



**CITY OF LOS ANGELES**  
**GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL**  
**GENERAL MEETING AGENDA**

**Thursday April 2, 2015, Time: 6:30 pm – 8:30 pm**

**Granada Hills H.S. Rawley Hall 10535 Zelzah, Granada Hills CA 91344**

**BOARD OF DIRECTORS**

|   |  |
|---|--|
| <b>President:</b> Brad Smith (Member-at-Large)    | Varun Khurana (Students)                   |
| <b>Vice President:</b> Jerry Askew (Business)     | Sally Kolstad (Education)                  |
| <b>Secretary:</b> Anthony Matthews (Parks & Arts) | Deron Lopez (Youth Organizations)          |
| <b>Treasurer:</b> Brandon Schindelheim (MaL)      | Eric Mansker (Homeowners)                  |
| Michael Benedetto (MaL)                           | Mark Morris (Faith-Based)                  |
| Jeffrey Bohrer (MaL)                              | Jim Summers (MaL)                          |
| Bonnie M. Bursk (Commercial Prop. Owners)         | Rene R Trinidad (MaL)                      |
| Krisna Crawford-Velasco (MaL)                     | Ross Turmell (MaL)                         |
| Arthur A. Daush (Seniors)                         | Cindy Wu Freedman (MaL-CI)                 |
| Jett Dunlap (MaL)                                 | Michael J. Kabo ( <b>Parliamentarian</b> ) |
| Gina Greschner (Renters)                          | Community Organizations: Pending           |

The public is requested to fill out a **“Speaker Card”** to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at: **1)** Granada Hills Chamber of Commerce, 17723 Chatsworth St. Granada Hills, CA 91344; and **2)** GHSNC Website: [www.ghsnc.org](http://www.ghsnc.org) and address: 11024 Balboa Blvd., Box 767; Granada Hills, CA 91344. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the committee members in advance of a meeting may be viewed at our website by clicking the following link: [www.ghsnc.org](http://www.ghsnc.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Anthony Matthews at [amatthews@ghsnc.org](mailto:amatthews@ghsnc.org). As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council c/o the president, via e-mail to [board@ghsnc.org](mailto:board@ghsnc.org) or Richard Ray, Los Angeles Department on Disability, ADA Coordinator, at [Richard.Ray@lacity.org](mailto:Richard.Ray@lacity.org) or (213) 202-2753. Meetings may be recorded.

**Note that** any stakeholder comments must be made during the appropriate public comment period, and either during an individual’s allotted time or if an individual stakeholder has been invited to speak by a board member. Audience members may not approach the board during a meeting except to hand out materials during the allotted speaking time, and then only with the permission of the presiding officer. If a stakeholder has any requests that cannot be addressed during the allotted speaking time, the items may be e--mailed to the board or to our Secretary. **Note that Government Code section 54957.9 provides:**  
*In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the legislative body conducting the meeting may order the meeting room cleared and continue in session. Only matters appearing on the agenda may be considered in such a session. Representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section. Nothing in this section shall prohibit the legislative body from establishing a procedure for readmitting an individual or individuals not responsible for willfully disturbing the orderly conduct of the meeting.*

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Please note further that Penal Code section 403 states:

*Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.*

The board reserves its rights to exercise appropriate remedies in the event of disruption of board or committee meetings.

**All agenda items are subject to discussion and possible board action.**

**I. Call to order and the pledge of allegiance** (Smith)

**II. Roll Call** (Matthews)

**III. Approval of Minutes from the March 2015 regular meeting** (Matthews)

**IV. Public Comment:** Community and Public Comment on non-agenda items. The Public may present concerns to the Board on any issue of interest in the Community. The Board will not be able to discuss or take action on any matters brought up during public comment. However, issues raised during public comment may be agendaized for discussion at a future board meeting.

**V. Community Speakers:**

- (1) Council District 12 – Tania Oronez
- (2) LAPD Senior Lead Officer - Dario Del Core
- (3) State Senator Bob Hertzberg; Marc Baranov (Hertzberg staff)

**VI. Board Issues & Updates: Note that members voting on financial issues must have passed the necessary Department of Neighborhood Empowerment (DONE) training courses.** – For consideration/response/ratification by the board

**1. Appointment and confirmation and/or oath of office of new board members/assignments**

a) Community Organizations: Discussion and possible action appointing Mike Benedetto to the Community Organizations Seat on the Granada Hills South Neighborhood Council. Mr. Benedetto is currently an at-large member who has volunteered to fill the seat (vacant since 2014), and, if appointed, would serve a term until the end of the current (DONE Region 2) council term, presumably 2016.

Public Comment.

Mr. Benedetto to present his qualifications; further action requires a motion to remove Mr. Benedetto from his current at large seat and re-appoint him to the Community Organizations seat; motion requires a second and a vote. If appropriate, oath of office to be administered by president.

b) Note that if a), above, goes forward, we will need to fill an at-large seat; we have another community member who has asked to be considered for the community organizations seat. If a) goes forward, we will advertise the at large seat and ask the other candidate to apply again.

**2. Board Resolution for the Submission of Community Impact Statements (CIS) – DONE** and City Clerk policy is the City will accept statements only from Neighborhood Councils that have governing boards in place, and have voted in a public meeting in accord with the Brown Act to a) approve a particular CIS, or b) authorize the President or other board members to write and submit CISs expressing the board's previously voted upon positions. Either way, the CIS must be a statement which expresses a position that has been voted upon by a full Neighborhood Council board. Motion to approve the following four officers (President, Vice President, Secretary, Treasurer) as designated to write and submit CISs expressing the board's previously voted upon positions, namely:

- President: Brad Smith (Member-at-Large)
- Vice President: Jerry Askew (Business)

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- Secretary: Anthony Matthews (Parks & Arts)
- Treasurer: Brandon Schindelheim (MaL)

Public Comment

Vote on resolution

## VII. Officer's Reports – for consideration/response/ratification by the board

### 1. President:

- a) Request that board members interested in service on the new Government Affairs Committee and/or any board members interested in switching their current committee assignments; with new board members and at least one new committee (possibly two; see item VIII-1-B-4), there is a need to balance workloads. Note that current committees are Beautification, Budget, Bylaws and Rules, Education, Outreach, Planning and Land Use, and Safety and Emergency Preparedness. With 21 board members and eight committees (each of *at least* five members;  $8 \times 5 = 40$ ) we need every board member serving on two committees, and interested stakeholders, to fill the committees.

### 2. Vice President:

### 3. Treasurer: See attached:

- a) Granada Hills South Neighborhood Council Budget Report FY 2014 - as of February-March 2015
- b) Monthly Expenditure Report(s) for: February, 2015
- c) NC Budget Advocates report (Crawford-Velasco /Wu Freedman)

### 4. Secretary:

- a) Business cards

## VIII. Committee Reports

1. Bylaws and Rules (Mansker) - Report from the Outreach Chair and possible board actions/updates on the following bylaws meeting motions,
  - a) **Descriptive Language for Standing Committees** - On page 9 of our Bylaws under Other Standing Committees there were no titles or descriptions, we must amend our bylaws by adding descriptions and duties. Committee Motion by Eric Mansker, 2nd by Anthony Mathews: Motion was unanimous
    - i) **Government Affairs Committee** language; The committee is made up of (5) Board members whose primary duties are to submit Community Impact Statements (CIS) to the Los Angeles City Councils website on behalf of the GHSNC and its stakeholders. Each of these members shall sit on at least two standing committees that may take up Council Files on behalf of the stakeholders for recommendations to the board for consideration for a vote. This committee may not have a need for a regular meeting time or place since its work is done through other committees.
    - ii) **Beautification Committee** language; This committee shall have no less than three board members and its responsibilities will be to work with other neighborhood organizations and city Departments assist in the eradication of graffiti, trash dumping and blight to keep our neighborhood council area clean.
    - iii) **Bylaws and Rules Committee** language; this committee shall have no less than three board members. Its responsibilities will be the regulations governing this NC and keeping the Bylaws and rules of the Council up to date as may be prescribed by Department of Neighborhood Empowerment.
    - iv) **Executive Committee** language; this committee shall be made up of the officer of the board, president, vice president, secretary and treasurer. They will run the business of the board.
    - v) **Planning and Land Use Management Committee** language; the committee shall have no less than three board members. It will oversee planning and land use issues relating to both the Specific Plans and Community Plans of the GHSNC

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area by working with the Department of City Planning thru Code Enforcement and other neighborhood organizations on behalf of the property owners and stakeholders.

- vi) **Budget Committee** language; the committee shall have no less than three board members. It will keep the board informed of the accounts, advocate for our budget to the DONE and the LA City Council.
  - vii) **Education Committee** language; the committee shall have no less than three board members. It shall keep the council abreast of health and safety of our area schools by establishing close relationships with schools administrators. Oversee NPG from 501 c (3) organizations.
  - viii) **Public Safety and Emergency Preparedness Committee** language; the committee shall have no less than three board members. The functions of the committee is to help assist in providing information to the GHSNC community by working closely with Police Fire, and other city Departments to ensure the public's safety and assist in establishing training for stakeholder in emergency preparedness. Assisting and advocating for the GHSNC of all safety related issues that may affect our council area.
- b) **Language Regarding Training:** Motion to amend page 15 Training – Language add: Section 2: Training – Ethics and Funding Training is required of all Board Members. The Ethics Training Certificate does expire every two (2) years, and so it must be renewed accordingly. Board Members that have not taken the Ethics and Funding Training are ineligible to vote on any Funding Expenditures. These trainings can be done online at our website: <http://empowerla.org/self-serve/>. If a board member prefers training live, facilitated by Department Staff and Deputy City Attorneys, check online for updates for monthly locations and times. (Note: Motion was not voted on by the committee so will need a second for board action.)
  - c) **Language Regarding Elections** - Motion to amend Page 13. Section 6, Other Election Related Language Notification shall be posted on the Neighborhood Council website and at one (1) public site as well as DONE's Early Notification System at [NCsupport@lacity.org](mailto:NCsupport@lacity.org). The same change is necessary for pg. 11 section 3, pertaining to posting of regular meetings. (Note: Motion was not voted on by the committee so will need a second for board action.)
  - d) **Neighborhood Council Administrative and 2016 Election Procedures Stipulation Worksheet** (i.e. Stip Sheet); see attachment/DONE Case #4990 - NC Administrative and 2016 Election Procedures Stipulation Worksheet Due June 1, 2015. (Note: Motion was not voted on by the committee so will need a second for board action.)
- 2) **Outreach (Summers)** - Report from the Outreach Chair and possible board actions/updates on the following:
- a. Outreach Committee (OC) Chair Report – Jim Summers
    - i. 73 stakeholder sign-ups from GH Charter HS Open House on Thursday (Kudos to: Mark, Cindy, Mike B. and Brad)
    - ii. 139 stakeholder sign-ups from Spring Egg Hunt with GH Park & Recs today (Kudos to: Krisna, Brad, Mike B.)
  - b. Outreach Motions and Possible Action Items:
    - i. Printing Costs: Total requested: up to \$400. \$100 for printing costs (business forum info & survey), up to \$150 for two-sided green GHSNC tri-fold pamphlet, \$50 for specifically outreach materials at Outreach Meetings and General Board Meetings, \$100 for postage stamps and envelopes for Committee Level Outreach (from OC Chair, Jim Summers, needs a 2nd)
    - ii. Up to \$4,200 for printing and mailing cost of 6-page black-and-white GHSNC Newsletter and Survey to be mailed to all GHSNC addresses. (Checking with Dave Beauvais, Cindy Cleghorn to see if we can get an even better price). (Passed 4-0 OC)
    - iii. Up to \$200 for GHSNC clear Business Store window decals (Passed 4-0 OC)
    - iv. Request to establish an Ad Hoc Committee regarding U.S. Veterans and their issues;

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**3. Planning and Land Use (Mansker)** – Report from the PLUM (Vice) Chair and possible board actions/updates on the following issues:

- a) Motion to oppose property owners request for a variance of a Recreation Room conversion at 17178 Germain Avenue, Granada Hills, CA. At committee, the motion to oppose this variance was unanimous.
- b) Motion to oppose (via CF 14-1635), Short-Term Room and Home Rental better known as Air-B&B.

**4. Education (Kolstad)** - Report from the Education Chair; no motions from committee, so the following request would need a motion and a second.

- a) Ashley Tanger (teacher), Lester Powell (principal) Sophie Keil (student) – Tulsa Street Elementary School; Request for \$580 grant for field trip (spring, 2015 semester) to San Fernando Mission. NPG application filed March 15, 2015. Note this was presented at the March meeting and returns at this meeting, because of lack of committee meeting. (Chair on bereavement). Will need a second for council consideration.

**5. Public Safety and Emergency Preparedness (Turmeil)** – Report from the Chair on the CERT class to occur in March; no motions from committee.

**6. Beautification (Bursk)** - Report from the Beautification Chair; nothing from committee.

**7. Budget (Schindelheim)** - Report from the Budget Chair; nothing from committee.

**IX. Board Member comments, announcements and agenda items for next general meeting and committee meetings.**

**X. Adjournment.**

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