, ADA Coordinator, at [Richard.Ray@lacity.org](mailto:Richard.Ray@lacity.org) or (213) 202-2753. Meetings may be recorded.

**Note that** any stakeholder comments must be made during the appropriate public comment period, and either during an individual’s allotted time or if an individual stakeholder has been invited to speak by a board member. Audience members may not approach the board during a meeting except to hand out materials during the allotted speaking time, and then only with the permission of the presiding officer. If a stakeholder has any requests that cannot be addressed during the allotted speaking time, the items may be e-mailed to the board or to our Secretary. **Note that Government Code section 54957.9 provides:**  
*In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the legislative body conducting the meeting may order the meeting room cleared and continue in session. Only matters appearing on the agenda may be considered in such a session. Representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section. Nothing in this section shall prohibit the legislative body from establishing a procedure for readmitting an individual or individuals not responsible for willfully disturbing the orderly conduct of the meeting.*

**MAILING ADDRESS:** GHSNC; 11024 Balboa Blvd., Box 767; Granada Hills, CA 91344

**WEBSITE** [www.ghsnc.org](http://www.ghsnc.org) **E-mail:** [board@ghsnc.org](mailto:board@ghsnc.org)

Please note further that Penal Code section 403 states:

*Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.*

The board reserves its rights to exercise appropriate remedies in the event of disruption of board or committee meetings.

**All agenda items are subject to discussion and possible board action.**

**I. Call to order and the pledge of allegiance** (Smith)

**II. Roll Call** (Matthews)

**III. Approval of Minutes from the December 2014 regular meetings** (Matthews)

**IV. Public Comment:** Community and Public Comment on non-agenda items. The Public may present concerns to the Board on any issue of interest in the Community. The Board will not be able to discuss or take action on any matters brought up during public comment. However, issues raised during public comment may be agendaized for discussion at a future board meeting. **Please note that candidates for public elected office may speak to a neighborhood council during the public comment portion of a publicly noticed neighborhood council meeting, and that all such candidates wishing to speak must be provided the same opportunity to do so.**

**V. Community Speakers:**

- (1) Council District 12 – Tania Oronez
- (2) LAPD Senior Lead Officer - Dario Del Core

**VI. Board Issues & Updates: Note that members voting on financial issues must have passed the necessary Department of Neighborhood Empowerment (DONE) training courses.**

**1. Appointment and confirmation and/or oath of office of new board members/assignments**

a) Community Organizations: Pending; note that President has met with one candidate and application is pending; may nominate in March pending reference check, discussion with DONE and City Attorney, etc.

b) Faith-Based: Discussion and possible action appointing Mark Morris to the Faith Based Seat on the Granada Hills South Neighborhood Council. Mr. Morris is filling the seat (vacant since 2014), and, if appointed, would serve a term until the end of the current (DONE Region 2) council term, presumably 2016.

Mr. Morris is a 13-year Granada Hills resident and is or has been affiliated with the Granada Hills Church of Religious Science, the Valley Interfaith Council (including current service on the Council board), the Social Concerns Committee of the Sepulveda Unitarian Universalist Church (in North Hills), and the Southern California Parliament of World Religions. Mr. Morris comes with excellent references from Rabbi Jonathan Klein, a former Granada Hills resident (Temple Ahavat Shalom in Northridge), who knows Mr. Morris through interfaith volunteer work, and from Ms. Carol Hart, chair of the Valley Interfaith Council Social Concerns Committee and also secretary of North Hills West Neighborhood Council.

Public Comment.

Mr. Morris to present his qualifications; further action requires a motion; motion requires a second and a vote. If appropriate, oath of office to be administered by president.

**VII. Officer's Reports** – for consideration/response/ratification by the board:

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**1. President:**

- a) Request that board members interested in service on the new Government Affairs Committee contact the president and indicate their interest. Same for any board members interested in switching their current committee assignments; with new board members and a new committee, there is a need to balance workloads. Note that current committees are Beautification, Budget, Bylaws and Rules, Education, Outreach, Planning and Land Use, and Safety and Emergency Preparedness. With 21 board members and eight committees (each of *at least* five members;  $8 \times 5 = 40$ ) we need every board member serving on two committees, and interested stakeholders, to fill the committees, especially if committee membership increases to seven ( $8 \times 7 = 56$ ).
- b) Discussion of potential special board meeting to deal with language regarding NPG applications (follow-on from Bylaw and Budget committees meeting on same issue, considered at January meeting), and interest/offer from President Linda Gravani (Lake Balboa NC) regarding council files and NC involvement; possible dates week of Feb. 23-27, 2015.

**2. Vice President:**

**3. Treasurer:** See attached:

- a) Granada Hills South Neighborhood Council Budget Report FY 2014 - as of January-February 2015
- b) Monthly Expenditure Report(s) for: January, 2015
- c) NC Budget Advocates report (Crawford-Velasco /Wu Freedman)

**4. Secretary:**

**VIII. Committee Reports**

**1. Outreach (Summers)** - Report from the Outreach Chair; possible board actions/updates on the following:

- a) Candidate Forums: Possible motion to approve \$100.00 from Outreach, to support a Candidate Forum for LAUSD School Board District 3 (6 candidates) and Board of Trustees for the Los Angeles Community College District 3 (4 candidates). Co-sponsored with the League of Women Voters, and 5-6 Neighborhood Councils. Date: February 17th, 2015 at 6:00-8:30 pm at the Canoga Park Elks Lodge. Will need a motion and a second.
- b) GH Annual Spring Egg Hunt Possible motion to approve \$500 from Outreach, to help with the purchases of supplies. Co-sponsored with L.A. Dept. of Parks & Recs and GHNNC, on Sat. March 28, 2015 at Granada Hills Rec Center. This event is free to the community and includes Arts & Crafts, Face Painting, Carnival games, a moon bounce, music, prizes and an Egg Hunt to conclude the event. Will need a motion and a second

**2. Planning and Land Use (Askew)** – Report from the PLUM Chair and possible board actions/updates on the following issues:

- a) Motion from PLUM Committee to resubmit our prior recommendations for Specific Plan changes and request a response for each recommendation detailing how that recommendation was addressed in the updated Specific Plan.

**3. Public Safety and Emergency Preparedness (Turmell)** – Report from the Chair on the CERT class to occur in March; no motions from committee.

**4. Beautification (Bursk)** - Report from the Beautification Chair; nothing from committee.

**5. Budget (Schindelheim)** - Report from the Budget Chair; nothing from committee.

**6. Bylaws and Rules (Mansker)** - Report from the Bylaws and Rules Chair; nothing from committee.

**7. Education (Kolstad)** - Report from the Education Chair; no motions from committee.

**IX. Board Member comments, announcements and agenda items for next general meeting and committee meetings.**

**X. Adjournment.**

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Department of Neighborhood Empowerment  
 Monthly Expenditure Report for: January 31, 2015

NC Name: GHSNC

Budget Fiscal Year: 2015

(Must be submitted to the Department within 10 days of Board Approval)



						Total
EXPENDITURES BY LINE ITEM (Item/Service Des.)	BUDGET CATEGORY	VENDOR	OUT OF STATE VENDOR	INVOICE NUMBER	1099 Reportable	
<b>A. 1. Monthly Expenditures</b>						
Temp Services for Meetings (09/14)	TAC	Partners in Diversity		019491		\$219.78
Temp Services for Meetings (01/15)	TAC	Partners in Diversity		020449		\$158.73
Food Meeting (01/15)	EVE	Togo's		N/A		\$110.00
Food Meeting (01/15)	EVE	Ralph's		N/A		\$11.18
Meeting copies (9/14)	MEE	UPS Store		N/A		\$214.89
<b>A SUBTOTAL: Expenditures by Line Item</b>						<b>\$714.58</b>
<b>B CUMULATIVE EXPENDITURES FROM PRIOR MONTHS</b>						<b>\$13,174.83</b>
<b>OUTSTANDING COMMITMENTS</b>						
<b>C. 1. Outstanding Checks</b>						
<b>C. 2. Outstanding Demand Warrants</b>						
<b>C. 3. Rent/Lease</b>						
<b>C. 4. Contractual Services</b>						
<b>C. 5. Large Purchases</b>						
<b>C. 6. Neighborhood Purpose Grants in process</b>						
<b>C. 7. Temporary Staffing Services</b>						
<b>C. 8. Storage</b>						
<b>C. 9. Other (NC Bus. Cards \$500; CERT \$500, \$5000 clock; \$1500 GH Parade; \$300 signs; \$500 tables/chairs; \$3.23 Halloween event; \$3500 tree lights)</b>						<b>\$11,803.23</b>
<b>C SUBTOTAL: Outstanding Commitments</b>						<b>\$11,803.23</b>
<b>D Total Expenditures &amp; Commitments (D = A + B +C)</b>						<b>\$25,692.64</b>
<b>E Total Adjustments by Department</b>						<b>\$0.00</b>
<b>F Approved Budget 2014-2015</b>						<b>\$37,000.00</b>
<b>G Balance of Budget (G = F minus D)</b>						<b>\$11,307.36</b>

CASH Status Analysis						
Category Identifier	Budget Category	Budget (A)	Cash Deposited to Date	Uncommitted Balance	Cash Spent to date (D)	Cash In-Bank Remaining Balance
100	Operations	\$5,660.00	\$3,959.51	\$1,700.50	\$2,295.49	\$1,664.02
200	Outreach	\$2,170.00	\$7,288.10	-\$5,118.10	\$6,454.69	\$833.41
300	Community Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
400	NPG	\$9,640.00	\$4,640.00	\$5,000.00	\$4,640.00	\$0.00
500	Elections	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>TOTAL</b>	<b>\$17,470.00</b>	<b>\$15,887.60</b>	<b>\$1,582.40</b>	<b>\$13,390.18</b>	<b>\$2,497.42</b>

NEIGHBORHOOD COUNCIL CERTIFICATION			
We, <u>BRANDON SCHINDELHEIM</u> (Treasurer Name) and <u>BRAD SMITH</u> (Signer Name), declare that we are the Treasurer and Signer, respectively of the <u>GRANADA HILLS SOUTH</u> Neighborhood Council (NC) and that on <u>02/05/15</u> (date adopted), a Brown Act noticed public meeting was held by the <u>GRANADA HILLS SOUTH</u> NC with a quorum of <u>11</u> (number) board members present and that by a vote of <u>11</u> (number) yes, <u>0</u> (number) no, and <u>0</u> (number) abstentions the <u>GRANADA HILLS SOUTH</u> NC adopted the Monthly Expenditure Report for the month of <u>JANUARY</u> (month), <u>2015</u> (year).			
Treasurer Signature		Signer's Signature	
Print Name <u>BRANDON SCHINDELHEIM</u>		Print Name <u>BRAD SMITH</u>	
Date <u>2/5/2015</u>		Date <u>2/5/2015</u>	
NC Additional Comments			



GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL BUDGET REPORT FY 2015 - AS OF JANUARY 31, 2015 % of Year Remaining (not May/June) --> **25.00%**  
 Allocation \$37,000.00 (Rollover Allocation: \$0.00)

	Original Total	Re-Allocations	Annual Total	Actual	Encumbered	Remaining	% Remain						
<b>100 Operations</b>													
Outreach Committee Budget	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 496.77	\$ 503.23	\$ -	0.0%						
≤\$ 3.23 (500-496.77) GH Halloween Petit Park (candy)													
≤\$ 300.00 GHSNC frame signs													
≤\$ 200.00 GHSNC table and chairs													
Facilities and Space Rental	700.00	-	700.00	891.50	-	\$ (191.50)	-27.4%						
Office Supplies	-	-	-	-	-	\$ -	0.0%						
Temp Services	9,000.00	(5,040.00)	3,960.00	995.12	-	\$ 2,964.88	0.0%						
<b>Sub Totals</b>	<b>\$ 10,700.00</b>	<b>\$ (5,040.00)</b>	<b>\$ 5,660.00</b>	<b>\$ 2,383.39</b>	<b>\$ 503.23</b>	<b>\$ 2,773.38</b>	<b>49.0%</b>						
<b>200 Outreach</b>													
Elections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%						
Newsletter	5,000.00	-	5,000.00	-	-	\$ 5,000.00	100.0%						
Web Site/ Virtual Office	3,500.00	-	3,500.00	1,019.97	-	\$ 2,480.03	70.9%						
Meeting Expenses	600.00	-	600.00	442.81	-	\$ 157.19	26.2%						
General Outreach	8,600.00	4,000.00	12,600.00	5,403.24	-	\$ 896.76	7.1%						
≤\$ 500.00 Business Cards (LA City)													
≤\$ 500.00 GERT Class													
≤\$ 300.00 GHSNC table and chairs													
≤\$ 3,500.00 Holiday Tree Lights Veteran's Park (support)													
≤\$ 1,500.00 GH Holiday Parade (support)													
<b>Sub Totals</b>	<b>\$ 17,700.00</b>	<b>\$ 4,000.00</b>	<b>\$ 21,700.00</b>	<b>\$ 6,866.02</b>	<b>\$ 6,300.00</b>	<b>\$ 8,533.98</b>	<b>39.3%</b>						
<b>300 Community Improvement</b>													
Community Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%						
NPG	8,600.00	1,040.00	9,640.00	4,640.00	\$ 5,000.00	\$ -	0.0%						
GH Chatsworth clock													
<b>Sub Totals</b>	<b>\$ 8,600.00</b>	<b>\$ 1,040.00</b>	<b>\$ 9,640.00</b>	<b>\$ 4,640.00</b>	<b>\$ 5,000.00</b>	<b>\$ -</b>	<b>0.0%</b>						
<b>GRAND TOTAL</b>	<b>\$ 37,000.00</b>	<b>\$ -</b>	<b>\$ 37,000.00</b>	<b>\$ 13,889.41</b>	<b>\$ 11,803.23</b>	<b>\$ 11,307.36</b>	<b>30.6%</b>						
Allocation Remaining after Actual Expenses:													
Allocation Remaining after Actual Expenses and Encumbrances:													
Total Spent with Encumbrances:													
<table> <tr> <td style="width: 100px;"></td> <td style="text-align: right;">\$ 23,110.59</td> </tr> <tr> <td style="text-align: right;">Highlighted Items = encumbered from prior year's budget</td> <td style="text-align: right;">\$ 11,307.36</td> </tr> <tr> <td style="text-align: right;">Total Spent with Encumbrances:</td> <td style="text-align: right;">\$ 25,692.64</td> </tr> </table>									\$ 23,110.59	Highlighted Items = encumbered from prior year's budget	\$ 11,307.36	Total Spent with Encumbrances:	\$ 25,692.64
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Total Spent with Encumbrances:	\$ 25,692.64												
<b>Changes from 12/31/14</b>													
Outreach: Web Site/ Virtual Office:													
General Outreach:													
Paid (UB Pcard) \$110.00 to Togo's for January 2015 General Board Meeting (food)													
Paid (UB Pcard) \$11.18 to Ralph's for January 2015 General Board Meeting (food)													
Meeting Expenses:													
Paid (UB Pcard) \$214.89 to UPS Store for January 2015 General Board Meeting (copies)													
Operations: Temp Services:													
Paid (UB online) \$219.78 to Partners in Diversity (Minutes Writer Sept. 2014)													
Paid (UB online) \$158.73 to Partners in Diversity (Minutes Writer Jan. 2015)													
Facilities and Space Rental:													