



CITY OF LOS ANGELES
GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL
REGULAR MEETING AGENDA

Thursday, July 7, 2022 Time: 6:30 pm

Zoom meeting by telephone (audio only) or online (audio and video)
By phone dial (669) 900-9128, or toll-free numbers 888-475-4499, 877-853-5257, 833-548-0282, 833-548-0276 and press # or go to zoom.us/j to join the meeting via the Zoom platform. Enter this webinar ID: 875-1744-8255 to join.

<https://us02web.zoom.us/j/87517448255>

BOARD OF DIRECTORS

Michael Benedetto, President	Michael Jordan, Member
Colleen Toumayan, Vice President	George Karam, Member
Christina Wallis, Treasurer	Sally Kolstad, Member
Christine LaMonica, Secretary	Abbey Ronquillo, Member
Launa Bogartz, Member	Carolyn Sanderson, Member
Carlos Amador, Member	Chantal Serrano, Member
Cheri Norum Derohanian, Member	Brad Smith, Member
John Horn, Member	Chavon Smith, Member
Verej Isanians, Member	

SERVICIOS DE TRADUCCIÓN: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Carlos Amador, al (909) 524-6308 o por correo electrónico www.GHSNC.org para avisar al Concejo Vecinal

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Every person wishing to address the Board must dial (669) 900-6833, and enter 875-1744-8255 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is

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prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to minutes per speaker, unless adjusted by the presiding officer of the Board. AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned. Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles

I. Call to order, Flag Salute

II. Roll Call

III. Public Comment: The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee or General Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of this Board

AB 361 Updates - Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Granada Hills South Neighborhood Council's control, the meeting must be recessed or adjourned.

Public Posting of Agendas - Neighborhood Council agendas are posted for public review as follows:

- Posted at the Granada Hills Chamber of Commerce located at 17723 Chatsworth St., Granada Hills CA 91344
- www.GHSNC.Org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

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IV. Community Speakers

- A. LAUSD District 3 (Tara Vahdani/Tammy Ramirez, Scott Schmerlson)
- B. County Supervisor's Office Sheila Kuehl reps Myrna Gutierrez or Tessa Chanosky
- C. Senator Robert Herzberg's office (Edwin Amaya)
- D. Congressional District 25 -Congressmen Mike Garcia's office (Matt Rogers)
- E. Assembly District 38 – Suzette M. Valladares reps (Patsy Ayala, Anthony Angelini or Diana Oanesyan)
- F. Council District 12 (Matt Vallecilla)
- G. Mayor's Office (Erin Seinfeld)
- H. DONE, (NEA Marilu Guesvara)
- I. Budget Advocate (Brian Allen)
- J. Congressional District 29 (Osvaldo Ramirez)
- K. Congressional District 30 (Kimberly Caseres)
- L. LAPD Senior Lead Officer or alternate rep (Lead Officers Sellers/Parker/Volunteer Richard Fisk)

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

V. Approval of the Minutes

- A. Discussion and possible action on a Consent Calendar Motion: The Granada Hills South Neighborhood Council re-approves the Minutes of its April 7, 2022 Regular Board Meeting as corrected, and approves the Minutes of the April 28, May 24 and May 27, 2022 Special Board Meetings and the June 2, 2022 Regular Board Meeting.

VI Appointment of Board, Committee Members & Swearing-in

- A. Approval of the Appointment of Chavon Smith to the Bylaws Committee
- B. Approval of the Appointment of Michael Jordan to the Bylaws Committee
- C. Approval of the Appointment of Cheri Norum Derohanian to the Bylaws Committee
- D. Approval of the appointment of Colleen Toumayan to the Planning and Land Use Management Committee, to fill the currently vacant fifth seat of the committee;

VII Budget Issues

- A. Approval of the Monthly Expenditure Report (MERs) for May & June 2022

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- B. Discussion and possible action to approve the 2022/2023 Admin Packet-submitted by the Executive Committee
- C. Treasurer's Report of balances and expenditures, as well as any pending disbursements.
- D. Update on GHSNC payments submitted to City Clerk

VIII Board Issues

- A. Discussion and possible action to re-approve an NPG in the amount of \$5000 to Granada Hills Charter High School band to purchase instruments

IX. Committee Reports and Motions

1. PLUM

- A. Approval of a motion to authorize, under the GHSNC FY 2022-23 budget, an allocation of not more than \$2500.00 from the GHSNC budget for various needs to support the pending July 17 meeting of the Planning and Land Use Management Committee, to be advertised as a “town hall” event to discuss Los Angeles City Planning Case Number Case Number: CPC-2022-1981-CU-SPP-SPR (note: previously filed as ZA-2022-1981-CU-SPP-SPR), i.e. “the proposed Granada Hills Home Depot project,” including but not limited to outreach, professional services, and ancillary expenses. This request is the same as that approved by the GHSNC Board on April 28, 2022; this is not an additional expenditure. The vote to re-affirm this allocation has been requested by the Office of the City Clerk, and is entirely for bookkeeping purposes.

2. Outreach

3. Homelessness

4. Education

5. Youth

6. Cultural Affairs

7. Seniors

8. Beautification

- A. Discussion and possible action on a motion coming from the Beautification committee related to the potential purchase of refreshments and supplies - if necessary - for the upcoming July Beautification Day organized in coordination with Volunteers Cleaning Communities. Refreshments may include pastries, fruit, coffee, and water. If needed, the neighborhood council

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purchases supplies like trash bags, gloves, picker sticks, vests, among others. The motion for consideration states: GHSNC approves the allocation of up to \$200 to support the upcoming Beautification Day on Sunday, July 10th, 2022 in Granada Hills. The money will be used to purchase refreshments and supplies - if necessary - for volunteers.

B. Report on the caring of the Cedar Deodar Trees on White Oak Avenue.

c. Report on discussion related to the education and engagement with neighborhood residents related to the proper disposal of bulk trash items.

9. Public Safety

10. Sustainability

X. Board Members Comments and Submission of Agenda Items.

**Next Regular Meeting of the
Granada Hills South Neighborhood Council-
Thursday August 4, 2022 at 6:30 PM**

XI. Adjournment

THE AMERICAN WITH DISABILITIES ACT; As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org .

Public Access of Records

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: www.NeighborhoodCouncilWebsite.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact President Mike Benedetto at 818-723-8087 or email at: Mbenedetto@GHSNC.org. OR Vice President Colleen Toumayan at 818-800-8836 or email at: Ctoumayan@GHSNC.org

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Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.GHSNC.org

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CITY OF LOS ANGELES
GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL
REGULAR BOARD MEETING MINUTES, Thursday, April 7, 2022
Approved May 5, 2022

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, this duly noticed meeting was held entirely online and telephonically.

GHSNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks ("") at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

I. Call to order, Flag Salute

President Mike Benedetto called the Meeting to order at 6:44 p.m. and reviewed procedures. The Pledge of Allegiance was led by the L.A. Dept. of Neighborhood Empowerment's Marilu Guevara.

II. Roll Call

Roll Call was taken by the Secretary. Eight of the 15 Board Members were present online at the Roll Call, which is not a quorum: Mike Benedetto (President), Launa Bogartz, John Horn, Michael Jordan, George Karam, Sally Kolstad, Christine LaMonica (Secretary) and Brad Smith. Carlos Amador and Abbey Ronquillo arrived later. Five Board Members were absent: Verej Isanians (unexcused), Carolyn Sanderson (excused), Chantal Serrano (unexcused), Chavon Smith (unexcused) and Colleen Toumayan (Vice-President) (excused). New At Large Seat Board Members Cheri Norum Derohanian and Christina Wallis were appointed to the Board during below Item #s VI. C. and B. The GHSNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is nine (see the Bylaws link at www.empowerla.org/ghsnc), so at this time the Board could only take public comments, could not have any official discussions, and could not make any Motions or take any votes. Fifteen of the 17 Board Seats were filled (by election or appointment). Two Board Seats were vacant [both At Large]. Also attended: at least 17 Stakeholders and Guests.

III. Public Comment

[This Agenda Item was addressed after Item #VI. A.] Guest Brad Klimovitch announced upcoming events.

IV. Community Speakers

A. LAUSD District 3 (Tara Vahdani/Tammy Ramirez, Scott Schmerlson).

Tara Vahdani, Deputy Director of Community Engagement for LAUSD Board Member Scott Schmerelson [ofc. 818-654-3785; Tara.Vahdani@lausd.net; <http://achieve.lausd.net/schmerelson>], was not present and there was no report.

- B. County Supervisor's Office Sheila Kuehl reps Myrna Gutierrez or Tessa Chanosky.
Myrna Gutierrez, a Caseworker for L.A. County District Three Supervisor Sheila Kuehl (818-901-3831; MGutierrez@bos.LACounty.gov; <http://www.lacounty.gov/government/supervisors/sheila-kuehl>), reported that a County pilot program can provide guaranteed income. Mr. Klimovitch clarified that, to report child abuse, call 800-540-5000 or 911.
- C. Senator Robert Herzberg's office (Edwin Amaya).
Edwin Amaya, a District Representative for State 18th District Senator Bob Hertzberg (818-901-5588; <http://senate.ca.gov/hertzberg>), was not present and there was no report.
- D. Congressional District 25 -Congressmen Mike Garcia's office (Matt Rogers).
Matt Rogers, Field Representative for U.S. 25th District of California Congressman Mike Garcia [ofc. 661-568-4855; <https://mikegarcia.house.gov>], was not present and there was no report.
- E. Assembly District 38 – Suzette M. Valladares reps (Patsy Ayala, Anthony Angelini or Diana Oanesyan).
Diana Oganessian, a Deputy for State 38th District Assemblywoman Suzette Valladares [ofc. 661-286-1565; Diana.Oganessian@asm.ca.gov; <https://ad38.asmc.org>], was not present and there was no report.
- F. Council District 12 (Matt Vallecilla).
Matthew Vallecilla, Field Deputy for L.A. City District 12 Councilmember John Lee [ofc. 818-882-1212; Matthew.Vallecilla@LACity.org; www.CD12.org], was not present and there was no report.
- G. Mayor's Office (Erin Seinfeld).
Erin Seinfeld, West Area Representative for Mayor Eric Garcetti (323-552-6730; Erin.Seinfeld@LACity.org; <https://www.lamayor.org/WestValleyAreaRep>), was not present and there was no report.
- H. DONE, (NEA Marilu Guevara).
Marilu Guevara [Marilu.Guevara@LACity.org], Neighborhood Empowerment Advocate, L.A. Dept. of Neighborhood Empowerment [DONE; 818-374-9890; Marilu.Guevara@LACity.org; www.EmpowerLA.org], reminded that, if a Board Member has a conflict of interest, to consult with the City Attorney or recuse from voting on that matter. She awaits a City Personnel Department response regarding the GHSNC's intern possibility inquiry.
- I. Budget Advocate (Brian Allen).
Mr. Allen reported that the Budget Advocates [LABudgetAdvocates@gmail.com; www.BudgetAdvocates.org] White Paper soon will be issued.

J. Congressional District 29 (Osvaldo Ramirez).
Osvaldo Ramirez, Field Representative for U.S. 29th District of California
Congressman Tony Cardenas [ofc. 818-221-3718; cell 818-388-0685;
Osvaldo.Ramirez@mail.house.gov; <http://cardenas.house.gov>], was not present
and there was no report.

K. Congressional District 30 (Kimberly Caseres).
Kimberly Caseres, a Field Deputy for U.S. 30th District of California
Congressman Brad Sherman [818-501-9200;
Kimberly.Caseres@mail.house.gov; <https://sherman.house.gov>], was not present
and there was no report.

L. LAPD Senior Lead Officer or alternate rep (Lead Officers Sellers/Parker/Volunteer
Richard Fisk).
Resident Richard Fisk, for Phillip Sellers, an LAPD Devonshire Division Senior
Lead Officer [office 818-756-9011; 31934@LAPD.LACity.org;
http://www.LAPDOnline.org/devonshire_community_police_station], announced
the April 30th pancake breakfast.

V. **Approval of the Minutes** of the Regular Meeting for March 3, 2022,
www.ghsnc.org.

MOTION (by Mr. Benedetto, seconded by MGK): The Granada Hills South
Neighborhood Council approves the Minutes of its March 3, 2022 Regular Board
Meeting.

MOTION PASSED by a roll call vote of the 10 eligible voters present with eight in
favor (“Yes” or “Aye”) (Amador, Benedetto, Bogartz, Horn, Jordan, Karam, Kolstad
and LaMonica); zero opposed; two abstained (the GHSNC does not count
abstentions as either “yes” or “no” votes) (Derohanian and Brad Smith).

*Board Member Carlos Amador arrived online at this time (6:45), making nine Board
Members present online (the GHSNC quorum is nine). Now the Board could take
binding votes on Agendized Items.*

VI. **Appointment of Board, Committee Members & Swearing-in**

A. Appointment of Christine LaMonica to Secretary.

MOTION (by Mr. Benedetto, seconded by Mr. Amador): The Granada Hills South
Neighborhood Council appoints Christine LaMonica as Secretary.

MOTION PASSED unanimously by a roll call vote of the nine eligible voters
present with all nine in favor (“Yes” or “Aye”) (Amador, Benedetto, Bogartz, Horn,
Jordan, Karam, Kolstad, LaMonica, Brad Smith); zero opposed; zero abstained.

B. Appointment of Christina Wallis to the Board and as Treasurer.

MOTION (by Mr. Benedetto, seconded by Ms. Kolstad): The Granada Hills South Neighborhood Council appoints Christina Wallis to the Board and as Treasurer.

DISCUSSION: Ms. Wallis introduced herself and described her long and extensive financial experience.

MOTION PASSED unanimously by a roll call vote of the nine eligible voters present with all nine in favor (“Yes” or “Aye”) (Amador, Benedetto, Bogartz, Horn, Jordan, Karam, Kolstad, LaMonica and Brad Smith); zero opposed; zero abstained.

New Board Member Christina Wallis was Seated at this time.

C. Appointment of Cheri Norum Derohanian to the Board.

MOTION (by Mr. Benedetto, seconded by MLB): The Granada Hills South Neighborhood Council appoints Cheri Norum Derohanian to the Board.

DISCUSSION: Ms. Derohanian introduced herself.

MOTION PASSED unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor (“Yes” or “Aye”) (Amador, Benedetto, Bogartz, Horn, Jordan, Karam, Kolstad, LaMonica and Brad Smith and Wallis); zero opposed; zero abstained.

New Board Member Cheri Norum Derohanian was Seated at this time. Ms. Guevara led new Board Members Cheri Derohanian and Christina Wallis in saying aloud the Oath of Office.

Board Member Christina Wallis left at 7:33.

D. Creation of a sustainability committee or ad hoc committee.

MOTION (by Mr. Benedetto, seconded by MCL): The Granada Hills South Neighborhood Council creates a Sustainability Committee or ad hoc Committee.

DISCUSSION: Mr. Karam described the Committee’s scope of work.

MOTION PASSED unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor (“Yes” or “Aye”) (Amador, Benedetto, Bogartz, Derohanian, Horn, Jordan, Karam, Kolstad, LaMonica, Brad Smith); zero opposed; zero abstained.

E. Appointment of George Karam & Mike Benedetto as committee Co-chairs of sustainability.

Mr. Benedetto said Mr. Karam would “take the lead” on this.

MOTION (by Mr. Benedetto, seconded by Mr. Amador): The Granada Hills South Neighborhood Council appoints George Karam and Mike Benedetto as Committee Co-chairs of Sustainability.

MOTION PASSED unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor (“Yes” or “Aye”) (Amador, Benedetto, Bogartz, Derohanian, Horn, Jordan, Karam, Kolstad, LaMonica, Brad Smith); zero opposed; zero abstained.

F. Council members who may want to serve on Sustainability and Beautification Committees.

Mr. Amador and Ms. Derohanian volunteered to be on the Sustainability Committee. Mr. Horn and Ms. Kolstad volunteered to be on the Beautification Committee. No Motion was made or vote taken.

G. Discussion and possible action of appointing a parliamentarian for General Board meetings at a rate of \$150 an hour with a \$300 minimum.

There was discussion. No Motion was made or vote taken.

VII. Budget Issues

A. Approval of the Monthly Expenditure Report (MERs) for March 3, 2022, www.ghsnc.org.

Mr. Benedetto said the MER was not ready; it was agreed to TABLE this Item. No Motion was made or vote taken.

VIII. Board Issues

A. Discussion and possible support for a liquor license for the Grocery Outlet at 11130 Balboa Blvd., Granada Hills.

The Grocery Outlet representative had notified Mr. Benedetto the project was cancelled. No Motion was made or vote taken.

B. Discussion and possible action to approve a Neighborhood Purpose Grant in the amount of \$2500 to the VFW for umbrellas and barstools – Brad Klemovich.

Mr. Klimovitch, Commander of Granada Hills VFW [Veterans of Foreign Wars] Post 2323, described the VFW’s long-time community services. He noted that the Neighborhood Purposes Grant (NPG) application requested \$2,755 in funding, not “\$2,500.”

FUNDING MOTION (by Mr. Benedetto, seconded by Mr. Horn): The Granada Hills South Neighborhood Council approves a Neighborhood Purpose Grant in the amount of \$2,500 to the VFW for umbrellas and barstools.

Mr. Horn believed that the GHSNC should not hold a Board retreat at the VFW if the GHSNC funds the VFW because it may be a conflict of interest. Ms. Guevara encouraged contacting the City Attorney if there is a concern.

AMENDMENT to the MOTION (by Mr. Benedetto): to change the Motion amount of "\$2,500" to "\$2,755."

Mr. Benedetto withdrew his Motion to amend.

DISCUSSION: Mr. Jordan and Mr. Amador believed that, though the VFW is a good organization, the funding would be for a bar, to which they object. Mr. Klimovitch listed some of the VFW's "astronomical" amount of community services volunteer work and noted that that they serve alcohol "responsibly."

Board Member Abbey Ronquillo arrived online at this time (8:04).

FUNDING MOTION FAILED by a roll call vote of the 10 eligible voters present with two in favor ("Yes" or "Aye") (Benedetto and Brad Smith); four opposed ("No" or "Nay") (Amador, Horn, Jordan and LaMonica,); four abstained (the GHSNC does not count abstentions as either "yes" or "no" votes) (Bogartz, Karam, Kolstad and Ronquillo). One was ineligible (Derohanian) to vote due to not having completed one or more of the required trainings and/or not having signed the Code of Conduct.

C. Discussion and possible action to approve a Neighborhood Purpose Grant in the amount of \$2,000 to the Granada Hills Charter High School Robotics (Robodox) team.

Mr. Benedetto requested and it was agreed to TABLE the above Item.

D. Discussion and possible action to approve a Neighborhood Purpose Grant in the amount of \$3,500 to (EHR) Environmental Health Resources. To address impact of human and pet health from the SoCal Gas Company blow-out at Aliso Canyon including flyers, surveys and meeting outreach to Communities on a variety of issues.

Mr. Allen explained the above.

FUNDING MOTION (by Mr. Amador, seconded by MLB): The Granada Hills South Neighborhood Council approves a Neighborhood Purpose Grant in the amount of \$3,500 to (EHR) Environmental Health Resources. To address impact of human and pet health from the SoCal Gas Company blow-out at Aliso Canyon including flyers, surveys and meeting outreach to Communities on a variety of issues.

DISCUSSION: Mr. Allen reported that the Department of Public Health "is not requiring a patient-centric study . . . people are not being protected." The funding would be used "for outreach . . . to provide information for the community." He said that, in the six years since the blowout, "nothing has been achieved" for

affected residents, though the site keeps leaking potentially harmful chemicals. Mr. Horn first wanted more information.

MOTION to REFER to COMMITTEE (by Mr. Amador, seconded by Mr. Horn): The Granada Hills South Neighborhood Council REFERS this Item to the Sustainability Committee.

MOTION to REFER to COMMITTEE PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Amador, Benedetto, Bogartz, Derohanian, Horn, Jordan, Karam, Kolstad, LaMonica, Ronquillo and Brad Smith); zero opposed; zero abstained.

E. Discussion and possible action to approve a new proposal on the watering of the Deodar trees.

Mr. Benedetto reported that CD12’s Matt Vallecilla said that [the City’s] Urban Forestry [Division] won’t water the Cedar Deodar trees.

Mr. Benedetto turned over the Presiding Officership to Mr. Smith at this time.

Mr. Smith noted that “more than four months ago” it was requested for City to respond about watering the trees. The Beautification Committee will further consider this. No Motion was made or vote taken.

Mr. Benedetto resumed as the Presiding Officer.

IX. Committee Reports and Motions

PLUM

Mr. Smith earlier showed slides and reported that Home Depot filed plans [Case #ZA-2022-1981-CU-SPP-SPR] to build a 136,000 square-foot store where the Regency Theaters are at the North Hills Shopping Center at the southeast corner of Devonshire St. and Balboa Blvd. At this time, Mr. Benedetto reported that he had asked Mr. Smith to be the Interim Planning and Land Use Management Committee Chair. Mr. Smith described a plan to outreach to Stakeholders

Outreach

Mr. Benedetto indicated for Ms. Toumayan that there was no report at this time.

A. Volunteers for Spring Egg Hunt to be on April 16th, 2022.

Mr. Benedetto noted that volunteers are needed at Petit Park. Ms. Bogartz, Ms. Kolstad and Mr. Smith volunteered.

B. Discussion and possible action for GHSNC to host a Movie Night at the Granada Hills Recreation Center on May 28th, not to exceed \$2,000.

FUNDING MOTION (by Mr. Benedetto, seconded by MCL): The Granada Hills South Neighborhood Council will host a Movie Night at the Granada Hills Recreation Center on May 28th, not to exceed \$2,000.

DISCUSSION: Mr. Benedetto explained that funding will be used for things such as the movie usage fee, outreach and the screen. Mr. Horn was concerned that May 28th is on Memorial Day weekend; Mr. Benedetto noted that many people stay home for holidays.

FUNDING MOTION PASSED by a roll call vote of the 10 eligible voters present with eight in favor (“Yes” or “Aye”) (Amador, Benedetto, Bogartz, Jordan, Karam, LaMonica, Ronquillo, Brad Smith); zero opposed; two abstained (the GHSNC does not count abstentions as either “yes” or “no” votes) (Horn and Kolstad). One was ineligible (Derohanian) to vote due to not having completed one or more of the required trainings and/or not having signed the Code of Conduct.

- C. The Outreach Committee discussed and approved doing a board retreat at the VFW. Discussion of best dates for the retreat with the Board.

Mr. Benedetto requested and it was agreed to TABLE the above Item.

- D. Discussion of Earth Day April 22, 2022, to have an event to recognize the Deodar trees. We will coordinate and set up a joint meeting with Beautification and or Public Safety Committees.

Mr. Smith explained this.

MOTION (by Mr. Smith, seconded by Mr. Horn): The Granada Hills South Neighborhood Council will seek to celebrate both Earth Day and Arbor Day with a community event Saturday, April 30th to recognize L.A. City Cultural Affairs Monument 42, the White Oak deodar trees. The event to be coordinated by various Committees assigned by the Board.

MOTION PASSED unanimously by a voice vote; zero opposed; zero abstained.

Homelessness

Chair Mr. Horn reported that he welcomed the Granada Hills North Neighborhood Council’s participation in next year’s Homeless Count.

Education

Chair Ms. Ronquillo indicated that there was no report.

Youth

- A. Discussion and possible action to support VFW and Bikers Against Child Abuse, (BACA), during 5k run for ending child abuse on May 5, 2022, in conjunction with GHCHS Kids.

Ms. Ronquillo noted the above.

MOTION (by Ms. Ronquillo, seconded by Mr. Benedetto): The Granada Hills South Neighborhood Council supports the VFW and Bikers Against Child Abuse during their 5k run for ending child abuse on May 5, 2022, in conjunction with GHCHS students.

MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Amador, Benedetto, Bogartz, Derohanian, Horn, Jordan, Karam, Kolstad, LaMonica, Ronquillo, Brad Smith); zero opposed; zero abstained.

- B. Discussion and possible action to support and co-sponsor Volunteer Cleaning Committee, (VCC), during Ventura Boulevard clean-up on Earth Day, April 23, 2022.

Ms. Ronquillo explained this. Jill Mather [founder of "Volunteers Cleaning Communities" (VCC); JillMather@earthlink.net], explained that many organizations and volunteers will participate.

MOTION (by Ms. Ronquillo, seconded by Mr. Benedetto): The Granada Hills South Neighborhood Council supports and co-sponsors the Volunteer Cleaning Committee (VCC) during Ventura Boulevard clean-up on Earth Day, April 23, 2022.

MOTION PASSED unanimously by a voice vote; zero opposed; zero abstained.

- C. Discussion and possible action to support conjoint beautification project with the VCC and Granada Hills Charter High School on May 15, 2022 not to exceed \$300.

Ms. Ronquillo noted that Ms. Mather indicated that the VCC partners a lot with the School.

FUNDING MOTION (by Ms. Ronquillo, seconded by Mr. Amador): The Granada Hills South Neighborhood Council supports a conjoint beautification project with the VCC and Granada Hills Charter High School on May 15, 2022 not to exceed \$300.

FUNDING MOTION PASSED by a roll call vote of the 10 eligible voters present with nine in favor (“Yes” or “Aye”) (Amador, Benedetto, Bogartz, Horn, Jordan, Karam, LaMonica, AR, Brad Smith); zero opposed; one abstained (the GHSNC does not count abstentions as either “yes” or “no” votes) (Kolstad). One was ineligible (Derohanian) to vote due to not having completed one or more of the required trainings and/or not having signed the Code of Conduct.

Cultural Affairs

Chair Ms. Smith was not present; no report or Motion was made or vote taken.

Seniors

Chair Ms. Kolstad reported that she delivered greeting cards to senior centers.

Beautification

Chair Mr. Amador reported that the Committee will meet about watering the Deodar trees.

Public Safety

Chair Mr. Smith reported that a Community Impact Statement was filed regarding street racing. The Committee soon will meet.

X. Board Members Comments and Submission of Agenda Items.

Mr. Amador thanked Ms. LaMonica for being Secretary. He was “deeply concerned about the direction of the Board in recent months” and meeting facilitation and Member retention. He wanted to Agendize consideration of “a vote of no confidence on the President.” Mr. Horn and Mr. Jordan agreed with Mr. Amador. Mr. Jordan wanted these Minutes to say that he “notified the Board that the Bylaws were revised per suggestion and recommendation by Freddy Cupen in January 2022, and provided to President Mike Benedetto and Colleen Toumayan at the beginning of February by Mr. Jordan. No action was taken by the President until an email was received in mid-March from the President paraphrasing, “It is too late to take any action on these bylaws by the April due date. We will have another year to work on them.” Mr. Jordan felt this delay and inaction was inappropriate.”

Mr. Benedetto noted that it was difficult to convene Bylaws Committee Members to have a meeting. Ms. Kolstad noted Mr. Benedetto’s extensive work. Ms. Ronquillo noted that “for 2 ½ years” she’s been asking for a Board Members retreat. Mr. Karam spoke about sustainability; it was suggested to work with the Neighborhood Councils Sustainability Alliance [NCSA; www.ncsa.la; ncsa@EmpowerLA.org]. Mr. Benedetto noted the Board’s recent progress, despite the challenges of meeting online and getting volunteers.

[*This is copied from the Agenda.*] Next Regular Meeting of the Granada Hills South Neighborhood Council - Thursday May 5, 2022 at 6:30 PM.

XI. Adjournment

MOTION to ADJOURN (by Mr. Benedetto, seconded by Mr. Smith).

The Meeting was **ADJOURNED** at 10:26 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by the GHSNC. The GHSNC Board Meeting Minutes page is <http://www.ghsnc.org/resources/minutes-and-agendas>.



**CITY OF LOS ANGELES
GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL**

SPECIAL BOARD MEETING MINUTES, Thursday, April 28, 2022

DRAFT Minutes [to be replaced by "Approved _[Month]_ _[date]_, 202_[year]_"]

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, this duly noticed meeting was held entirely online and telephonically.

GHSNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks ("") at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

I. Call to order, Flag Salute

President Mike Benedetto called the Meeting to order at 6:40 p.m.

II. Roll Call (Secretary)

Roll Call was taken by the Secretary. Fourteen of the 17 Board Members were present online at the Roll Call: Carlos Amador, Mike Benedetto (President), Cheri Norum Derohanian, John Horn, Michael Jordan, George Karam, Sally Kolstad, Christine LaMonica (Secretary), Carolyn Sanderson, Chantal Serrano, Brad Smith, Chavon Smith, Colleen Toumayan (Vice-President) and Christina Wallis. Launa Bogartz and Abbey Ronquillo arrived later. Verej Isanians was absent (unexcused). The GHSNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is nine (see the Bylaws link at www.empowerla.org/ghsnc), so the Board could take such votes. All 17 Board Seats were filled (by election or appointment). No Board Seat was vacant. Also attended: at least 12 Stakeholders and Guests.

III. Public Comment

Resident Richard Fisk announced an upcoming event. Stakeholder Brian Allen reported that the Aliso Canyon Community Advisory Group (CAG) met for the third time with staff of L.A. County District Three Supervisor Sheila Kuehl; the CAG was told that the County Department of Public Health will not be questioned by Kuehl staff, and that they have not agreed to a "patient-centric study" or "a chemical list," about which the CAG "took a very strong stand"

IV. Community Speakers

[This is copied from the Agenda.] NONE

V. Approval of the Minutes of the Regular Meeting for March 3, 2022,

Mr. Benedetto noted that this already had been approved.

VI. Appointment of Board, Committee Members & Swearing-in

[*This is copied from the Agenda.*] None

VII. Budget Issues

A. [*This is copied from the Agenda.*] None

VIII. Board Issues

A. Discussion and possible action and that Carlos Amador moves for a no confidence vote on the president.

MOTION (by Mr. Amador, seconded by Ms. Sanderson): The Granada Hills South Neighborhood Council moves for a no confidence vote on President Mike Benedetto.

DISCUSSION: Stakeholder Keren Waters noted that, apparently, no Grievance has been filed and that “due process” needs to be followed; she said “this is out of order” and “suggests that this be withdrawn.” Mr. Fisk suggested that any personality conflict should be resolved in one-on-one discussion and noted that no specific reasons have been given for the Motion. Resident Maria Fisk noted Mr. Benedetto’s long community service and that no evidence has been given with the Motion. Marilu Guevara, Neighborhood Empowerment Advocate, L.A. Dept. of Neighborhood Empowerment [DONE; 818-374-9890; Marilu.Guevara@LACity.org; www.EmpowerLA.org], reported that she “was consulted”; she “provided consultation” to Mr. Benedetto and consulted with the City Attorney’s Office. She noted that “the process for censure is detailed in your Bylaws” and that, per the City Attorney’s Office, this Motion is not about removal, it “express[es] dissatisfaction.” She confirmed that the Bylaws “do not specifically speak to a ‘no confidence’ vote.” Porter Ranch Neighborhood Council President Gabriel Khanlian listed some of Mr. Benedetto’s many community projects; he “believe[d] the ‘no confidence’ vote [was] unjustified at this time.” Mr. Allen said that Mr. Benedetto has been “very fair, very honest and very transparent” and that he (Mr. Benedetto) has not been “anything less than appropriate.” He believed that the reason(s) for the Motion should’ve been included in the Motion.

Mr. Amador “recognized Mr. Benedetto’s” community work. He noted that, last July, Mr. Benedetto was unanimously supported to be the President. He believed that, soon after that, Mr. Benedetto “undermined” a now-former Board Member. He said that “the Agendas are unnecessarily long,” that Mr. Benedetto had spoken “condescendingly” toward people and undermined now-former Treasurer Launa Bogartz. He also believed that Mr. Benedetto made a joke that was “racist and sexist.” Mr. Benedetto strongly disagreed with the claim that he is racist.

Chavon Smith said that Mr. Benedetto has been “dismissive” She said that she had asked Mr. Benedetto to “pass the gavel” to Ms. Toumayan for this discussion, but that he did not do that. She noted that Mr. Benedetto called this Special Board Meeting, not anyone else, and that she and Mr. Amador had expected that this subject would be discussed during a Regular Board Meeting.

Ms. Sanderson agreed that Mr. Benedetto is “an asset to the community” but she has “experienced extreme frustration” with Mr. Benedetto’s meeting facilitation and believed that Mr. Benedetto has made “off-hand . . . disturbing” comments. Ms. Serrano said that “Mike is a genuine asset to the community” but there’ve been “conflicts with people of color”; she urged that he further consider possible meanings of words that may be considered by others to be racist or dismissive, saying “this has been a repeated issue.”

Board Members Launa Bogartz (6:48) and Abbey Ronquillo (7:00) had arrived online, making 16 Board Members present online (the GHSNC quorum is nine).

Former GHSNC President Dave Beauvais said “there is no provision for a ‘no confidence’ vote.” He noted that a Presiding Officer should, like any other Board Member, only comment once during a discussion. Ms. Derohanian noted that “this is not the only Board that has long meetings.” Mr. Jordan reported that he had “not been formally welcomed” or “trained.” He’d “heard a lot of dismissiveness” in Board Meetings from Mr. Benedetto that’s been “very disturbing.” He was advised by the City to effect change by revising the Bylaws; he reviewed the Bylaws and, in February, made recommendations to Mr. Benedetto and Ms. Toumayan but “it was never mentioned again.”

MOTION to CALL FOR THE QUESTION (by Ms. Derohanian).

MOTION to CALL FOR THE QUESTION FAILED with five in favor (“Yes” or “Aye”) (Benedetto, Bogartz, Derohanian, Kolstad and Wallis); 11 opposed (“No” or “Nay”) (Amador, Horn, Jordan, Karam, LaMonica, Ronquillo, Sanderson, Serrano, Brad Smith, Chavon Smith and Toumayan); zero abstained.

Mr. Horn believed that Mr. Benedetto “need[s] to set a positive tone” and be more inclusive in his comments. Ms. Toumayan noted that Mr. Benedetto helped her when she was a new Board Member and that she “want[s] to be a better leader . . . for our community.” Mr. Karam believed that Mr. Benedetto has many times shown in meetings “an air of dismissiveness” and that “this is something that [Mr. Benedetto] can work on.” Ms. Smith explained that the Cultural Affairs Committee couldn’t have events after February 2020 because of the COVID-19 Coronavirus pandemic shutdown. Ms. Derohanian encouraged having a mentor program “pairing older people with newer people.” Ms. Kolstad urged having a Board Retreat “to make this Board better.” Mr. Smith appreciated “everyone’s honesty and candor.” Mr. Amador said “there have been conversations to address this issue” but things “have not improved.” He noted that [former Board Member] Emayatzy Oliver helped lead the effort to establish anti-bias training for all Neighborhood Councils

Former Board Member Jeffrey Bohrer said Mr. Benedetto is “a man of outstanding character” and it is “untrue” that he (Mr. Benedetto) is a racist. Former Board Member Maria Fisk believed this was “a public lynching” of Mr. Benedetto and urged the Board to work together. Mr. Allen urged considering “facts” and believed this was “railroading.” Oscar Jimenez, of the Granada Hills

North Neighborhood Council: observed “tones” with which some Board Members have expressed frustration, which can be taken as “constructive criticism”; he urged Mr. Benedetto to “take what they’re telling you” and learn from it. Ms. Oliver believed Mr. Benedetto to be “racist” and “selfish” and that he did not support a 2019 event that she, as the then-Chair of the Cultural Affairs Committee, had led. Resident Mark Hovater noted that the 2019 event was cancelled by someone other than Mr. Benedetto. Ms. Serrano believed that referring to this as a “lynching” exemplifies what some of the concerns are about.

MOTION PASSED by a roll call vote of the 15 eligible voters present with eight in favor (“Yes” or “Aye”) (Amador, Horn, Jordan, Karam, LaMonica, Ronquillo, Sanderson and Chavon Smith); seven opposed (“No” or “Nay”) (Benedetto, Bogartz, Derohanian, Kolstad, Brad Smith, Toumayan and Wallis); one abstained (the GHSNC does not count abstentions as either “yes” or “no” votes) (Serrano).

B. related issues: meeting facilitation and member retention.

Mr. Benedetto indicated that this was covered in above Item #VIII. A.

MOTION to TABLE (by Ms. Smith, seconded by Mr. Amador): The Granada Hills South Neighborhood Council TABLES Item #VIII. B. to a future Regular Board Meeting.

MOTION PASSED by a roll call vote of the 12 eligible voters present with 10 in favor (“Yes” or “Aye”) (Amador, Horn, Karam, Kolstad, LaMonica, Sanderson, Serrano, Brad Smith, Chavon Smith and Toumayan); one opposed (“No” or “Nay”) (Benedetto); one abstained (the GHSNC does not count abstentions as either “yes” or “no” votes) (Jordan).

IX. Committee Reports and Motions

PLUM

A. Discussion and possible action on the Committee’s recommendation to the Board regarding Los Angeles City Planning Case Number ZA-2022-1981-CU-SPPSPR, i.e. “Project Description: Demolition of existing Movie Theater and various Commercial/ Retail of ~95,608SF. Construction of a proposed Home Depot of 107,560 SF with a Garden Center of 28,415 SF – for a total of 139,975 SF” aka “Proposed Home Depot Granada Hills.” For background, see link above for four documents, under “Initial Submittal Documents,” as follow:

- Application
- Environmental Assessment Form
- Findings
- Project Plans

Additional background:

<https://therealdeal.com/la/2022/03/25/san-fernando-valley-cinema-pegged-for-big-box-makeover/>

<https://www.bisnow.com/los-angeles/news/retail/regency-theatres-granada-hills-demolitionhome-depot-112398>

Motion – from committee, no second needed: [see the below Motion].

Mr. Smith described the project.

FUNDING MOTION (by the Planning and Land Use Management Committee): To further the objectives of the Granada Hills South Neighborhood Council (“Neighborhood Council” or “GHSNC”), as listed under the GHSNC Bylaws, notably:

1. Promote good planning and land use, fair taxation, representative government and the general welfare of the community of Granada Hills (“Community”);
2. Provide an inclusive open forum for the discussion, deliberation and collaboration of Community issues;
3. Act as an advocate for the Community on issues with government agencies and other organizations;
4. Collaborate with other organizations within the Community to help them in accomplishing their goals which the Neighborhood Council determines to support and are consistent with these Bylaws; and
5. Monitor the delivery and enforcement of city services within our boundary area, the Granada Hills South Neighborhood Council unanimously wishes to sponsor a community meeting, i.e., “town hall,” (to be decided if best scheduled as a planning committee meeting or a special meeting of the GHSNC Board as a whole) to consider the above project; said meeting to include representatives of the applicant, appropriate municipal agencies and officials, and the community. To support the above, the GHSNC Planning and Land Use Management Committee requests an allocation of not more than \$2,500.00 from the GHSNC budget for various needs to support this event, including but not limited to outreach, professional services, and ancillary expenses.

DISCUSSION: Mr. Fisk gave more information. Mr. Amador urged using inclusive language.

Board Members Launa Bogartz, Abbey Ronquillo and Christina Wallis had left by this time (8:45), making 13 Board Members present online (the GHSNC quorum is nine).

FUNDING MOTION PASSED unanimously by a roll call vote of the 13 eligible voters present with all 13 in favor (“Yes” or “Aye”) (Amador, Benedetto, Derohanian, Horn, Jordan, Karam, Kolstad, LaMonica, Sanderson, Serrano, Brad Smith, Chavon Smith and Toumayan); zero opposed; zero abstained.

- B. Discussion and possible action on the Committee’s recommendation to the Board regarding support of the GHSNC and GH BID deodar trees project(s), and a status report from the City of Los Angeles.

Motion – from committee, no second needed: [see the below Motion].

Mr. Smith explained this.

MOTION (by the Planning and Land Use Management Committee): The Granada Hills South Neighborhood Council is requesting a report about the City's plan for providing for the sustainment of the White Oaks Avenue Deodar Trees, LA City Cultural Historical Monument #41, in the face of the current drought.

At the regularly scheduled meeting of the Granada Hills South Neighborhood Council held on Oct. 7, 2021, a motion was considered by the entire board. This motion, requesting a written report on this matter from CD 12, was passed unanimously by the board. A copy of the agenda item can be accessed at www.ghsnc.org. As of this date, no such report has been provided.

The health of these trees because of drought conditions have been of public concern since at least 2015, and the GHSNC heard testimony in 2021 from City of Los Angeles arborists that at least two currently standing trees are dead and others are threatened. In 2021, concerns have mounted to the extent that both the GHSNC and the Granada Hills Business Improvement District have allocated funding for City-recommended deep watering of the trees.

Given the importance of this issue to Granada Hills, and planning and land use, the GHSNC is requesting a formal, written report from the City of Los Angeles before the end of Q22022, and a timeline for implementation.

MOTION PASSED unanimously by a voice vote; zero opposed; zero abstained.

- C. Discussion and possible action on the Committee's recommendation to the Board regarding support of the Granada Hills Recreation Center pool project, and a status report from the City of Los Angeles.

Motion – from committee, no second needed: [see the below Motion].

MOTION (by the Planning and Land Use Management Committee): The Granada Hills South Neighborhood Council is requesting a report about the City's plan for providing for the repair and/or replacement of the pool at Granada Hills Recreation Center (generally known as Petit Park), and plans for, improving, repairing, and/or replacing the pool.

At the regularly scheduled meeting of the Granada Hills South Neighborhood Council held on Oct. 7, 2021, a motion was considered by the entire board. This motion, requesting a written report on this matter from CD 12, was passed unanimously by the board. A copy of the agenda item can be accessed at www.ghsnc.org.

As of this date, no such report has been provided.

The condition of the pool has been rated "D" by the City of Los Angeles since at least 2004, and the GHSNC has repeatedly heard testimony from CD 12 representatives in recent years that a replacement project is underway. There are, however, no obvious signs of work in progress, and no update has been provided publicly by CD 12 staff.

Given the importance of this project to Granada Hills, and the issues of planning and land use, the GHSNC is requesting a formal, written report from the City of Los Angeles before the end of Q22022, and a timeline for implementation.

DISCUSSION: Mr. Smith explained this.

MOTION PASSED unanimously by a voice vote; zero opposed; zero abstained.

Mr. Benedetto requested and it was agreed to TABLE all Committee reports.

Outreach
Homelessness
Education
Youth
Cultural Affairs
Seniors
Beautification
Public Safety

X. Board Members Comments and Submission of Agenda Items.

Mr. Karam hoped the Board can “come together . . . for the community.” Ms. LaMonica wanted “equitable, productive” meetings. Ms. Sanderson said “we do have to address the elephant in the room without being disagreeable.” She thanked Ms. Smith for her “points of order.” Ms. Serrano encouraged being “conscious” of the words we use. Ms. Smith said that the Board sets the Agenda, not the President; she supports having a Board Retreat, especially including Robert’s Rules of Order and “conflict resolution.” Ms. Toumayan “thank[ed] everyone for their voices” and encouraged asking her for help. Ms. Guevara said she will email Robert’s Rules of Order information to the Board and “will follow up with the President and the Executive team” regarding a Retreat.

[*This is copied from the Agenda.*] Next Regular Meeting of the Granada Hills South Neighborhood Council- Thursday May 5, 2022 at 6:30 PM

XI. Adjournment

MOTION to ADJOURN (by Mr. Benedetto, seconded by Mr. Karam).

MOTION to ADJOURN PASSED unanimously by a voice vote; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 9:39 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by the GHSNC. The GHSNC Board Meeting Minutes page is <http://www.ghsnc.org/resources/minutes-and-agendas>.



CITY OF LOS ANGELES
GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL
SPECIAL BOARD MEETING MINUTES, Tuesday, May 24, 2022

DRAFT Minutes [to be replaced by "Approved _[Month]_ _[date]_, 202_[year]_"]

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, this duly noticed meeting was held entirely online and telephonically.

GHSNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks ("") at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

I. Call to order, Flag Salute

President Mike Benedetto called the Meeting to order at 6:33 p.m.

II. Roll Call (Secretary)

Roll Call was taken by the Secretary. Ten of the 17 Board Members were present online at the Roll Call: Carlos Amador, Mike Benedetto (President), Launa Bogartz, Cheri Norum Derohanian, John Horn, Christine LaMonica (Secretary), Brad Smith, Chavon Smith, Colleen Toumayan (Vice-President) and Christina Wallis (Treasurer). Seven Board Members were absent: Verej Isanians (unexcused), Michael Jordan (excused), George Karam (unexcused), Sally Kolstad (excused), Abbey Ronquillo (unexcused), Carolyn Sanderson (unexcused) and Chantal Serrano (unexcused). The GHSNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is nine (see the Bylaws link at www.empowerla.org/ghsnc), so the Board could take such votes. All 17 Board Seats were filled (by election or appointment). No Board Seat was vacant.

III. Public Comment

Stakeholder Monice requested that Petit Park be repaired and cleaned. Stakeholder Mark Morris said he'd be willing to volunteer as the Parliamentarian.

IV. Community Speakers

NONE.

V. Approval of the Minutes of the Regular Meeting for April 7, 2022.

Mr. Benedetto indicated that those Minutes already were approved.

VI. Appointment of Board, Committee Members & Swearing-in.

NONE.

VII. Budget Issues

- A. Discussion and possible action to approve \$200 to host our webinars required by DONE.

Marilu Guevara, a Neighborhood Empowerment Advocate of the L.A. Dept. of Neighborhood Empowerment [DONE; 818-374-9890; Marilu.Guevara@LACity.org; www.EmpowerLA.org], reported that DONE is “transferring the cost of the Zoom licenses to Neighborhood Councils; this cost is \$200 per year” and includes support.

FUNDING MOTION (by Mr. Benedetto, seconded by Ms. Derohanian): The Granada Hills South Neighborhood Council approves \$200 to host our webinars required by DONE.

FUNDING MOTION PASSED unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor (“Yes” or “Aye”) (Amador, Benedetto, Bogartz, Derohanian, Horn, LaMonica, Brad Smith, Chavon Smith, Toumayan and Wallis); zero opposed; zero abstained.

- B. Discussion and possible action on the option to give each committee their own access to zoom/webinars at \$200 each per year.

DISCUSSION: Stakeholder Monice believed this would be “a waste” of funding. Mr. Benedetto explained that Committees cannot share the Board’s Zoom license; each Committee must have their own license. Ms. Smith recommended that, for Committees, to “have a single multi-user account” or “one Committee account . . . not tied to any one person.” Ms. Guevara noted the security concern of multiple people sharing passwords. She will report back.

MOTION to TABLE (by Mr. Smith, seconded by Ms. Derohanian): The Granada Hills South Neighborhood Council TABLES Item #VII. B. until more information is provided by DONE.

MOTION to TABLE PASSED unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor (“Yes” or “Aye”) (Amador, Benedetto, Bogartz, Derohanian, Horn, LaMonica, Brad Smith, Chavon Smith, Toumayan and Wallis); zero opposed; zero abstained.

VIII. Board Issues

- A. Discussion and possible action to approve a Neighborhood Purpose Grant in the amount of \$ 2,500.00 to Granada Hills Robotics team.

FUNDING MOTION (by Mr. Benedetto, seconded by Ms. Smith): The Granada Hills South Neighborhood Council approves a Neighborhood Purposes Grant in the amount of \$2,500.00 to Granada Hills Robotics team.

DISCUSSION: Team members explained team activities.

FUNDING MOTION PASSED unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor (“Yes” or “Aye”) (Amador, Benedetto, Bogartz, Derohanian, Horn, LaMonica, Brad Smith, Chavon Smith, Toumayan and Wallis); zero opposed; zero abstained.

- B. Discussion and possible action to approve a NPG in the amount of \$5000 to Granada Hills Charter High School band to purchase instruments.

FUNDING MOTION (by Mr. Benedetto, seconded by Ms. LaMonica): The Granada Hills South Neighborhood Council approves an NPG in the amount of \$5,000 to Granada Hills Charter High School band to purchase instruments.

DISCUSSION: GHSNC’s Joseph Cooper, Director of Bands, reported that “over 30% of [the instruments are] deemed unusable.”

FUNDING MOTION PASSED unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor (“Yes” or “Aye”) (Amador, Benedetto, Bogartz, Derohanian, Horn, LaMonica, Brad Smith, Chavon Smith, Toumayan and Wallis); zero opposed; zero abstained.

- C. Motion to reflect that Sally Kolstad had prior permission to purchase to purchase greeting cards for Seniors. The motion for reimbursement was already approved. This matter was discussed and Ok’d by the previous board and was held over to this term for some reason.

MOTION (by Mr. Benedetto, seconded by Ms. Derohanian): The Granada Hills South Neighborhood Council reflects that Sally Kolstad had prior permission to purchase greeting cards for Seniors.

MOTION PASSED unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor (“Yes” or “Aye”) (Amador, Benedetto, Bogartz, Derohanian, Horn, LaMonica, Brad Smith, Chavon Smith, Toumayan and Wallis); zero opposed; zero abstained.

- D. Motion to reflect that Mike Benedetto had prior permission to pay Public Storage, Postal Plus. Since our account was frozen; the motion for reimbursement was already approved. The payment to Public storage is also considered a custodial payments and is part of our annual administration package. Also discussed at the November 17, 2021 meeting.

FUNDING MOTION (by Mr. Benedetto, seconded by Ms. Toumayan): The Granada Hills South Neighborhood Council reflects that Mike Benedetto had prior permission to pay Public Storage and Postal Plus.

DISCUSSION: Mr. Benedetto spoke about this. Ms. Toumayan reported that the payment needed to be made or the “they would’ve shut us out” of the storage.

FUNDING MOTION PASSED unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor (“Yes” or “Aye”) (Amador, Benedetto, Bogartz, Derohanian, Horn, LaMonica, Brad Smith, Chavon Smith, Toumayan and Wallis); zero opposed; zero abstained.

Mr. Benedetto reported that GHSNC funding soon should be unfrozen.

IX. Committee Reports and Motions all I a Gary Mike Benedetto here

PLUM

A. Home Depot Town Hall

Mr. Smith reported that he and Mr. Benedetto are working to secure a Town Hall Meeting location. It is now project #CPC2022-1981-CUSPPSPR.

Outreach

A. GHSNC to host a Movie Night at the Granada Hills Recreation Center switched July 1st or 2nd, volunteers requested.

Mr. Benedetto updated about the above.

B. Discussion and possible action or GHSNC to approve up to \$14,000 for outreach giveaways and materials along with refilling the helium balloon tanks.

Mr. Benedetto described possible outreach items to purchase.

FUNDING MOTION (by Mr. Benedetto, seconded by Ms. Toumayan): The Granada Hills South Neighborhood Council approves up to \$14,000 for outreach giveaways and materials along with refilling the helium balloon tanks.

DISCUSSION: Stakeholder Lisa suggested allocating funding to Petit Park. There was much discussion about the budget and what could be funded. Mr. Benedetto clarified and Ms. Guevara confirmed that, though approximately \$30,000 remained as unspent funding this Fiscal Year [ending June 30th], only up to \$10,000 in funding can be rolled over into the next Fiscal Year; any remaining unspent funding this Fiscal Year must be returned to the City.

Board Member Chavon Smith was unavailable to vote at this time, making nine Board Members present online (the GHSNC quorum is nine).

FUNDING MOTION PASSED by a roll call vote of the nine eligible voters present with all 10 in favor (“Yes” or “Aye”) (Benedetto, Derohanian, LaMonica, Brad Smith, Toumayan and Wallis); one opposed (“No” or “Nay”) (Horn); two

abstained (the GHSNC does not count abstentions as either “yes” or “no” votes) (Amador and Bogartz).

Homelessness

Mr. Horn indicated that there was no report

Education

A. Retreat update

Mr. Benedetto relayed that Ms. Ronquillo will report at the June 2nd meeting.

Youth

Mr. Benedetto requested and it was agreed to skip this Item.

Cultural Affairs

Mr. Benedetto requested and it was agreed to skip this Item.

Seniors

Mr. Benedetto requested and it was agreed to skip this Item.

Beautification

A. Report on May 15 cleanup along with VCC.

There was no report.

Discussion and possible action on recommended motion from the Beautification Committee to allocate up to \$3,864 to receive tree watering services by the J & B Landscaping Company, a company based in the San Fernando Valley. The Granada Hills Business Improvement District (BID) has used the watering services of J & B Landscaping Company for the watering of the Cedar Deodar Trees. Recommended motion: The Granada Hills South Neighborhood Council approves a payment of up to \$3,864 to J & B Landscaping Company to provide a series of watering cycles to the Cedar Deodar Trees on White Oak Avenue.

FUNDING MOTION (by the Beautification Committee): The Granada Hills South Neighborhood Council approves a payment of up to \$3,864 for J & B Landscaping Company to provide a series of watering cycles to the Cedar Deodar Trees on White Oak Avenue.

DISCUSSION: Mr. Amador explained some of the issue’s history and that J & B Landscaping is used by the Granada Hills Business Improvement District.

Board Members Chavon Smith had returned and John Horn was unavailable to vote at this time, keeping nine Board Members present online (the GHSNC quorum is nine).

FUNDING MOTION PASSED unanimously by a roll call vote of the nine eligible voters present with all nine in favor (“Yes” or “Aye”) (Amador, Benedetto, Bogartz, Derohanian, LaMonica, Brad Smith, Chavon Smith, Toumayan and Wallis); zero opposed; zero abstained.

REPORT and Update on Beautification Committee to participate in a Beautification Day with the Volunteers Cleaning Communities. The goal is for the neighborhood council to spread the word, recruit volunteers, and show up to the Beautification Day. Recommend motion: The Granada Hills South Neighborhood Council will participate in a Beautification Day with Volunteers Cleaning Communities in Granada Hills on Devonshire Boulevard from the 405 Freeway west on Saturday, May 15th, from 8 am to 10 AM.

Mr. Amador briefly reported. No Motion was made or vote taken.

Public Safety

Mr. Benedetto requested and it was agreed to skip this Item.

Sustainability

Mr. Benedetto requested and it was agreed to skip this Item.

X. Board Members Comments and Submission of Agenda Items.

Ms. Smith requested and Ms. Toumayan agreed to have a standing Agenda item of a Treasurer’s report.

[This is copied from the Agenda.] Next Regular Meeting of the Granada Hills South Neighborhood Council - Thursday JUNE 2, 2022 at 6:30 PM

XI. Adjournment

MOTION to ADJOURN (by Ms. LaMonica, 2Ms. Derohanian).

MOTION to ADJOURN PASSED unanimously by a voice vote; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 8:27 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by the GHSNC. The GHSNC Board Meeting Minutes page is <http://www.ghsnc.org/resources/minutes-and-agendas>.



CITY OF LOS ANGELES
GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL
REGULAR BOARD MEETING MINUTES, Friday, May 27, 2022

DRAFT Minutes [to be replaced by "Approved _[Month]_ _[date]_, 202_[year]_"]

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, this duly noticed meeting was held entirely online and telephonically.

GHSNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks ("") at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

I. Call to order, Flag Salute

President Mike Benedetto called the Meeting to order at 5:39 p.m.

II. Roll Call (Secretary)

Roll Call was taken by the Secretary. Nine of the 17 Board Members were present online at the Roll Call: Carlos Amador, Mike Benedetto (President), Cheri Norum Derohanian, John Horn, Michael Jordan, Sally Kolstad, Brad Smith, Colleen Toumayan (Vice-President) and Christina Wallis (Treasurer). Chavon Smith arrived later. Seven Board Members were absent: Launa Bogartz, Verej Isanians, George Karam, Abbey Ronquillo, Carolyn Sanderson and Chantal Serrano (all unexcused); and Christine LaMonica (Secretary) (excused). The GHSNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is nine (see the Bylaws link at www.empowerla.org/ghsnc), so the Board could take such votes. All 17 Board Seats were filled (by election or appointment). No Board Seat was vacant.

Mr. Benedetto announced that the GHSNC financial accounts were unfrozen.

Board Member Chavon Smith arrived online at this time (5:44), making 10 Board Members present online (the GHSNC quorum is nine).

III. Public Comment

There were no public comments.

IV. Community Speakers - NONE

V. Approval of the Minutes - None

VI. Appointment of Board, Committee Members & Swearing-in. - NONE

VII. Budget Issues

- A. Discussion and possible action to move General Funds up to \$7,300.00 to NPGs to cover shortage.

FUNDING MOTION (by Mr. Benedetto, seconded by Ms. Derohanian): The Granada Hills South Neighborhood Council will move General Funds of at least \$7,300.00 to NPGs to cover shortage.

DISCUSSION: Mr. Benedetto explained recent financial actions and that the exact amount needed is \$7,195.

AMENDMENT to the MOTION (by Ms. Smith, seconded by Mr. Amador): delete the phrase “at least.”

AMENDMENT to the FUNDING MOTION PASSED unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor (“Yes” or “Aye”) (Amador, Benedetto, Derohanian, Horn, Jordan, Kolstad, Brad Smith, Chavon Smith, Toumayan and Wallis); zero opposed; zero abstained.

FUNDING MOTION PASSED unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor (“Yes” or “Aye”) (Amador, Benedetto, Derohanian, Horn, Jordan, Kolstad, Brad Smith, Chavon Smith, Toumayan and Wallis); zero opposed; zero abstained.

- B. Discussion and possible action to increase the limit of \$1,000.00 per day to \$1,700.00 per day per item for Both May and June 2022.

FUNDING MOTION (by Mr. Benedetto, seconded by Ms. Kolstad): The Granada Hills South Neighborhood Council will increase the limit of \$1,000 per transaction to at least \$1,700 per day per transaction for both May and June 2022.

DISCUSSION: Mr. Benedetto explained this.

AMENDED MOTION (by Mr. Benedetto, seconded by 2Ms. Smith): The Granada Hills South Neighborhood Council will increase the credit card limit of \$1,000 per transaction per day to \$6,800 per transaction per day for both May 2022 and June 2022.

AMENDED FUNDING MOTION PASSED unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor (“Yes” or “Aye”) (Amador, Benedetto, Derohanian, Horn, Jordan, Kolstad, Brad Smith, Chavon Smith, Toumayan and Wallis); zero opposed; zero abstained.

- C. Discussion and possible action to increase the limit of \$5,000.00 per the month to \$7,000.00 per month for both May and June 2022.

The above Item was not addressed.

VIII. Board Issues

No issues were mentioned at this time.

IX. Committee Reports and Motions all I a Gary Mike Benedetto here.

PLUM

A. Home Depot Town Hall

Mr. Benedetto reported that Kennedy High School Principal Dr. Chavez will allow use of the gym, which holds at least 1,000 people. Mr. Amador reported that the movie theatre is available for \$250, holds up to 334 people and is ADA compliant; they need at least two weeks' notice.

Board Member Carlos Amador left at 6:39, making nine Board Members present online (the GHSNC Board quorum was nine).

Outreach

There was no report.

Homelessness

There was no report.

Education

A. Retreat update

There was no report.

Youth

There was no report.

Cultural Affairs

There was no report.

Seniors

There was no report.

Beautification

There was no report.

Public Safety

There was no report.

Sustainability

There was no report.

X. Board Members Comments and Submission of Agenda Items.

There were no comments or submissions at this time.

Next Regular Meeting of the Granada Hills South Neighborhood Council - Thursday
June 2, 2022 at 6:30 PM.

XI. Adjournment

MOTION to ADJOURN (by Ms. Derohanian, 2CT).

MOTION to ADJOURN PASSED unanimously by a voice vote; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 6:42 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by the GHSNC. The GHSNC Board Meeting Minutes page is <http://www.ghsnc.org/resources/minutes-and-agendas>.



CITY OF LOS ANGELES
GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL
REGULAR BOARD MEETING MINUTES, Thursday, June 2, 2022
DRAFT Minutes [to be replaced by "Approved _[Month]_ _[date]_, 202_[year]_"]

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, this duly noticed meeting was held entirely online and telephonically.

GHSNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks ("") at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

I. Call to order, Flag Salute

President Mike Benedetto called the Meeting to order at 6:33 p.m. The Pledge of Allegiance was led by Chantal Serrano.

II. Roll Call (Secretary)

Roll Call was taken by the Secretary. Eleven of the 17 Board Members were present online at the Roll Call: Carlos Amador, Mike Benedetto (President), Cheri Norum Derohanian, George Karam, Sally Kolstad, Carolyn Sanderson, Chantal Serrano, Brad Smith, Chavon Smith, Colleen Toumayan (Vice-President) and Christina Wallis (Treasurer). Michael Jordan arrived later. Launa Bogartz (excused), John Horn (unexcused), Verej Isanians (unexcused), Christine LaMonica (Secretary) (excused) and Abbey Ronquillo (unexcused) were absent. The GHSNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is nine (see the Bylaws link at www.empowerla.org/ghsnc), so the Board could take such votes. All 17 Board Seats were filled (by election or appointment). No Board Seat was vacant. Also attended: at least 10 Stakeholders and Guests.

III. Public Comment: Community and Public Comment on non-agenda items.

Pam Rhodes, Granada Hills Branch Library Manager (www.lapl.org), announced that it will reopen June 6th with new carpeting and new flooring. She reported upcoming events and programs.

IV. Community Speakers

A. LAUSD District 3 (Tara Vahdani/Tammy Ramirez, Scott Schmerlson).

Tara Vahdani, Deputy Director of Community Engagement for LAUSD Board Member Scott Schmerlson [ofc. 818-654-3785; Tara.Vahdani@lausd.net; <http://achieve.lausd.net/schmerelson>], was not present and there was no report.

B. County Supervisor's Office Sheila Kuehl reps Myrna Gutierrez or Tessa Chanosky.

Myrna Gutierrez, a Caseworker for L.A. County District Three Supervisor Sheila Kuehl (818-901-3831; MGutierrez@bos.LACounty.gov; <http://www.lacounty.gov/government/supervisors/sheila-kuehl>), was not present and there was no report.

C. Senator Robert Herzberg's office (Edwin Amaya).

Edwin Amaya, a District Representative for State 18th District Senator Bob Hertzberg (818-901-5588; <http://senate.ca.gov/hertzberg>), was not present and there was no report.

D. Congressional District 25 -Congressmen Mike Garcia's office (Matt Rogers).

Matt Rogers, Field Representative for U.S. 25th District of California Congressman Mike Garcia [ofc. 661-568-4855; <https://mikegarcia.house.gov>], was not present and there was no report.

E. Assembly District 38 – Suzette M. Valladares reps (Patsy Ayala, Anthony Angelini or Diana Oanesyan).

Diana Oganessian, a Deputy for State 38th District Assemblywoman Suzette Valladares [ofc. 661-286-1565; Diana.Oganessian@asm.ca.gov; <https://ad38.asmc.org>], was not present and there was no report.

F. Council District 12 (Matt Vallecilla).

Matthew Vallecilla, Field Deputy for L.A. City District 12 Councilmember John Lee [ofc. 818-882-1212; Matthew.Vallecilla@LACity.org; www.CD12.org], was not present and there was no report.

G. Mayor's Office (Erin Seinfeld).

Erin Seinfeld, West Area Representative for Mayor Eric Garcetti (323-552-6730; Erin.Seinfeld@LACity.org; <https://www.lamayor.org/WestValleyAreaRep>), was not present and there was no report.

H. DONE, (NEA Marilu Guevara).

Marilu Guevara, Neighborhood Empowerment Advocate of the L.A. Dept. of Neighborhood Empowerment [DONE; 818-374-9890; Marilu.Guevara@LACity.org; www.EmpowerLA.org], reminded Board Members of the conflict of interest procedure. BONC [the L.A. Board of Neighborhood Commissioners; Commissioners@EmpowerLA.org; www.EmpowerLA.org] approved the Digital Communications Policy, which takes effect in October "and will be revisited in April 2023."

I. Budget Advocate (Brian Allen).

Mr. Allen, one of the Budget Advocates [LABudgetAdvocates@gmail.com; www.BudgetAdvocates.org], was not present and there was no report.

J. Congressional District 29 (Osvaldo Ramirez).

Osvaldo Ramirez, Field Representative for U.S. 29th District of California Congressman Tony Cardenas [ofc. 818-221-3718; cell 818-388-0685;

Osvaldo.Ramirez@mail.house.gov; <http://cardenas.house.gov>], was not present and there was no report.

K. Congressional District 30 (Kimberly Caseres).

Kimberly Caseres, a Field Deputy for U.S. 30th District of California
Congressman Brad Sherman [818-501-9200;

Kimberly.Caseres@mail.house.gov; <https://sherman.house.gov>], was not present and there was no report.

L. LAPD Senior Lead Officer or alternate rep (Lead Officers Sellers/Parker/Volunteer Richard Fisk).

Sandra Zamora, an LAPD Devonshire Division Senior Lead Officer [office 818-756-9011; 35947@LAPD.LACity.org; DevonshireSLO@LAPD.Online; http://www.LAPDonline.org/devonshire_community_police_station], showed slides and presented. She cited recent crime statistics. Some burglars break windows to get in; she recommended adding lighting, cameras, photographing valuables and recording serial numbers. She cautioned not to leave keys in vehicles, and to secure both license plates to your vehicle(s). Resident Richard Fisk noted that Officers Parker and Sellers usually cover this area.

V. **Approval of Minutes** of the Regular Meeting for May, 2022.

MOTION (by Mr. Benedetto, seconded by Ms. Toumayan): The Granada Hills South Neighborhood Council approves the Minutes of its May 5, 2022 Regular Board Meeting as written.

MOTION PASSED by a voice vote with 10 in favor; zero opposed; one abstained (the GHSNC does not count abstentions as either “yes” or “no” votes) (Chavon Smith).

VI. **Appointment of Board, Committee Members & Swearing-in**

A. Appointment of Sally Kolstad to the Education Committee

MOTION (by Mr. Benedetto seconded by Ms. Derohanian): The Granada Hills South Neighborhood Council appoints Sally Kolstad to the Education Committee.

MOTION PASSED unanimously by a voice vote with all 11 in favor; zero opposed; zero abstained.

VII. **Budget Issues**

A. Approval of the Monthly Expenditure Report (MERs) for May, 2022.

Mr. Benedetto requested and it was agreed to TABLE the above Item.

B. Discussion and possible action to possibly approve our new admin package for the upcoming term.

FUNDING MOTION (by Mr. Benedetto, seconded by Mr. Smith): The Granada Hills South Neighborhood Council approves our new admin package for the upcoming term.

DISCUSSION: Mr. Amador asked if Board Members had reviewed the package. Mr. Benedetto showed slides and reviewed the package, and noted the short time available to complete the proposed budget.

Board Member Michael Jordan arrived online at this time (7:25), making 12 Board Members present online (the GHSNC quorum is nine).

Ms. Guevara noted that the packet is due by July 1st. She reported that Executive Committee meetings usually are publicized and public comment allowed; she recommended doing that. Mr. Amador, Ms. Sanderson and Ms. Smith indicated that they did not know the annual budget would be discussed. Ms. Kolstad noted and Mr. Benedetto confirmed that the budget is “not set in stone” and can be changed throughout the year. Ms. Smith recommended that budget changes be discussed in a Committee meeting.

MOTION to TABLE (by Mr. Amador, seconded by Mr. Jordan): The Granada Hills South Neighborhood Council TABLES Item #VII. B. to discuss it at the next Board Meeting in July.

MOTION to TABLE PASSED by a roll call vote of the 12 eligible voters present with 10 in favor (“Yes” or “Aye”) (Amador, Benedetto, Jordan, Karam, Sanderson, Serrano, Brad Smith, Chavon Smith, Toumayan and Wallis); two opposed (“No” or “Nay”) (Derohanian and Kolstad); zero abstained.

VIII. Board Issues

A. Update on GHSNC payments submitted to City Clerk

Mr. Benedetto updated. He reported that the Neighborhood Purposes Grant applications from the YMCA and Granada Hills Charter High School Robotics were rejected by the City Clerk, however, both can again be approved and then funding allocations made.

B. Discussion and possible action to appoint Mark Morris as the Parliamentarian for the Granada Hills South Neighborhood Council.

MOTION (by Mr. Benedetto seconded by Ms. Toumayan): The Granada Hills South Neighborhood Council appoints Mark Morris as the Parliamentarian.

DISCUSSION: Mr. Morris reported that he has professional Parliamentarian training and would follow the GHSNC Bylaws.

MOTION PASSED unanimously by a voice vote with all 11 in favor; zero opposed; zero abstained.

IX. Committee Reports and Motions

1. PLUM

- A. Discussion and possible action to be approved the Home Depot town Hall to be scheduled sometime in July 2022

Mr. Benedetto noted that this already was approved. Interim Committee Chair Mr. Smith reported that “there’s a lot of interest in the community.” No Motion was made or vote taken.

2. Outreach

No report or Motion was made or vote taken.

3. Homelessness

Chair Mr. Horn was not present; no report or Motion was made or vote taken.

4. Education

A. Retreat Update

Chair Ms. Ronquillo was not present; no report or Motion was made or vote taken. Ms. Guevara noted that the Retreat must follow the same Agenda posting requirements as other public meetings.

5. Youth

Chair Ms. Ronquillo was not present; no report or Motion was made or vote taken.

6. Cultural Affairs

Chair Ms. Smith indicated that there was no report; no Motion was made or vote taken.

7. Seniors

Chair Ms. Kolstad indicated that there was no report; no Motion was made or vote taken.

8. Beautification

- A. South Neighborhood Council, in collaboration with Volunteers Cleaning Communities, agrees to host a Beautification Day in Granada Hills on Sunday, July 10th, at 8 AM. Discussion and possible action on a motion to participate in a Beautification Day with the organization Volunteers Cleaning Communities. The goal is for the neighborhood council to vote on adopting a date and time for a Beautification Day in July. Planning for the day, including selecting a location, will be done at the next Beautification Committee meeting. Proposed motion: The Granada Hills [*Agenda wording stopped here.*]

MOTION (by Mr. Amador, seconded by Ms. Toumayan): The Granada Hills South Neighborhood Council, in collaboration with Volunteers Cleaning

Communities, agrees to host a Beautification Day in Granada Hills on Sunday, July 10th, at 8 a.m.

DISCUSSION: Mr. Amador requested that Board Members participate. Ms. Derohanian was concerned that the Town Hall also will be on July 10th. Ms. Smith encouraged having events on other than Sunday mornings.

MOTION PASSED unanimously by a voice vote with all 12 in favor; zero opposed; zero abstained.

9. Public Safety

Chair Mr. Smith indicated that there was no report; no Motion was made or vote taken.

10. Sustainability

No report or Motion was made or vote taken.

X. Board Members Comments and Submission of Agenda Items.

Mr. Amador “wanted a regular participatory process” to discuss the budget. Ms. Sanderson reported that she was not getting any meeting notifications. Ms. Smith requested that Committee rosters be posted on the website. Ms. Toumayan invited everyone to the Executive Committee meeting to discuss the budget. She, Mr. Smith and Mr. Benedetto thanked Mr. Morris for volunteering to be the Parliamentarian. Mr. Benedetto will again post Committee Members on the website.

XI. Adjournment

MOTION to ADJOURN (by Mr. Smith, seconded by Ms. Wallis).

MOTION to ADJOURN PASSED unanimously; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 8:40 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by the GHSNC. The GHSNC Board Meeting Minutes page is <http://www.ghsnc.org/resources/minutes-and-agendas>.

Office of the City Clerk
Neighborhood Council Funding Program
Fiscal Year Administrative Packet

Neighborhood Council: _____
Fiscal Year: _____

NEIGHBORHOOD COUNCIL FUNDING PROGRAM FISCAL YEAR ADMINISTRATIVE PACKET

Summary

The Administrative Packet provides for a more comprehensive and complete record of all items that support the Neighborhood Councils' (NC) fiscal and administrative operations, including its annual budget, Financial Officers, and any commitments for NC office space, storage facility, P.O. Boxes, etc.

Goal(s)

The goal(s) of the Administrative Packet is to make it easier for NCs to identify, plan, and confirm, via a board vote, all fiscal and administrative requirements upfront each year so that our Office can prepare for and process funding requests and resulting contracts judiciously and expeditiously.

The Packet contains the following items:

- NC Funding Program Acknowledgements & Agreements – Signed by all Financial Officers
 - **If a new Financial Officer is being appointed for the new Fiscal Year, please check the appropriate box for the Financial Officer(s).**
- Completed Annual Budget
- Information pertaining to office space, meeting space, storage facility, Post Office Box (P.O. Box), and website services, as applicable.

Procedure

On a yearly basis, we require each NC to discuss, prepare, and approve the Administrative Packet. Once the NC board has voted on the Packet, the Packet and the completed Board Action Certification (BAC) Form are to be submitted to the NC Funding Program.

Your NC Treasurer can submit both documents, the Packet and BAC, by uploading them in the NC Funding System portal, Budget Allocation section, immediately after Board approval. Once received, reviewed, and accepted by our Program, your NC will gain full access to its funds. The NC Funding System portal website is <https://cityclerk.lacity.org/NCFundPortal/#/login>

As our Program awaits your Packet submission, access to your NC funds will be limited to \$333.00 per month, until the annual budget, Administrative Packet, and BAC have been received and accepted. This limited amount is intended to assist your NC operationally for expenses related to conducting your NC meetings, i.e. meeting facility use fees, printing and photocopying of meeting documents, meeting refreshments/snacks, professional staff services.

If you have questions or require any assistance regarding the packet, please feel free to email us at clerk.ncfunding@lacity.org or call us at 213-978-1058.

**NEIGHBORHOOD COUNCIL FUNDING PROGRAM
FINANCIAL OFFICERS LETTER OF ACKNOWLEDGEMENT & AGREEMENT**

We, the undersigned, do hereby declare that as a result of an official action of the Governing Body of the Neighborhood Council (NC) named below:

- (1) we are authorized to request City funding to support NC general operations,
- (2) all items or services described or included in any related funding requests are exclusively intended to further the goals and objectives of the Neighborhood Council, and
- (3) all reasonable precautions shall be exercised by the undersigned to fully safeguard, control and account for all use of funds. Proper accountability of all City funds is critical to the success of the NC Funding Program.

Therefore, by the signature(s) below, and on behalf of the Neighborhood Council named below, WE HEREBY AGREE to the terms and conditions as set forth in this Letter of Acknowledgement and all related documents as provided by the City, agree to expend funds in accordance with any applicable City rules, policies or procedures, and specifically agree to expend monies received by the Office of the City Clerk solely for public purposes relating to the goals and purposes of the Neighborhood Council named below, consistent with the scope and authority under the City Charter, the Plan for a Citywide System of Neighborhood Councils and any implementing ordinances. We have attended and participated in the City-provided training relating to the NC Funding Program.

WE FURTHER ACKNOWLEDGE and WE AGREE to comply with any requirements regarding use of the NC funds. WE AGREE to provide NC financial reports and/or supporting documentation to the Office of the City Clerk, Neighborhood Council Funding Program as requested and at monthly meetings to the Governing Body and stakeholders of the NC named below. WE AGREE that the Office of the City Clerk and other City representatives may make on-site visits to inspect and review all NC financial records, upon providing reasonable advance notice to the NC Treasurer or designated representatives.

WE ACKNOWLEDGE THAT A NEW LETTER OF ACKNOWLEDGEMENT MUST BE FILED IF THERE IS ANY CHANGE OF FINANCIAL OFFICERS.

Neighborhood Council Financial Officers - Names and Signatures:

Treasurer

Please check here if a new Treasurer is being appointed

SIGNATURE OF THE TREASURER

DATE

PRINT NAME OF THE TREASURER

EMAIL

BOARD POSITION

PHONE NUMBER

CONTINUES OTHER SIDE

2nd Signer

Please check here if a new 2nd Signer is being appointed

SIGNATURE OF THE 2nd SIGNER

DATE

PRINT NAME OF THE 2ND SIGNER

EMAIL

BOARD POSITION

PHONE NUMBER

Alternate Signer

(If not applicable, please indicate "N/A")

Please check here if a new Alt. Signer is being appointed

SIGNATURE OF THE ALTERNATE SIGNER

DATE

PRINT NAME OF THE ALTERNATE SIGNER

EMAIL

BOARD POSITION

PHONE NUMBER

1st Bank Cardholder

Please check here if a new Cardholder is being appointed

SIGNATURE OF THE 1st BANK CARD HOLDER

DATE

PRINT NAME OF THE 1st BANK CARD HOLDER

EMAIL

BOARD POSITION

PHONE NUMBER

2nd Bank Cardholder

Please check here if a new Cardholder is being appointed

SIGNATURE OF THE 2nd BANK CARD HOLDER

DATE

PRINT NAME OF THE 2nd BANK CARD HOLDER

EMAIL

BOARD POSITION

PHONE NUMBER

***** Bank Cardholders, please read further next page *****

**NEIGHBORHOOD COUNCIL FUNDING PROGRAM
BANK CARDHOLDER ACKNOWLEDGEMENT &
AGREEMENT OF RESPONSIBILITIES**

This document outlines the responsibilities that I, as the Neighborhood Council Bank Cardholder, have as the primary custodial holder of a City Los Angeles Neighborhood Council (NC) Bank Card, referred herein as "the card" for the Neighborhood Council named below. My signature indicates that I have read and understand these responsibilities and further, that I agree to adhere to the guidelines established by the Office of the City Clerk and approved by the City Controller for the use of City funding as it relates to the Neighborhood Council Funding Program.

1. I understand that the City of Los Angeles Neighborhood Council Card is intended to facilitate the purchase and payment of materials or services required for the conduct of official Neighborhood Council business only.
2. I agree to make only those purchases consistent with the type of purchases authorized by the Office of the City Clerk and approved by the NC Governing Board.
3. I understand that under no circumstances will I use the Card to make personal purchases either for myself or for others. The Card is issued in the name of the Neighborhood Council and I serve as the Card custodian. I agree that should I willfully violate the terms of this Agreement and use of the Card for personal use or gain that I will reimburse the City of Los Angeles for all incurred charges and any fees related to the collection of those charges.
4. Uses of the Card not authorized by the Office of the City Clerk can be considered misappropriation of City funds. This could result in (a) immediate and irrevocable forfeiture of the Card, and /or (b) potential de-certification action. I understand that the Card must be surrendered upon termination of any official position with the Neighborhood Council to which the card is issued. I agree to maintain the Card with appropriate security whenever and wherever I or any other authorized person may use the Card. If the Card is stolen or lost, I agree to immediately notify the Office of the City Clerk.
5. I understand that since the Card is the property of the Bank and authorized for issue by the City of Los Angeles, I am required to comply with internal control procedures designed to protect City assets. This may include being asked to produce the Card, receipts, and/or statements to validate its existence and to audit its use.
6. I understand that I will have access to the Funding Program System portal via the Internet where all card transactions will be posted by the Bank when the card is used. I understand that I am required to obtain itemized receipts for all card transactions and upload the itemized receipts to the Funding Program System portal to verify the posted card transaction. Uploading the required itemized receipt is necessary for my NC Monthly Expenditure Report (MER) to be generated by the Funding Program System portal. The MER must be reviewed and approved by the NC Governing Board before being submitted to the Office of the City Clerk as a complete Report.
7. I understand that all transactions on the Card will reduce the funds available to the NC. I understand that the Bank will not accept any limit increases from me.
8. I understand that the Card is solely provided to the designated NC cardholder and that assignment of the Card is based on the understanding that I need to purchase materials required for the conduct of Neighborhood Council business. I understand that custodial possession of the Card is not an entitlement nor reflective of title or position.
9. As a Neighborhood Council Financial Officer, I have signed and received a copy of both the NC Funding Program Bank Cardholder Agreement of Responsibilities and Financial Officers Letter of Acknowledgement, have attended and completed the required NC Funding Program training, and understand the requirements and limitations regarding the NC Bank Card's use.

PLEASE SIGN NEXT PAGE

1st Bank Cardholder

SIGNATURE OF THE 1st BANK CARD HOLDER

DATE

PRINT NAME OF THE 1st BANK CARD HOLDER

2nd Bank Cardholder

SIGNATURE OF THE 2nd BANK CARD HOLDER

DATE

PRINT NAME OF THE 2nd BANK CARD HOLDER

NEIGHBORHOOD COUNCIL FUNDING PROGRAM
ANNUAL BUDGET TEMPLATE – FISCAL YEAR 2020-2021

The annual budget is a plan for the utilization of the NC’s financial resources. It should be used as a strategic financial road map to conduct activities and efforts that will help the NC achieve its mission, goals, and objectives. The budget should include the input of stakeholders, be accessible, and comply with the rules that govern the use of NC public funds.

As a planning tool, the annual budget allows the NC board to allocate its funds, both regular annual funds and rollover funds, if any, into the following Expenditure Categories:

1. General and Operational Expenditures
 - i. **Office/Operational**
 - ii. Outreach
 - iii. Elections
2. Neighborhood Purposes Grants (NPGs)
3. Community Improvement Projects (CIPs)

With the exception of certain expenditures related to Office/Operational items, the annual budget cannot be used as authorization or approval of actual payments to vendors. All payments related to Outreach purchases, activities, and events, Elections, NPGs, and CIPs must be considered and approved through separate board motions, not as part of the board approval of the annual budget.

The annual budget may be accepted as authorization for payment for certain monthly and recurring **Office/Operational expenditures only**, such as those listed below, when itemized in the Office/Operational Expenditure Category. Please see the sample itemized Office/Operational budget allocations next page.

1. Office lease payments
2. Office supplies and equipment expenses, not including inventory items
3. Storage facility lease payments
4. P.O. Box payments
5. Office telephone and Internet services
6. Refreshments/snacks for board/committee meetings
7. Website hosting and maintenance services
8. Professional meeting/office-related services, i.e. translators, minute-takers, audio services
9. Printing and copying for meetings/office-related purposes only
10. Printing NC business cards

The annual budget template form provided here is an optional tool. Your Neighborhood Council may submit its annual budget on a form different from this template as long as it only contains the same budget allocation Expenditures Categories listed above.

For more details on the Administrative Packet, Fiscal Year annual budget, and rollover of funds unspent at the end of the Fiscal Year, please review the Policies and Guidelines, Policy 1.1, found on our website: <https://clerk.lacity.org/clerk-services/nc-funding>

**Sample Itemized Budget Allocations for
Office/Operational Expenditures**

Office/Operational Expenditures Category	
<i>Office Rent (\$500/month x 12 months)</i>	<i>\$6,000.00</i>
<i>Office Supplies (paper, ink, staples, pens, binders, business cards, etc.)</i>	<i>\$500.00</i>
<i>Printer/Copy Machine Lease</i>	<i>\$1,500.00</i>
<i>Internet Service (Spectrum)</i>	<i>\$1,000.00</i>
<i>Telephone Service (Ooma)</i>	<i>\$500.00</i>
<i>Website Hosting and Maintenance</i>	<i>\$1,500.00</i>
<i>Printing and Photocopying for Meetings</i>	<i>\$300.00</i>
<i>Meeting Facility Fees (Riverside Elementary School)</i>	<i>\$1,500.00</i>
<i>Minute-Taker for Meetings (AppleOne)</i>	<i>\$1,500.00</i>
<i>Refreshments/Snacks for Meetings</i>	<i>\$1,200.00</i>
Total Office/Operational Expenditures \$15,500.00	

Neighborhood Purposes Grants (NPG) Expenditures Category	
Total NPG Expenditures	

Community Improvement Projects (CIP) Expenditures Category	
Total CIP Expenditures	

TOTAL ANNUAL BUDGET ALLOCATIONS	
Office/Operational Expenditures	
Outreach Expenditures	
Election Expenditures	
General and Operational Expenditures	
Neighborhood Purposes Grants (NPG) Expenditures	
Community Improvement Projects (CIP) Expenditures	
TOTAL EXPENDITURES FOR THE FISCAL YEAR	

NEIGHBORHOOD COUNCIL FUNDING PROGRAM

LEASES & AGREEMENTS

Please complete the following information, as applicable, for any leases or service agreements your NC currently has or plans on securing in the Fiscal Year involving office space, meeting space, storage facilities, P.O. Boxes, and/or website services. If sections below do not apply to your NC, please select NA on the sections that do not apply. If you have more than one Meeting Location, then please provide the same information on an additional page. The information provided on this form is to confirm services that an NC may currently have or that it would like to secure in the Fiscal Year which may require a City agreement. If an agreement needs to be drafted from the information provided, the NC board will be notified and advised to agendaize and approve the drafted agreement at a future board meeting; The approval the Administrative Packet/annual budget does not replace the vote the board will need to take to approve any agreements needed.

Office Location:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name:	
Property Address:	
Property Owner Name:	
Property Owner Phone Number:	
Property Owner Email:	

Meeting Location:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name:	
Property Address:	
Property Owner Name:	
Property Owner Phone Number:	
Property Owner Email:	

Storage Facility:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Facility Name/Owner	
Facility Address:	
Facility Owner Phone Number:	
Facility Owner Email:	
Name on Facility Account:	

P.O. Box:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name/Owner:	
NC P.O. Box Address	
Property Owner Address:	
Property Owner Phone Number:	
Property Owner Email:	
Name on P.O. Box Account:	

Website Services:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Name of Website Services Provider:	
Service Provider Address:	
Service Provider Phone Number:	
Service Provider Email:	
Type of Services Provided:	

When the Board completes and approves the Admin Packet, the NC Treasurer may submit the Packet and BAC Form online in the NC Funding System portal, Budget Allocation section. The NC Funding System portal website is <https://cityclerk.lacity.org/NCFundPortal/#/login>

Please contact our Office for any questions you may have. We are here to help.
Clerk.NCFunding@lacity.org
 (213)978-1058

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Granada Hills Neighborhood South Council

SECTION I - APPLICANT INFORMATION

1a) Granda Hills Charter 32-0210051 California 1/19/2022
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 10535 Zelzah Avenue Granda Hills CA 91344
Organization Mailing Address *City* *State* *Zip Code*

1c) _____
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**
Bonnee Lallouz 818-360-2361 x 314 BonneeLallouz@ghctk12.com
Name *Phone* *Email*

2) **Type of Organization- Please select one:**
 Public School *(not to include private schools)* **Attach Signed letter on School Letterhead** or 501(c)(3) Non-Profit *(other than religious institutions)* **Attach IRS Determination Letter**

3) _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**
 The Granada Hills Charter Highlander Marching Band, under the direction of Joseph Cooper, Director of Bands, is seeking support to fund the purchase of new instruments and to outfit and upgrade the interior and exterior of the semi-trailer.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**
 Based on a recent instrument inventory, we have discovered that our instruments are 10-20 years old and 30% of them are deemed as unusable. We have had numerous students attempting to perform and take assessments on broken instruments that have to go to the shop for repairs. When an instrument is at the shop the student is also without an instrument to play on for 1-2 weeks. My ultimate goal as Director of Bands is to revive the image of the Highlander Marching Band not just to its former glory and recognition but to surpass it and become one of the most recognized bands in the country. We simply cannot achieve our goals without the proper equipment.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$ 5000.00	\$ 5000.00
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$5,000.	\$5,000
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$5,000.

10a) Start date: 5 / 10 / 22 10b) Date Funds Required: 5 / 10 / 22 10c) Expected Completion Date: 10 / 31 / 22
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Julia Howardman Admission Director, High School [Signature] 5/11/2022
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Norm Holloway Admin Dir. Speech [Signature] 5/11/22
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Granada Hills Charter
10535 Zelzah Avenue
Granada Hills, CA 91344

May 16, 2022

Dear Granada Hills South Neighborhood Council,

The Granada Hills Charter (GHC) high school program's bands and orchestras students and faculty are committed to delivering quality performances and raising awareness for the arts in education and its impact on academic excellence. Each year, over one hundred students dedicate a significant amount of time during and after school to hone their craft and create memorable performances for our community, and regional and state competitions.

Since 2003, the bands and orchestras of GHC have aimed to provide our students with a longstanding foundation in the Visual and Performing Arts (VAPA) program and the creative environment, rooted in traditions as far back as 1961. Today, an essential part of GHC bands and orchestras is providing students the opportunity to compete in regional, state, and national competitions.

The Granada Hills Charter (GHC) high school program's bands and orchestras are hereby requesting \$5,000 in funding in order to cover the costs associated with competition season over the fall semester. Thank you for your continued support of Granada Hills Charter and our high school bands and orchestras program.

Sincerely,



Brian Bauer, Executive Director