



CORRECTED

CITY OF LOS ANGELES

GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL
REGULAR MEETING AGENDA

Thursday, Jan 5, 2023 Time: 6:30 pm

Zoom meeting by telephone (audio only) or online (audio and video) By phone dial (669) 900-9128, or toll-free numbers 888-475-4499, 877-853- 5257, 833-548-0282, 833-548-0276 and press # or go to zoom.us/j to join the meeting via the Zoom platform. Enter this webinar ID: 875-1744-8255 to join.

<https://us02web.zoom.us/j/87517448255>

BOARD OF DIRECTORS

Michael Benedetto, President
Colleen Toumayan, V.P.
Christina Wallis, Treasurer
Christine LaMonica, Sec.
Launa Bogartz, Member
Carlos Amador, Member
Cheri Norum Derohanian,
Member
John Horn, Member

Michael Jordan, Member
George Karam, Member
Sally Kolstad, Member
Abbey Ronquillo, Member
Carolyn Sanderson, Member
Brad Smith, Member
Chavon Smith, Member

SERVICIOS DE TRADUCCIÓN: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Carlos Amador, al (909) 524-6308 o por correo electrónico www.GHSNC.org para avisar al Concejo Vecinal.

In conformity with the SEPTEMBER 16, 2021 enactment of CALIFORNIA ASSEMBLY BILL 361 (RIVAS) and due to concerns over COVID-19, the GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL meeting will be conducted entirely with a call-in option or internet-based service option.

MAILING ADDRESS: **GHSNC; 11024 Balboa Blvd., Box 767; Granada Hills, CA 91344** WEBSITE **www.ghsnc.org**
E-mail: board@ghsnc.org

Every person wishing to address the Board must dial (669) 900-6833, and enter 875-1744- 8255 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to minutes per speaker, unless adjusted by the presiding officer of the Board. AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting;

only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned. Any messaging or virtual background is in

the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

I. Call to order, Flag Salute

II. Roll Call

III. Public Comment: The public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee or General Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of this Board

AB 361 Updates - Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Granada Hills South Neighborhood Council's control, the meeting must be recessed or adjourned.

Public Posting of Agendas - Neighborhood Council agendas are posted for public review as follows:

- Posted at the Granada Hills Chamber of Commerce, 17723 Chatsworth St., Granada Hills CA 91344
- www.GHSNC.Org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

IV. Community Speakers:

- A. LAUSD District 3 (Tara Vahdani/Tammy Ramirez, Scott Schmerlson)
- B. County Supervisor's Office Lindsay Horvath reps ?
- C. Senator Caroline Menjivar District 3
- D. Congressional District 25 -Congressmen Mike Garcia's office (Garrett Henry)
- E. Assembly District 40 – Pilar Schiavo rep
- F. Council District 12 (John Lee)
- G. Mayor's Office KarenBass (Erin Seinfeld)
- H. DONE, (NEA Marilu Guesvara)
- I. Budget Advocate (Brian Allen)
- J. Congressional District 29 (Osvaldo Ramirez)
- K. Congressional District 30 (Kimberly Caseres)

L. LAPD Senior Lead Officer or alternate representative

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report

your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

V. Approval of the Minutes

- A. The Granada Hills South Neighborhood Council approves the Minutes of its Dec 1, 2022 Regular Board Meeting

VI Appointment of Board, Committee Members & Swearing-in

NONE

VII Budget Issues

- A. Approval of the Monthly Expenditure Report (MERs) Aug., Sept., Oct. and Nov. 2022.

VIII Board Issues

- A. Presentation by Shawna P. Dungo (elections administrator) 7-minute presentation followed by up to 14 minutes for questions and answers
- B. Discussion and possible action on a motion related to the 2023 Greater Los Angeles Homeless Count, organized by LAHSA, which relies on local leaders to do a visual count of their unhoused population for the purposes of informing service strategies and funding. The motion reads as follows: The Granada Hills South Neighborhood Council commits to serving as the Deployment Site Host for the 2023 Greater Los Angeles Homeless Count. The 2023 Homeless Count will take place on Tuesday, January 24th, starting at 8PM. The Deployment Site will be at the Our Saviors First Lutheran Church located at 16603 San Fernando Mission Blvd. in Granada Hills. GHSNC approves up to \$100 in refreshment and supply expenses for volunteers. To volunteer for the Granada Hills Homeless Count visit www.theycountwillyou.org.
- C. Discussion and possible action on the following motion: The Granada Hills South Neighborhood Council awards a Neighborhood Purpose Grant (NPG) to the Valley Academy of Arts and Sciences Parent Teacher Student Association (VAAS PTSA) for the amount of \$5,000. The NPG will cover part of the costs of the yearly Senior Gradnight event that celebrates the accomplishment of local students graduating from high school. The event is scheduled for June 17th, 2023.
- D. Report on:
 - Granada Hills Tree lighting
 - Holiday Parade
- E. Date for Election committee
- F. Date for By-laws Committee

IX. Committee Reports and Motions

A. PLUM

B. Outreach

- C. Homelessness**
- D. Education**
- E. Youth**
- F. Cultural Affairs**
- G. Seniors**
- H. Beautification**
- I. Public Safety**
- J. Sustainability**

X. Board Members Comments and Submission of Agenda Items.

XI. Adjournment

NOTE: Next Regular Meeting of the Granada Hills South Neighborhood Council - Thursday, Feb. 2, 2023, at 6:30 PM

THE AMERICAN WITH DISABILITIES ACT; As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org.

Public Access of Records

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: www.NeighborhoodCouncilWebsite.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact President Mike Benedetto: 818-723-8087 or Mbenedetto@GHSNC.org. OR Vice President Colleen Toumayan: 818-800-8836 or Ctoumayan@GHSNC.org

Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws; which are available at www.GHSNC.org



CITY OF LOS ANGELES
GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL
REGULAR BOARD MEETING MINUTES, Thursday, December 1, 2022
DRAFT Minutes [to be replaced by "Approved __[Month]__ __[date]__, 202__[year]__"]

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, this duly noticed meeting was held entirely online and telephonically.

Document copies were available at https://ghsnc.org/wp-content/uploads/docs/Agenda_2022-12-01.pdf and shown online.

GHSNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks ("") at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

I. Call to order, Flag Salute.

President Mike Benedetto called the Meeting to order at 6:43 p.m. The Pledge of Allegiance was led by Sally Kolstad.

The next Agenda Item addressed was Item #IV. F.

II. Roll Call (Secretary).

Roll Call was taken by the Secretary. Nine of the 16 Board Members were present online at the Roll Call: Carlos Amador, Mike Benedetto (President), Launa Bogartz, John Horn, Michael Jordan, Sally Kolstad, Carolyn Sanderson, Brad Smith and Colleen Toumayan (Vice-President). Cheri Norum Derohanian and Abbey Ronquillo arrived later. Verej Isanians (unexcused), George Karam, Christine LaMonica (Secretary), Chavon Smith and Christina Wallis (Treasurer) were absent (all but Isanians excused). The GHSNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is nine (see the Bylaws link at www.empowerla.org/ghsnc), so the Board could take such votes. Sixteen of the 17 Board Seats were filled (by election or appointment). One Board Seat was vacant [At Large]; to apply, see www.ghsnc.org. Also attended: at least 21 Stakeholders and Guests.

Board Member Abbey Ronquillo arrived online at this time (6:54), making 10 Board Members present online (the GHSNC quorum is nine).

III. Public Comment.

Guest Glenn Bailey invited everyone to LANCC's [the Los Angeles Neighborhood Councils Coalition; LANCC@EmpowerLA.org; www.LANCC.org] usual first Saturday meeting. Guest Keren Waters reported that the Granada Hills North NC recessed until February 6th. Guest Lionel Mares urged Valley NCs to "stick together" and

attend VANC's [Valley Alliance of Neighborhood Councils; VANC@EmpowerLA.org; <http://empowerla.org/vanc-2>] next meeting.

The next Agenda Item addressed was Item #II.

IV. Community Speakers.

A. LAUSD District 3 (Tara Vahdani/Tammy Ramirez, Scott Schmerlson).
Tara Vahdani, Deputy Director of Community Engagement for LAUSD Board Member Scott Schmerlson [ofc. 818-654-3785; Tara.Vahdani@lausd.net; <http://achieve.lausd.net/schmerelson>], was not present and there was no report.

B. County Supervisor's Office Lindsay Horvath.
Myrna Gutierrez, a Caseworker for L.A. County District Three Supervisor Sheila Kuehl (213-440-0927 or 818-901-3831; MGutierrez@bos.LACounty.gov; www.SupervisorKuehl.com), reported that she will be there for 90 more days to assist with the transition.

C. Congressional District 25 -Congressmen Mike Garcia's office (Matt Rogers).
Garrett Henry, Field Representative for U.S. 25th District of California Congressman Mike Garcia [ofc. 661-568-4855; Garrett.Henry@mail.house.gov; <https://mikegarcia.house.gov>], was not present and there was no report.

[There was no Agenda Item #IV. D.]

E. Assembly District 38 – Suzette M. Valladares reps (Patsy Ayala, Anthony Angelini or Diana Oanesyan).
Diana Oganessian, a Deputy for State 38th District Assemblywoman Suzette Valladares [ofc. 661-286-1565; Diana.Oganessian@asm.ca.gov; <https://ad38.asmtc.org>], was not present and there was no report.

F. Council District 12 (John Lee)
Colin Crews, a Field Deputy for L.A. City District 12 Councilmember John Lee [ofc. 818-882-1212; Colin.Crews@LACity.org; <https://CouncilDistrict12.LACity.gov>], reported.

The next Agenda Item addressed was Item #III.

G. Mayor's Office (Karen Bass).
No representative was present and there was no report.

H. DONE, (NEA Marilu Guesvara).
Marilu Guevara, a Neighborhood Empowerment Advocate of the L.A. Dept. of Neighborhood Empowerment [DONE; 818-374-9890; Marilu.Guevara@LACity.org; www.EmpowerLA.org], reported that she sent student internship program information to Board Members. The program, not the City, pays the interns. Election representative Shawna Dungo will contact Mr. Benedetto. Ms. Guevara noted that Mr. Amador completed his training and is eligible to vote on funding items.

- I. Budget Advocate (Brian Allen).
Mr. Allen reported that the Budget Advocates [LABudgetAdvocates@gmail.com; www.BudgetAdvocates.org] are meeting with City Departments. The next Budget Day will be in June. The Budget Advocates will be submitting monthly financial statements available to everyone.

- J. Congressional District 29 (Osvaldo Ramirez).
Osvaldo Ramirez, Field Representative for U.S. 29th District of California Congressman Tony Cardenas [ofc. 818-221-3718; cell 818-388-0685; Osvaldo.Ramirez@mail.house.gov; <http://cardenas.house.gov>], was not present and there was no report.

- K. Congressional District 30 (Kimberly Caseres).
Kimberly Caseres, a Field Deputy for U.S. 30th District of California Congressman Brad Sherman [818-501-9200; Kimberly.Caseres@mail.house.gov; <https://sherman.house.gov>], was not present and there was no report.

- L. LAPD Senior Lead Officer or alternate representative
Phillip Sellers, an LAPD Devonshire Division Senior Lead Officer for the east and south (of Chatsworth St.) sides of Granada Hills [office 818-756-9011; 31934@LAPD.LACity.org; DevonshireSLO@LAPD.Online; http://www.LAPDOnline.org/devonshire_community_police_station], reported that “there’ve been a lot of commercial burglaries . . . smash and grab,” etc. and an “increase in burglaries . . . robberies . . . [and] aggravated assaults.” He reminded individuals and businesses not to keep valuables, including cash, exposed or in stores.

John Parker, a Devonshire Division Senior Lead Officer for the north side (north of Chatsworth St.) of Granada Hills [mobile/text phone 818-832-0773; office 818-832-0633; 36560@LAPD.LACity.org; http://www.LAPDOnline.org/devonshire_community_police_station], reminded to “be mindful of your surroundings . . . not leaving any packages visible in your vehicle . . . not to wear high-end jewelry” in public.

Board Member Cheri Derohanian arrived online at this time (7:20), making 11 Board Members present online (the GHSNC quorum is nine).

V. Approval of the Minutes.

- A. The Granada Hills South Neighborhood Council approves the Minutes of its Nov 3, 2022 Regular Board Meeting

No corrections or amendments were made.

MOTION (by Mr. Benedetto, seconded by Mr. Smith): The Granada Hills South Neighborhood Council approves the Minutes of its November 3, 2022 Regular Board Meeting.

MOTION PASSED by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Amador, Benedetto, Bogartz, Derohanian, Horn, Jordan, Kolstad, Ronquillo, Sanderson, Brad Smith and Toumayan); zero opposed; zero abstained.

VI. Appointment of Board, Committee Members & Swearing-in.

A. None

MOTION (by Mr. Benedetto, seconded by Ms. Derohanian): The Granada Hills South Neighborhood Council appoints Mark Morris to the Cultural Affairs Committee.

MOTION PASSED unanimously by a voice vote; zero opposed; zero abstained.

B. Approve affidavit on lost receipt for the \$.99 store in the amount of \$5.48. 45 clipboards for the Town Hall event & etc. To be submitted to city clerk which has been holding up our MERs.

FUNDING MOTION (by Mr. Benedetto, seconded by Ms. Derohanian): The Granada Hills South Neighborhood Council approves the affidavit on lost receipt for the \$.99 store in the amount of \$5.48 for five clipboards for the Town Hall event and etc.

DISCUSSION: Mr. Benedetto explained the need.

FUNDING MOTION PASSED unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor (“Yes” or “Aye”) (Amador, Benedetto, Bogartz, Derohanian, Horn, Jordan, Kolstad, Ronquillo, Sanderson and Brad Smith); zero opposed; zero abstained. Ms. Toumayan was ineligible to vote due to not having completed one or more of the required trainings and/or not having signed the Code of Conduct.

VII. Budget Issues.

A. Approval of the Monthly Expenditure Report (MERs) Aug., Sept. and Oct. 2022. - Tabled.

Mr. Benedetto noted the above.

VIII. Board Issues.

A. Presentation by LAWA (Los Angeles World Airports) is to discuss the Home Depot site at Van Nuys Airport; 7-minute presentation followed by up to 15-20 minutes for questions and answers

This Agenda Item was addressed after Item #VIII. B. Mark Adams LAWA Government Affairs Director, presented. Home Depot has subleased at Van Nuys Airport “for many years.” A Request for Proposal (RFP) was issued because “a competitive process” is required by “federal and City guidelines.” The site is zoned “for commercial use,” not “aviation use.” He hoped that Home Depot will soon sign a long-term lease, before the 2026 end of current lease. He

said it's "possible" that the Home Depot lease could be "terminated" before 2026 and another lessee start. A tenant who indicates "a higher level of investment" is considered for a longer-term lease. They usually lease for 20-50 years, depending upon the level of investment. "A master leaseholder" (Mr. Adams didn't remember their name) holds the lease; Home Depot is the sublessee. RFPs usually are open for 60-90 days. RFP consideration "can take some time, typically "12 months . . . something like that." Mr. Smith requested an Airport presentation regarding their "land use and operations."

B. Up-coming events-

- Granada Hills Tree lighting on Dec. 2nd at 6:30 pm

Mr. Benedetto noted the above.

- Holiday Parade Dec. 4th update

Mr. Benedetto noted the above.

The next Agenda Item addressed was Item #VIII. A.

C. Discussion and possible action to finish setting up an election committee, including meeting date

Mr. Benedetto noted that Ms. Smith and Mr. Horn also wanted to be on the Election Committee. No Motion was made or vote taken.

D. By-laws Committee TBA (let's try and pick a date)

Ms. Smith, Mr. Jordan, Ms. Toumayan and Mr. Benedetto wanted to be on the Committee. Ms. Derohanian removed herself from the Committee. Mr. Benedetto will work on setting a meeting date.

IX. Committee Reports and Motions.

[The following sub-section first paragraphs are copied from the Agenda.]

A. Planning and Land Use

Interim Chair Mr. Smith will work with an applicant.

B. Outreach

Chair Ms. Toumayan encouraged attending the Tree Lighting.

C. Homelessness

Chair Mr. Horn reported that the annual Homeless Count [www.TheyCountWillYou.org] begins January 24th. He will have more information at the next Board meeting.

D. Education

Chair Ms. Ronquillo reported that the Committee will meet in January.

E. Youth

Chair Ms. Ronquillo indicated that there was no report. Mr. Benedetto thanked Ms. Ronquillo and her students for doing parade outreach.

F. Cultural Affairs

Chair Ms. Smith was not present and there was no report.

G. Seniors

Chair Ms. Kolstad will ask in the Spring if a Senior Dance is possible.

H. Beautification

Chair Mr. Amador reported that the Committee soon will meet again

I. Public Safety and Emergency Preparedness

Chair Mr. Smith reported that the SoCal Gas Pipeline Safety Project on Santa Fe will start in February. He will try to arrange a January meeting presentation.

J. Sustainability

Mr. Amador indicated for Mr. Karam that there was no report at this time.

X. Board Members Comments and Submission of Agenda Items.

Board Members wished everyone happy holidays and encouraged attending the Tree Lighting; Mr. Benedetto noted that many organizations will be represented there.

XI. Adjournment.

[This paragraph was on the Agenda.] NOTE: Next Regular Meeting of the Granada Hills South Neighborhood Council - Thursday, Jan 5, 2023, at 6:30 PM

MOTION to ADJOURN (by Mr. Benedetto, seconded by Mr. Smith).

MOTION to ADJOURN PASSED unanimously; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 8:16 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by the GHSNC. The GHSNC Board Meeting Minutes page is <http://www.ghsnc.org/resources/minutes-and-agendas>.

Monthly Expenditure Report



Reporting Month: August 2022

Budget Fiscal Year: 2022-2023

NC Name: Granada Hills South
Neighborhood Council

| Monthly Cash Reconciliation | | | | | |
|-----------------------------|-------------|-------------------|-------------|-------------|---------------|
| Beginning Balance | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$41600.75 | \$472.58 | \$41128.17 | \$1695.97 | \$0.00 | \$39432.20 |

| Monthly Cash Flow Analysis | | | | | |
|---------------------------------------|----------------|------------------------|------------------------|---------------------------------|---------------|
| Budget Category | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding | Net Available |
| Office | \$17366.00 | \$395.93 | \$16494.17 | \$1275.97 | \$14798.20 |
| Outreach | | \$76.65 | | \$420.00 | |
| Elections | | \$0.00 | | \$0.00 | |
| Community Improvement Project | \$1825.00 | \$0.00 | \$1825.00 | \$0.00 | \$1825.00 |
| Neighborhood Purpose Grants | \$12809.00 | \$0.00 | \$12809.00 | \$0.00 | \$12809.00 |
| Funding Requests Under Review: \$0.00 | | Encumbrances: \$0.00 | | Previous Expenditures: \$399.25 | |

| Expenditures | | | | | | |
|------------------|--------------------------|------------|---|--------------------------------|--------------|-----------------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | GOOGLE GSUITE_ghsnc.o | 08/01/2022 | This July 30, 2022 is part of our admin packet, in the amount of \$117.93 | General Operations Expenditure | Office | \$117.93 |
| 2 | PUBLIC STORAGE 67676 | 08/03/2022 | This August 2022 payment to public storage in the amount of \$278 is part of our admin package | General Operations Expenditure | Office | \$278.00 |
| 3 | NORTHRIDGE STATIONERY | 08/15/2022 | Northridge stationary receipt and the amount of \$76.65 with a BAC. This receipt was for 1000 flyers to be used for our Home Depot Townhall | General Operations Expenditure | Outreach | \$76.65 |
| Subtotal: | | | | | | \$472.58 |

| Outstanding Expenditures | | | | | | |
|--------------------------|-----------------------------|------------|---|--------------------------------|--------------|----------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | PARTNERS IN DIVERSITY, INC. | 10/28/2022 | GHSNC board approves 2022-2023 FY admin package | General Operations Expenditure | Office | \$299.15 |
| 2 | PARTNERS IN DIVERSITY, INC. | 10/28/2022 | GHSNC board approves 2022-2023 FY admin package | General Operations Expenditure | Office | \$183.15 |
| 3 | PARTNERS IN DIVERSITY, INC. | 10/28/2022 | GHSNC board approves 2022-2023 FY Admin Package | General Operations Expenditure | Office | \$183.15 |

| | | | | | | |
|------------------------------|-----------------------------|------------|---|--------------------------------|----------|------------------|
| 4 | PARTNERS IN DIVERSITY, INC. | 10/28/2022 | GHSNC board approves 2022-2023 FY Admin Package | General Operations Expenditure | Office | \$262.52 |
| 5 | PARTNERS IN DIVERSITY, INC. | 10/28/2022 | GHSNC board approves 2022-2023 FY AdminPacket. | General Operations Expenditure | Office | \$189.26 |
| 6 | PARTNERS IN DIVERSITY, INC. | 10/31/2022 | GHSNC board approves 2022-2023 FY Admin Package. | General Operations Expenditure | Office | \$42.74 |
| 7 | PARTNERS IN DIVERSITY, INC. | 10/31/2022 | GHSNC board approves 2022-2023 FY Admin Package. | General Operations Expenditure | Office | \$116.00 |
| 8 | John F. Kennedy High Shcool | 12/06/2022 | Payment to JFK high School to rent Gym, projector, screen, Custodial time | General Operations Expenditure | Outreach | \$420.00 |
| Subtotal: Outstanding | | | | | | \$1695.97 |



Invoice

Invoice number: 4321711138

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States
Federal Tax ID: 77-0493581

Bill to

Aaron DeVandry
Granada Hills South Neighborhood Council
18403 W Vogel Ave
Waddell, AZ 85355
United States

Details

Invoice number4321711138
Invoice dateJul 31, 2022
Billing ID9930-5897-7673
Domain nameghsnc.org

Google Workspace

Total in USD **\$117.93**

Summary for Jul 1, 2022 - Jul 31, 2022

| | |
|------------------------|----------|
| Subtotal in USD | \$107.99 |
| State sales tax (5.6%) | \$6.05 |
| Local sales tax (3.6%) | \$3.89 |
| Total in USD | \$117.93 |

You will be automatically charged for any amount due.

| Subscription | Description | Interval | Quantity | Amount(\$) |
|-----------------------------------|-------------|-----------------|------------------------|-----------------|
| G Suite Basic | Usage | Jul 1 - Jul 27 | 18 | 94.06 |
| Google Workspace Business Starter | Usage | Jul 28 - Jul 31 | 18 | 13.93 |
| | | | Subtotal in USD | \$107.99 |
| | | | State sales tax (5.6%) | \$6.05 |
| | | | Local sales tax (3.6%) | \$3.89 |
| | | | Total in USD | \$117.93 |

Need help understanding the charges on your invoice? [Click here for detailed explanations](https://support.google.com/a?p=gsuite-bills-and-charges)
<https://support.google.com/a?p=gsuite-bills-and-charges>



Michael Benedetto <mbenedetto@ghsnc.org>

Fw: Your AutoPay confirmation

colleen toumayangroup.com <colleen@toumayangroup.com>
To: Michael Benedetto <mbenedetto@ghsnc.org>

Fri, Aug 12, 2022 at 2:27 PM

From: Public Storage <DoNotReply@Publicstorage.com>
Sent: Wednesday, August 3, 2022 5:54 AM
To: colleen toumayangroup.com <colleen@toumayangroup.com>
Subject: Your AutoPay confirmation

Have questions? Ask our virtual assistant 



Thanks for your AutoPay payment!

Hi Colleen,

We're confirming that a payment in the amount of \$278.00 was made on 08/02/2022 from your Master Card CreditCard account ending in 8162 and entry type is manual.

Your confirmation number for this transaction is 015288.

Your Account Details [Log In](#)

COLLEEN TOUMAYAN

ACCOUNT

NUMBER: 54851594
PHONE: (818) 800-8836
EMAIL: colleen@toumayangroup.com

Payment Details

STORAGE 18175 Chatsworth Ave
LOCATION: Granada Hills, CA 91344
 (818) 296-9184

SPACE NUMBER: C221

SPACE SIZE: 10x10

PAYMENT AMOUNT:
\$278.00

| | PAST DUE/DUE NOW | DUE NEXT 09/01/2022 |
|------------------|---------------------------------|--------------------------------|
| RENT | \$0.00 | \$348.00 |
| INSURANCE | \$0.00 | \$15.00 |
| TOTAL | \$0.00 | \$363.00 |

Glad to have you with us,
Your Public Storage Team



CONNECT: **BLOG**

Please do not reply to this email; it will not get through. If you'd like to reach us please contact your location manager or visit [PublicStorage.com](https://www.PublicStorage.com).
 Thanks!

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Northridge Graphics & Printing Center

9130 B Reseda Blvd

Northridge, CA 91325

Tel: (818) 775-0255

Email: order@nccprint.com

NAME: Branda H. Smith

DATE: 8/15/22

TEL: Memberhood Council

DUE DATE: _____

EMAIL: _____

1090

| Description | Quantity | Rate | Amount |
|------------------|----------|-------|-----------------|
| <u>1000 COPY</u> | _____ | _____ | <u>70.00</u> |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| Total: | | | <u>\$ 70.00</u> |

ATTACHED:

- FLASH DRIVE
- DISK
- ORIGINAL
- EMAIL

Tax: \$ 6.65

Paid: \$ _____

Balance: \$ _____

Due Balance: \$ 76.65

Person incharge: _____

THANK YOU FOR YOUR BUSINESS.

Monthly Expenditure Report



Reporting Month: November 2022 Budget Fiscal Year: 2022-2023

NC Name: Granada Hills South
Neighborhood Council

| Monthly Cash Reconciliation | | | | | |
|-----------------------------|-------------|-------------------|-------------|-------------|---------------|
| Beginning Balance | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$39706.29 | \$1671.91 | \$38034.38 | \$420.00 | \$0.00 | \$37614.38 |

| Monthly Cash Flow Analysis | | | | | |
|---------------------------------------|----------------|------------------------|------------------------|----------------------------------|---------------|
| Budget Category | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding | Net Available |
| Office | \$17366.00 | \$1671.91 | \$13400.38 | \$0.00 | \$12980.38 |
| Outreach | | \$0.00 | | \$420.00 | |
| Elections | | \$0.00 | | \$0.00 | |
| Community Improvement Project | \$1825.00 | \$0.00 | \$1825.00 | \$0.00 | \$1825.00 |
| Neighborhood Purpose Grants | \$12809.00 | \$0.00 | \$12809.00 | \$0.00 | \$12809.00 |
| Funding Requests Under Review: \$0.00 | | Encumbrances: \$0.00 | | Previous Expenditures: \$2293.71 | |

| Expenditures | | | | | | |
|--------------|--------------------------------|------------|--|--------------------------------|--------------|----------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | GOOGLE GSUITE_ghsnc.o | 11/01/2022 | Google Suite - Webmaster- which is part of our Admin package | General Operations Expenditure | Office | \$117.94 |
| 2 | PUBLIC STORAGE 67676 | 11/03/2022 | Public storage is part of our Admin package, Paid invoice included | General Operations Expenditure | Office | \$278.00 |
| 3 | PARTNERS IN DIVERSITY, INC. | 10/28/2022 | GHSNC board approves 2022-2023 FY admin package | General Operations Expenditure | Office | \$299.15 |
| 4 | PARTNERS IN DIVERSITY, INC. | 10/28/2022 | GHSNC board approves 2022-2023 FY admin package | General Operations Expenditure | Office | \$183.15 |
| 5 | PARTNERS IN DIVERSITY, INC. | 10/28/2022 | GHSNC board approves 2022-2023 FY Admin Packeage | General Operations Expenditure | Office | \$183.15 |
| 6 | PARTNERS IN DIVERSITY, INC. | 10/28/2022 | GHSNC board approves 2022-2023 FY Admin Package | General Operations Expenditure | Office | \$262.52 |
| 7 | PARTNERS IN DIVERSITY, INC. | 10/28/2022 | GHSNC board approves 2022-2023 FY AdminPacket. | General Operations Expenditure | Office | \$189.26 |
| 8 | PARTNERS IN DIVERSITY, INC. | 10/31/2022 | GHSNC board approves 2022-2023 FY Admin Package. | General Operations Expenditure | Office | \$42.74 |

| | | | | | | |
|------------------|-----------------------------|------------|--|--------------------------------|--------|------------------|
| 9 | PARTNERS IN DIVERSITY, INC. | 10/31/2022 | GHSNC board approves 2022-2023 FY Admin Package. | General Operations Expenditure | Office | \$116.00 |
| Subtotal: | | | | | | \$1671.91 |

| Outstanding Expenditures | | | | | | |
|---------------------------------|-----------------------------|-------------|---|--------------------------------|---------------------|-----------------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | John F. Kennedy High Shcool | 12/06/2022 | Payment to JFK high School to rent Gym, projector, screen, Custodial time | General Operations Expenditure | Outreach | \$420.00 |
| Subtotal: Outstanding | | | | | | \$420.00 |



Invoice

Invoice number: 4615579031

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States
Federal Tax ID: 77-0493581

Bill to

Aaron DeVandry
Granada Hills South Neighborhood Council
18403 W Vogel Ave
Waddell, AZ 85355
United States

Details

Invoice number4615579031
Invoice dateNov 30, 2022
Billing ID9930-5897-7673
Domain nameghsnc.org

Google Workspace

Total in USD **\$117.94**

Summary for Nov 1, 2022 - Nov 30, 2022


| | |
|------------------------|----------|
| Subtotal in USD | \$108.00 |
| State sales tax (5.6%) | \$6.05 |
| Local sales tax (3.6%) | \$3.89 |
| Total in USD | \$117.94 |

You will be automatically charged for any amount due.

| Subscription | Description | Interval | Quantity | Amount(\$) |
|-----------------------------------|-------------|------------------------|----------|-----------------|
| Google Workspace Business Starter | Usage | Nov 1 - Nov 30 | 18 | 108.00 |
| | | Subtotal in USD | | \$108.00 |
| | | State sales tax (5.6%) | | \$6.05 |
| | | Local sales tax (3.6%) | | \$3.89 |
| | | Total in USD | | \$117.94 |

Need help understanding the charges on your invoice? [Click here for detailed explanations](https://support.google.com/a?p=gsuite-bills-and-charges)
<https://support.google.com/a?p=gsuite-bills-and-charges>

Email Sent To: Colleen . Toumayan, colleen@toumayangroup.com
Initiator of Email: WebChamp System
Delivery Status: Success
Create Date/Time: 11/03/2022 4:45:51 AM
Sent Date/Time: 11/03/2022 6:20:46 AM
IP Address: 167.89.99.43
Subject: Courtesy Re-send: Your AutoPay confirmation

Have questions? Ask our virtual assistant 



Thanks for your AutoPay payment!

Hi Colleen,

We're confirming that a payment in the amount of \$278.00 was made on 11/02/2022 from your Master Card CreditCard account ending in 8162 and entry type is manual.

Your confirmation number for this transaction is 009572.

Your Account Details [Log In](#)

COLLEEN TOUMAYAN

ACCOUNT NUMBER: 54851594
PHONE: (818) 800-8836
EMAIL: colleen@toumayangroup.com

Payment Details

STORAGE LOCATION: 18175 Chatsworth Ave
Granada Hills, CA 91344
(818) 296-9184

SPACE NUMBER: C221

SPACE SIZE: 10x10

PAYMENT AMOUNT:

\$278.00

| | PAST DUE/DUE NOW | DUE NEXT 12/01/2022 |
|------------------|-----------------------------|--------------------------------|
| RENT | \$0.00 | \$263.00 |
| INSURANCE | \$0.00 | \$15.00 |
| TOTAL | \$0.00 | \$278.00 |

Glad to have you with us,
Your Public Storage Team

Public Storage.

CONNECT:



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PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.

P.O. Box 654
South Pasadena, CA 91031-0654

INVOICE

| Invoice Amount |
|-----------------|
| \$299.15 |

| Payment Terms | Invoice Date |
|----------------|--------------|
| Due On Receipt | 05/31/2022 |
| Invoice No. | Customer No. |
| 39181 | 1352 |

Neighborhood Council/G.H. South
Attn to: Accounts Payable
11024 Balboa Blvd
Granada Hills, CA 91344

| Customer Name | Department | Customer No. | Payment Terms |
|---------------------------------|------------|--------------|----------------|
| Neighborhood Council/G.H. South | Corporate | 1352 | Due On Receipt |

| Description | Type | Units | Rate | Amount |
|--------------------------------|------|-------|---------|-----------------|
| Week ending: 05/29/2022 | | | | |
| Levin, David Minute Taker | Reg | 12.25 | \$24.42 | \$299.15 |
| Total This Week ending: | | | | \$299.15 |

| | | |
|-------------------------------|------------------------------|-----------------|
| Reg: 12.25 OT: 0 DT: 0 | Total - This Invoice: | \$299.15 |
|-------------------------------|------------------------------|-----------------|

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

| EmployeeName | CustomerName | DepartmentName | ApprovedDate | ApprovedBy | WeekEndDate | TransactionType | DateWorked | DayLabel | StartTime | BreakOut | BreakIn | EndTime | BillUnit | PayUnit | BreakHours |
|--------------|---------------------------------|----------------|----------------|--------------|-------------|-----------------|------------|-----------|-----------|----------|----------|----------|----------|---------|------------|
| Levin, David | Neighborhood Council/G.H. South | Corporate | 5/29/2022 7:57 | Lana Bogartz | 5/29/2022 | Reg | 5/25/2022 | Wednesday | 10:00:00 | 11:30:00 | 12:30:00 | 17:45:00 | 6.75 | 6.75 | 1 |
| Levin, David | Neighborhood Council/G.H. South | Corporate | 5/29/2022 7:57 | Lana Bogartz | 5/29/2022 | Reg | 5/27/2022 | Friday | 17:30:00 | | | 18:45:00 | 1.25 | 1.25 | 0 |
| Levin, David | Neighborhood Council/G.H. South | Corporate | 5/29/2022 7:57 | Lana Bogartz | 5/29/2022 | Reg | 5/28/2022 | Saturday | 10:00:00 | 11:30:00 | 12:15:00 | 15:00:00 | 4.25 | 4.25 | 0.75 |



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.

P.O. Box 654
South Pasadena, CA 91031-0654

INVOICE

| Invoice Amount |
|-----------------|
| \$183.15 |

| Payment Terms | Invoice Date |
|----------------|--------------|
| Due On Receipt | 05/09/2022 |
| Invoice No. | Customer No. |
| 39115 | 1352 |

Neighborhood Council/G.H. South
Attn to: Accounts Payable
11024 Balboa Blvd
Granada Hills, CA 91344

| Customer Name | Department | Customer No. | Payment Terms |
|---------------------------------|------------|--------------|----------------|
| Neighborhood Council/G.H. South | Corporate | 1352 | Due On Receipt |

| Description | Type | Units | Rate | Amount |
|--------------------------------|------|-------|---------|-----------------|
| Week ending: 05/08/2022 | | | | |
| Levin, David Minute Taker | Reg | 7.50 | \$24.42 | \$183.15 |
| Total This Week ending: | | | | \$183.15 |

| | | |
|-----------------------------|------------------------------|-----------------|
| Reg: 7.5 OT: 0 DT: 0 | Total - This Invoice: | \$183.15 |
|-----------------------------|------------------------------|-----------------|

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

| EmployeeName | CustomerName | DepartmentName | ApprovedDate | ApprovedBy | WeekEndDate | TransactionType | DateWorked | DayLabel | StartTime | BreakOut | BreakIn | EndTime | BillUnit | PayUnit | BreakHours |
|--------------|---------------------------------|----------------|----------------|--------------|-------------|-----------------|------------|----------|-----------|----------|---------|----------|----------|---------|------------|
| Levin, David | Neighborhood Council/G.H. South | Corporate | 5/8/2022 22:43 | Lana Bogartz | 5/8/2022 | Reg | 5/7/2022 | Saturday | 10:00:00 | | | 13:30:00 | 3.5 | 3.5 | 0 |
| Levin, David | Neighborhood Council/G.H. South | Corporate | 5/8/2022 22:43 | Lana Bogartz | 5/8/2022 | Reg | 5/5/2022 | Thursday | 18:30:00 | | | 22:30:00 | 4 | 4 | 0 |

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Granada Hills South

Meeting Date: July 7, 2022

Budget Fiscal Year: 2022 - 2023

Agenda Item No: Vii B

Board Motion and/or Public Benefit Statement (CIP and NPG):

GHSNC Board approves 2022 - 2023 FYAdmin Package

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

| Board Member's First and Last Name | Board Position | Yes | No | Abstain | Absent | Ineligible | Recused |
|------------------------------------|----------------|---------------|----|---------|--------|------------|---------|
| Carlos Amador | Member | x | | | | | |
| Michael Benedetto | President | x | | | | | |
| Launa Bogarts | Member | x | | | | | |
| Cheri Derohanian | Member | x | | | | | |
| John Horn | Member | x | | | | | |
| Verej Isanians | Member | | | | x | | |
| Michael Jordan | Member | x | | | | | |
| George Karam | Member | x | | | | | |
| Sally Kolstad | Member | | | | x | | |
| Christine LaMonica | Secretary | x | | | | | |
| Abbey Ronquillo | Member | x | | | | | |
| Carolyn Sanderson | Member | | | x | | | |
| Chantal Serrano | Member | x | | | | | |
| Brad Smith | Member | x | | | | | |
| Smith Chavon | Member | x | | | | | |
| Colleen Toumayan | Vice President | x | | | | | |
| Christina Wallis | Treasurer | | | | x | | |
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| Board Quorum: 9 | | Total: | 13 | 0 | 1 | 3 | |

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *Colleen Toumayan*
Print/Type Name: Colleen Toumayan, Vice President
Date: 7-15-22

Authorized Signature: *Christina Wallis*
Print/Type Name: Christina Wallis, Treasurer
Date: 7-15-22



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.

P.O. Box 654
South Pasadena, CA 91031-0654

INVOICE

| Invoice Amount |
|-----------------|
| \$183.15 |

| Payment Terms | Invoice Date |
|----------------|--------------|
| Due On Receipt | 03/07/2022 |
| Invoice No. | Customer No. |
| 38920 | 1352 |

Neighborhood Council/G.H. South
Attn to: Accounts Payable
11024 Balboa Blvd
Granada Hills, CA 91344

| Customer Name | Department | Customer No. | Payment Terms |
|---------------------------------|------------|--------------|----------------|
| Neighborhood Council/G.H. South | Corporate | 1352 | Due On Receipt |

| Description | Type | Units | Rate | Amount |
|--------------------------------|------|-------|---------|-----------------|
| Week ending: 03/06/2022 | | | | |
| Levin, David Minute Taker | Reg | 7.50 | \$24.42 | \$183.15 |
| Total This Week ending: | | | | \$183.15 |

| | | |
|-----------------------------|------------------------------|-----------------|
| Reg: 7.5 OT: 0 DT: 0 | Total - This Invoice: | \$183.15 |
|-----------------------------|------------------------------|-----------------|

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

| EmployeeName | CustomerName | DepartmentName | ApprovedDate | ApprovedBy | WeekEndDate | TransactionType | DateWorked | DayLabel | StartTime | BreakOut | BreakIn | EndTime | BillUnit | PayUnit | BreakHours |
|--------------|---------------------------------|----------------|----------------|--------------|-------------|-----------------|------------|----------|-----------|----------|----------|----------|----------|---------|------------|
| Levin, David | Neighborhood Council/G.H. South | Corporate | 3/6/2022 23:55 | Lana Bogartz | 3/6/2022 | Reg | 3/3/2022 | Thursday | 18:30:00 | | | 22:00:00 | 3.5 | 3.5 | 0 |
| Levin, David | Neighborhood Council/G.H. South | Corporate | 3/8/2022 23:55 | Lana Bogartz | 3/6/2022 | Reg | 3/5/2022 | Saturday | 10:00:00 | 11:30:00 | 12:30:00 | 15:00:00 | 4 | 4 | 1 |

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Granada Hills South

Meeting Date: July 7, 2022

Budget Fiscal Year: 2022 - 2023

Agenda Item No: VII B

Board Motion and/or Public Benefit Statement (CIP and NPG):

GHSNC Board approves 2022 - 2023 FY Admin Package

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

| Board Member's First and Last Name | Board Position | Yes | No | Abstain | Absent | Ineligible | Recused |
|------------------------------------|----------------|-----|----|---------|--------|------------|---------|
| Carlos Amador | Member | x | | | | | |
| Michael Benedetto | President | x | | | | | |
| Launa Bogarts | Member | x | | | | | |
| Cheri Derohanian | Member | x | | | | | |
| John Horn | Member | x | | | | | |
| Verej Isanians | Member | | | | x | | |
| Michael Jordan | Member | x | | | | | |
| George Karam | Member | x | | | | | |
| Sally Kolstad | Member | | | | x | | |
| Christine LaMonica | Secretary | x | | | | | |
| Abbey Ronquillo | Member | x | | | | | |
| Carolyn Sanderson | Member | | | x | | | |
| Chantal Serrano | Member | x | | | | | |
| Brad Smith | Member | x | | | | | |
| Smith Chavon | Member | x | | | | | |
| Colleen Toumayan | Vice President | x | | | | | |
| Christina Wallis | Treasurer | | | | x | | |
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| Board Quorum: 9 | Total: | 13 | 0 | 1 | 3 | | |

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *Colleen Toumayan*

Authorized Signature: *Christina Wallis*

Print/Type Name: Colleen Toumayan, Vice President

Print/Type Name: Christina Wallis, Treasurer

Date: 7-15-22

Date: 7-15-22



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.

P.O. Box 654
South Pasadena, CA 91031-0654

INVOICE

| Invoice Amount |
|-----------------|
| \$262.52 |

| Payment Terms | Invoice Date |
|----------------|--------------|
| Due On Receipt | 04/11/2022 |
| Invoice No. | Customer No. |
| 39031 | 1352 |

Neighborhood Council/G.H. South
Attn to: Accounts Payable
11024 Balboa Blvd
Granada Hills, CA 91344

| Customer Name | Department | Customer No. | Payment Terms |
|---------------------------------|------------|--------------|----------------|
| Neighborhood Council/G.H. South | Corporate | 1352 | Due On Receipt |

| Description | Type | Units | Rate | Amount |
|--------------------------------|------|-------|---------|-----------------|
| Week ending: 04/10/2022 | | | | |
| Levin, David Minute Taker | Reg | 10.75 | \$24.42 | \$262.52 |
| Total This Week ending: | | | | \$262.52 |

| | | |
|-------------------------------|------------------------------|-----------------|
| Reg: 10.75 OT: 0 DT: 0 | Total - This Invoice: | \$262.52 |
|-------------------------------|------------------------------|-----------------|

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

| StaffingCompany | EmployeeName | CustomerName | SubmittedDate | SubmittedTime | ApprovedDate | ApprovedBy | WeekEndDate | TransactionType | DateWorked | DayLabel | StartTime | BreakOut | BreakIn | EndTime | BillUnit | PayUnit | BreakHours |
|----------------------------|--------------|---------------------------------|----------------|---------------|----------------|--------------|-------------|-----------------|------------|----------|-----------|----------|----------|----------|----------|---------|------------|
| Partners In Diversity, Inc | Levin, David | Neighborhood Council/G.H. South | 4/9/2022 23:38 | 23:38:00 | 4/10/2022 8:29 | Lana Bogartz | 4/10/2022 | Reg | 4/7/2022 | Thursday | 18:30:00 | | | 22:30:00 | 4 | 4 | 0 |
| Partners In Diversity, Inc | Levin, David | Neighborhood Council/G.H. South | 4/9/2022 23:38 | 23:38:00 | 4/10/2022 8:29 | Lana Bogartz | 4/10/2022 | Reg | 4/9/2022 | Saturday | 10:00:00 | 11:30:00 | 12:15:00 | 17:30:00 | 6.75 | 6.75 | 0.75 |

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Granada Hills South

Meeting Date: July 7, 2022

Budget Fiscal Year: 2022 - 2023

Agenda Item No: Vii B

Board Motion and/or Public Benefit Statement (CIP and NPG):

GHSNC Board approves 2022 - 2023 FY Admin Package

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

| Board Member's First and Last Name | Board Position | Yes | No | Abstain | Absent | Ineligible | Recused |
|------------------------------------|----------------|--------|----|---------|--------|------------|---------|
| Carlos Amador | Member | x | | | | | |
| Michael Benedetto | President | x | | | | | |
| Launa Bogarts | Member | x | | | | | |
| Cheri Derohanian | Member | x | | | | | |
| John Horn | Member | x | | | | | |
| Verej Isanians | Member | | | | x | | |
| Michael Jordan | Member | x | | | | | |
| George Karam | Member | x | | | | | |
| Sally Kolstad | Member | | | | x | | |
| Christine LaMonica | Secretary | x | | | | | |
| Abbey Ronquillo | Member | x | | | | | |
| Carolyn Sanderson | Member | | | x | | | |
| Chantal Serrano | Member | x | | | | | |
| Brad Smith | Member | x | | | | | |
| Smith Chavon | Member | x | | | | | |
| Colleen Toumayan | Vice President | x | | | | | |
| Christina Wallis | Treasurer | | | | x | | |
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| Board Quorum: 9 | | Total: | 13 | 0 | 1 | 3 | |

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *Colleen Toumayan*
Print/Type Name: Colleen Toumayan, Vice President
Date: 7-15-22

Authorized Signature: *Christina Wallis*
Print/Type Name: Christina Wallis, Treasurer
Date: 7-15-22



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.

P.O. Box 654
South Pasadena, CA 91031-0654

INVOICE

| Invoice Amount |
|-----------------|
| \$189.26 |

| Payment Terms | Invoice Date |
|----------------|--------------|
| Due On Receipt | 01/10/2022 |
| Invoice No. | Customer No. |
| 38693 | 1352 |

Neighborhood Council/G.H. South
Attn to: Accounts Payable
11024 Balboa Blvd
Granada Hills, CA 91344

| Customer Name | Department | Customer No. | Payment Terms |
|---------------------------------|------------|--------------|----------------|
| Neighborhood Council/G.H. South | Corporate | 1352 | Due On Receipt |

| Description | Type | Units | Rate | Amount |
|--------------------------------|------|-------|---------|-----------------|
| Week ending: 01/09/2022 | | | | |
| Levin, David Minute Taker | Reg | 7.75 | \$24.42 | \$189.26 |
| Total This Week ending: | | | | \$189.26 |

| | | |
|------------------------------|------------------------------|-----------------|
| Reg: 7.75 OT: 0 DT: 0 | Total - This Invoice: | \$189.26 |
|------------------------------|------------------------------|-----------------|

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

| EmployeeName | CustomerName | DepartmentName | ApprovedDate | ApprovedBy | WeekEndDate | TransactionType | DateWorked | DayLabel | StartTime | BreakOut | BreakIn | EndTime | BillUnit | PayUnit | BreakHours |
|--------------|---------------------------------|----------------|-----------------|--------------|-------------|-----------------|------------|----------|-----------|----------|----------|----------|----------|---------|------------|
| Levin, David | Neighborhood Council/G.H. South | Corporate | 1/11/2022 11:31 | Lana Bogartz | 1/9/2022 | Reg | 1/6/2022 | Thursday | 19:00:00 | | | 22:00:00 | 3 | 3 | 0 |
| Levin, David | Neighborhood Council/G.H. South | Corporate | 1/11/2022 11:31 | Lana Bogartz | 1/9/2022 | Reg | 1/8/2022 | Saturday | 10:00:00 | 11:30:00 | 12:30:00 | 15:45:00 | 4.75 | 4.75 | 1 |

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form



NC Name: Granada Hills South Meeting Date: July 7, 2022
 Budget Fiscal Year: 2022 - 2023 Agenda Item No: VII B

Board Motion and/or Public Benefit Statement (CIP and NPG): **GHSNC Board approves 2022 - 2023 FYAdmin Package**

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

| Board Member's First and Last Name | Board Position | Yes | No | Abstain | Absent | Ineligible | Recused |
|------------------------------------|----------------|-----|----|---------|--------|------------|---------|
| Carlos Amador | Member | x | | | | | |
| Michael Benedetto | President | x | | | | | |
| Launa Bogarts | Member | x | | | | | |
| Cheri Derohanian | Member | x | | | | | |
| John Horn | Member | x | | | | | |
| Verej Isanians | Member | | | | x | | |
| Michael Jordan | Member | x | | | | | |
| George Karam | Member | x | | | | | |
| Sally Kolstad | Member | | | | x | | |
| Christine LaMonica | Secretary | x | | | | | |
| Abbey Ronquillo | Member | x | | | | | |
| Carolyn Sanderson | Member | | | x | | | |
| Chantal Serrano | Member | x | | | | | |
| Brad Smith | Member | x | | | | | |
| Smith Chavon | Member | x | | | | | |
| Colleen Toumayan | Vice President | x | | | | | |
| Christina Wallis | Treasurer | | | | x | | |
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| Board Quorum: 9 | Total: | 13 | 0 | 1 | 3 | | |

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *Colleen Toumayan*
 Print/Type Name: Colleen Toumayan, Vice President
 Date: 7-15-22

Authorized Signature: *Christina Wallis*
 Print/Type Name: Christina Wallis, Treasurer
 Date: 7-15-22



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.

P.O. Box 654
South Pasadena, CA 91031-0654

INVOICE

| Invoice Amount |
|----------------|
| \$42.74 |

| Payment Terms | Invoice Date |
|----------------|--------------|
| Due On Receipt | 06/27/2022 |
| Invoice No. | Customer No. |
| 39291 | 1352 |

Neighborhood Council/G.H. South
Attn to: Accounts Payable
11024 Balboa Blvd
Granada Hills, CA 91344

| Customer Name | Department | Customer No. | Payment Terms |
|---------------------------------|------------|--------------|----------------|
| Neighborhood Council/G.H. South | Corporate | 1352 | Due On Receipt |

| Description | Type | Units | Rate | Amount |
|--------------------------------|------|-------|---------|----------------|
| Week ending: 06/26/2022 | | | | |
| Levin, David Minute Taker | Reg | 1.75 | \$24.42 | \$42.74 |
| Total This Week ending: | | | | \$42.74 |

| | |
|------------------------------|--------------------------------------|
| Reg: 1.75 OT: 0 DT: 0 | Total - This Invoice: \$42.74 |
|------------------------------|--------------------------------------|

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

| EmployeeName | CustomerName | DepartmentName | ApprovedDate | ApprovedBy | WeekEndDate | TransactionType | DateWorked | DayLabel | StartTime | BreakOut | BreakIn | EndTime | BillUnit | PayUnit | BreakHours |
|--------------|---------------------------------|----------------|-----------------|--------------|-------------|-----------------|------------|-----------|-----------|----------|---------|----------|----------|---------|------------|
| Levin, David | Neighborhood Council/G.H. South | Corporate | 6/25/2022 23:33 | Lana Bogartz | 6/26/2022 | Reg | 6/22/2022 | Wednesday | 18:30:00 | | | 19:00:00 | 0.5 | 0.5 | 0 |
| Levin, David | Neighborhood Council/G.H. South | Corporate | 6/25/2022 23:33 | Lana Bogartz | 6/26/2022 | Reg | 6/24/2022 | Friday | 10:00:00 | | | 11:15:00 | 1.25 | 1.25 | 0 |

Office of the City Clerk
Neighborhood Council Funding Program
Fiscal Year Administrative Packet

Neighborhood Council: Granada Hills South Neighborhood Council

Fiscal Year: 2022 – 2023

**NEIGHBORHOOD COUNCIL FUNDING PROGRAM
FINANCIAL OFFICERS LETTER OF ACKNOWLEDGEMENT & AGREEMENT**

We, the undersigned, do hereby declare that as a result of an official action of the Governing Body of the Neighborhood Council (NC) named below:

- (1) we are authorized to request City funding to support NC general operations,
- (2) all items or services described or included in any related funding requests are exclusively intended to further the goals and objectives of the Neighborhood Council, and
- (3) all reasonable precautions shall be exercised by the undersigned to fully safeguard, control and account for all use of funds. Proper accountability of all City funds is critical to the success of the NC Funding Program.

Therefore, by the signature(s) below, and on behalf of the Neighborhood Council named below, WE HEREBY AGREE to the terms and conditions as set forth in this Letter of Acknowledgement and all related documents as provided by the City, agree to expend funds in accordance with any applicable City rules, policies or procedures, and specifically agree to expend monies received by the Office of the City Clerk solely for public purposes relating to the goals and purposes of the Neighborhood Council named below, consistent with the scope and authority under the City Charter, the Plan for a Citywide System of Neighborhood Councils and any implementing ordinances. We have attended and participated in the City-provided training relating to the NC Funding Program.

WE FURTHER ACKNOWLEDGE and WE AGREE to comply with any requirements regarding use of the NC funds. WE AGREE to provide NC financial reports and/or supporting documentation to the Office of the City Clerk, Neighborhood Council Funding Program as requested and at monthly meetings to the Governing Body and stakeholders of the NC named below. WE AGREE that the Office of the City Clerk and other City representatives may make on-site visits to inspect and review all NC financial records, upon providing reasonable advance notice to the NC Treasurer or designated representatives.

WE ACKNOWLEDGE THAT A NEW LETTER OF ACKNOWLEDGEMENT MUST BE FILED IF THERE IS ANY CHANGE OF FINANCIAL OFFICERS.

Neighborhood Council Financial Officers - Names and Signatures:

Treasurer

Please check here if a new Treasurer is being appointed



7-8-22

SIGNATURE OF THE TREASURER

DATE

Christina Wallis

Christinabarresi38@gmail.com

PRINT NAME OF THE TREASURER

EMAIL

Treasurer

818 675-4755

BOARD POSITION

PHONE NUMBER

CONTINUES OTHER SIDE

2nd Signer

Please check here if a new 2nd Signer is being appointed

Colleen Toumayan
SIGNATURE OF THE 2nd SIGNER

7-8-22
DATE

Colleen Toumayan
PRINT NAME OF THE 2ND SIGNER

Ctoumayan@ghsnc.org
EMAIL

Vice President
BOARD POSITION

818 800-8836
PHONE NUMBER

Alternate Signer

(If not applicable, please indicate "N/A")

Please check here if a new Alt. Signer is being appointed

Chavon Smith
SIGNATURE OF THE ALTERNATE SIGNER

7-8-22
DATE

Chavon Smith
PRINT NAME OF THE ALTERNATE SIGNER

Csmith@ghsnc.org
EMAIL

Member
BOARD POSITION

818 336-7012
PHONE NUMBER

1st Bank Cardholder

Please check here if a new Cardholder is being appointed

Colleen Toumayan
SIGNATURE OF THE 1st BANK CARD HOLDER

7-8-22
DATE

Colleen Toumayan
PRINT NAME OF THE 1st BANK CARD HOLDER

Ctoumaya@ghsnc.org
EMAIL

Vice President
BOARD POSITION

818 800-8836
PHONE NUMBER

2nd Bank Cardholder

Please check here if a new Cardholder is being appointed

Mike Benedetto
SIGNATURE OF THE 2nd BANK CARD HOLDER

7-8-22
DATE

Mike Benedetto
PRINT NAME OF THE 2nd BANK CARD HOLDER

Mbenedetto@ghsnc.org
EMAIL

President
BOARD POSITION

818 723-9087
PHONE NUMBER

***** Bank Cardholders, please read further next page *****

1st Bank Cardholder

Colleen Toumayan

SIGNATURE OF THE 1st BANK CARD HOLDER

Colleen Toumayan

PRINT NAME OF THE 1st BANK CARD HOLDER

7-8-22

DATE

2nd Bank Cardholder

Mike Benedetto

SIGNATURE OF THE 2nd BANK CARD HOLDER

Mike Benedetto

PRINT NAME OF THE 2nd BANK CARD HOLDER

7-8-22

DATE

| Granada Hills South Neighborhood Council Annual Budget for Fiscal Year: 2022 - 2023 | |
|---|---------------------|
| Annual Budget Funds | \$ 32,000.00 |
| Rollover Funds* | |
| Total Annual Budget Funds | \$ 32,000.00 |

| Office/Operational Expenditures Category | |
|--|---------------------|
| Printing, mailing | \$ 2,000.00 |
| Storage locker | \$ 3,156.00 |
| Web Site Hosting | \$ 1,800.00 |
| GHSNC email maintenance | \$ 210.00 |
| Minute writer | \$ 1,600.00 |
| Meeting Refreshments | \$ 1,600.00 |
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| Total Office/Operational Expenditures | \$ 10,366.00 |

*The Funding Program will notify each NC of their Fiscal Year closing balance including available rollover funds and/or applicable adjustment, if any, approximately August 1st or next business day. Depending on when an NC submits its Admin Packet/annual budget, the NC may need to revise and resubmit its annual budget to account for any rollover and/or adjustments.

| Outreach Expenditures Category | |
|--|--------------------|
| Granada Hills Street fair | \$ 1,500.00 |
| Granada Hills holiday Parade | \$ 1,500.00 |
| Dept.of Parks & Rec Spring egg hunt | \$ 500.00 |
| Outreach | \$ 2,000.00 |
| Helium, promotional items, miscellaneous | \$ 1,000.00 |
| Dept of Parks and Rec Halloween event | \$ 500.00 |
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| Total Outreach Expenditures | \$ 7,000.00 |

| Election Expenditures Category | |
|---------------------------------------|----------------|
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| Total Election Expenditures | \$ 0.00 |

| Neighborhood Purposes Grants (NPG) Expenditures Category | |
|---|---------------------|
| Schools | \$ 6,500.00 |
| 501(c)(3)'s | \$ 6,309.00 |
| | |
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| Total NPG Expenditures | \$ 12,809.00 |

| Community Improvement Projects (CIP) Expenditures Category | |
|---|--------------------|
| | |
| Community Improvement | \$ 1,825.00 |
| | |
| | |
| | |
| Total CIP Expenditures | \$ 1,825.00 |

| TOTAL ANNUAL BUDGET ALLOCATIONS | |
|---|---------------------|
| Office/Operational Expenditures | \$ 10,366.00 |
| Outreach Expenditures | \$ 7,000.00 |
| Election Expenditures | \$ 0.00 |
| General and Operational Expenditures | \$ 17,366.00 |
| Neighborhood Purposes Grants (NPG) Expenditures | \$ 12,809.00 |
| Community Improvement Projects (CIP) Expenditures | \$ 1,825.00 |
| TOTAL EXPENDITURES FOR THE FISCAL YEAR | \$ 32,000.00 |

NEIGHBORHOOD COUNCIL FUNDING PROGRAM

LEASES & AGREEMENTS

Please complete the following information, as applicable, for any leases or service agreements your NC currently has or plans on securing in the Fiscal Year involving office space, meeting space, storage facilities, P.O. Boxes, and/or website services. If sections below do not apply to your NC, please select NA on the sections that do not apply. If you have more than one Meeting Location, then please provide the same information on an additional page. The information provided on this form is to confirm services that an NC may currently have or that it would like to secure in the Fiscal Year which may require a City agreement. If an agreement needs to be drafted from the information provided, the NC board will be notified and advised to agendaize and approve the drafted agreement at a future board meeting; The approval the Administrative Packet/annual budget does not replace the vote the board will need to take to approve any agreements needed.

Office Location:

| | |
|--|--|
| <input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input checked="" type="checkbox"/> NA | |
| Property Name: | |
| Property Address: | |
| Property Owner Name: | |
| Property Owner Phone Number: | |
| Property Owner Email: | |

Meeting Location:

| | |
|--|--|
| <input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input checked="" type="checkbox"/> NA | |
| Property Name: | |
| Property Address: | |
| Property Owner Name: | |
| Property Owner Phone Number: | |
| Property Owner Email: | |

Storage Facility:

| | |
|--|--|
| <input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input checked="" type="checkbox"/> NA | |
| Facility Name/Owner | |
| Facility Address: | |
| Facility Owner Phone Number: | |
| Facility Owner Email: | |
| Name on Facility Account: | |

P.O. Box:

| | |
|--|--|
| <input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input checked="" type="checkbox"/> NA | |
| Property Name/Owner: | |
| NC P.O. Box Address | |
| Property Owner Address: | |
| Property Owner Phone Number: | |
| Property Owner Email: | |
| Name on P.O. Box Account: | |

Website Services:

| | |
|--|--|
| <input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input checked="" type="checkbox"/> NA | |
| Name of Website Services Provider: | |
| Service Provider Address: | |
| Service Provider Phone Number: | |
| Service Provider Email: | |
| Type of Services Provided: | |

When the Board completes and approves the Admin Packet, the NC Treasurer may submit the Packet and BAC Form online in the NC Funding System portal, Budget Allocation section. The NC Funding System portal website is <https://cityclerk.lacity.org/NCFundPortal/#/login>

Please contact our Office for any questions you may have. We are here to help.
Clerk.NCFunding@lacity.org
 (213)978-1058



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.

P.O. Box 654
South Pasadena, CA 91031-0654

INVOICE

| Invoice Amount |
|-----------------|
| \$116.00 |

| Payment Terms | Invoice Date |
|----------------|--------------|
| Due On Receipt | 07/18/2022 |
| Invoice No. | Customer No. |
| 39356 | 1352 |

Neighborhood Council/G.H. South
Attn to: Accounts Payable
11024 Balboa Blvd
Granada Hills, CA 91344

| Customer Name | Department | Customer No. | Payment Terms |
|---------------------------------|------------|--------------|----------------|
| Neighborhood Council/G.H. South | Corporate | 1352 | Due On Receipt |

| Description | Type | Units | Rate | Amount |
|--------------------------------|------|-------|---------|-----------------|
| Week ending: 06/05/2022 | | | | |
| Levin, David Minute Taker | Reg | 4.75 | \$24.42 | \$116.00 |
| Total This Week ending: | | | | \$116.00 |

| | | |
|------------------------------|------------------------------|-----------------|
| Reg: 4.75 OT: 0 DT: 0 | Total - This Invoice: | \$116.00 |
|------------------------------|------------------------------|-----------------|

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

| EmployeeName | CustomerName | DepartmentName | ApprovedDate | ApprovedBy | WeekEndDate | TransactionType | DateWorked | DayLabel | StartTime | BreakOut | BreakIn | EndTime | BillUnit | PayUnit | BreakHours |
|--------------|---------------------------------|----------------|-----------------|----------------|-------------|-----------------|------------|----------|-----------|----------|---------|----------|----------|---------|------------|
| Levin, David | Neighborhood Council/G.H. South | Corporate | 7/20/2022 15:46 | Mike Benedetto | 6/5/2022 | Reg | 6/2/2022 | Thursday | 18:30:00 | | | 20:45:00 | 2.25 | 2.25 | 0 |
| Levin, David | Neighborhood Council/G.H. South | Corporate | 7/20/2022 15:46 | Mike Benedetto | 6/5/2022 | Reg | 6/4/2022 | Saturday | 10:00:00 | | | 12:30:00 | 2.5 | 2.5 | 0 |

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form



NC Name: Granada Hills South Meeting Date: July 7, 2022

Budget Fiscal Year: 2022 - 2023 Agenda Item No: VII B

Board Motion and/or Public Benefit Statement (CIP and NPG): **GHSNC Board approves 2022 - 2023 FY Admin Package**

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count
 Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

| Board Member's First and Last Name | Board Position | Yes | No | Abstain | Absent | Ineligible | Recused |
|------------------------------------|----------------|-----|----|---------|--------|------------|---------|
| Carlos Amador | Member | x | | | | | |
| Michael Benedetto | President | x | | | | | |
| Launa Bogarts | Member | x | | | | | |
| Cheri Derohanian | Member | x | | | | | |
| John Horn | Member | x | | | | | |
| Verej Isanians | Member | | | | x | | |
| Michael Jordan | Member | x | | | | | |
| George Karam | Member | x | | | | | |
| Sally Kolstad | Member | | | | x | | |
| Christine LaMonica | Secretary | x | | | | | |
| Abbey Ronquillo | Member | x | | | | | |
| Carolyn Sanderson | Member | | | x | | | |
| Chantal Serrano | Member | x | | | | | |
| Brad Smith | Member | x | | | | | |
| Smith Chavon | Member | x | | | | | |
| Colleen Toumayan | Vice President | x | | | | | |
| Christina Wallis | Treasurer | | | | x | | |
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| Board Quorum: 9 | Total: | 13 | 0 | 1 | 3 | | |

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

| | |
|---|--|
| Authorized Signature: <i>Colleen Toumayan</i> Print/Type Name: Colleen Toumayan, Vice President Date: 7-15-22 | Authorized Signature: <i>Christina Wallis</i> Print/Type Name: Christina Wallis, Treasurer Date: 7-15-22 |
|---|--|

Monthly Expenditure Report



Reporting Month: October 2022

Budget Fiscal Year: 2022-2023

NC Name: Granada Hills South
Neighborhood Council

| Monthly Cash Reconciliation | | | | | |
|-----------------------------|-------------|-------------------|-------------|-------------|---------------|
| Beginning Balance | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$40514.30 | \$808.01 | \$39706.29 | \$1695.97 | \$0.00 | \$38010.32 |

| Monthly Cash Flow Analysis | | | | | |
|---------------------------------------|----------------|------------------------|------------------------|----------------------------------|---------------|
| Budget Category | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding | Net Available |
| Office | \$17366.00 | \$395.94 | \$15072.29 | \$1275.97 | \$13376.32 |
| Outreach | | \$412.07 | | \$420.00 | |
| Elections | | \$0.00 | | \$0.00 | |
| Community Improvement Project | \$1825.00 | \$0.00 | \$1825.00 | \$0.00 | \$1825.00 |
| Neighborhood Purpose Grants | \$12809.00 | \$0.00 | \$12809.00 | \$0.00 | \$12809.00 |
| Funding Requests Under Review: \$0.00 | | Encumbrances: \$0.00 | | Previous Expenditures: \$1485.70 | |

| Expenditures | | | | | | |
|------------------|---------------------------|------------|--|--------------------------------|--------------|-----------------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | GOOGLE GSUITE_ghsnc.o | 10/01/2022 | Payment for Webmaster per Admin Package of \$117.94 Oct, 1 to Oct 31, 2022 | General Operations Expenditure | Office | \$117.94 |
| 2 | PUBLIC STORAGE 67676 | 10/03/2022 | Public Storage is part of our admin package. Paid invoice included | General Operations Expenditure | Office | \$278.00 |
| 3 | TAVERN SERVICE COMPANY | 10/15/2022 | As part of our Admin Package \$412..07 for Helium and to exchange 2 of our 3 tanks for the Granada Hills Street Fair and other like events | General Operations Expenditure | Outreach | \$412.07 |
| Subtotal: | | | | | | \$808.01 |

| Outstanding Expenditures | | | | | | |
|--------------------------|--------------------------------|------------|---|--------------------------------|--------------|----------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | PARTNERS IN DIVERSITY, INC. | 10/28/2022 | GHSNC board approves 2022-2023 FY admin package | General Operations Expenditure | Office | \$299.15 |
| 2 | PARTNERS IN DIVERSITY, INC. | 10/28/2022 | GHSNC board approves 2022-2023 FY admin package | General Operations Expenditure | Office | \$183.15 |
| 3 | PARTNERS IN DIVERSITY, INC. | 10/28/2022 | GHSNC board approves 2022-2023 FY Admin Package | General Operations Expenditure | Office | \$183.15 |

| | | | | | | |
|------------------------------|-----------------------------|------------|---|--------------------------------|----------|------------------|
| 4 | PARTNERS IN DIVERSITY, INC. | 10/28/2022 | GHSNC board approves 2022-2023 FY Admin Package | General Operations Expenditure | Office | \$262.52 |
| 5 | PARTNERS IN DIVERSITY, INC. | 10/28/2022 | GHSNC board approves 2022-2023 FY AdminPacket. | General Operations Expenditure | Office | \$189.26 |
| 6 | PARTNERS IN DIVERSITY, INC. | 10/31/2022 | GHSNC board approves 2022-2023 FY Admin Package. | General Operations Expenditure | Office | \$42.74 |
| 7 | PARTNERS IN DIVERSITY, INC. | 10/31/2022 | GHSNC board approves 2022-2023 FY Admin Package. | General Operations Expenditure | Office | \$116.00 |
| 8 | John F. Kennedy High Shcool | 12/06/2022 | Payment to JFK high School to rent Gym, projector, screen, Custodial time | General Operations Expenditure | Outreach | \$420.00 |
| Subtotal: Outstanding | | | | | | \$1695.97 |

Copy of Receipt
Tavern Service Company
18228 Parthenia Street
Northridge, CA 91325
(818)349-0287

Order Id: 2150

JP

10-15-22 14:35

Till: 100

55CF HELIUM REFILL
3.0 @ \$109.00

\$327.00

HYDROTEST EXCHANGE
2.0 @ \$27.00

\$54.00

Original Price \$30.00 10% -

Discount: -6.00

Item Count: 5

Subtotal: \$381.00

Sales Tax Total: \$31.07

Total: \$412.07

Receipt: 2150

Master Card: \$412.07

Thank you!
ALL BEER SALE. FINAL-NO
REFUNDS

ORDERED
BEER
MS/BEER ST

1072

F 0

get



Invoice

Invoice number: 4593953727

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States
Federal Tax ID: 77-0493581

Bill to

Aaron DeVandry
Granada Hills South Neighborhood Council
18403 W Vogel Ave
Waddell, AZ 85355
United States

Details

Invoice number4593953727
Invoice dateOct 31, 2022
Billing ID9930-5897-7673
Domain nameghsnc.org

Google Workspace

Total in USD **\$117.94**

Summary for Oct 1, 2022 - Oct 31, 2022


| | |
|------------------------|----------|
| Subtotal in USD | \$108.00 |
| State sales tax (5.6%) | \$6.05 |
| Local sales tax (3.6%) | \$3.89 |
| Total in USD | \$117.94 |

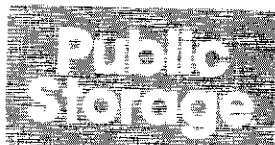
You will be automatically charged for any amount due.

| Subscription | Description | Interval | Quantity | Amount(\$) |
|-----------------------------------|-------------|----------------|----------|-----------------|
| Google Workspace Business Starter | Usage | Oct 1 - Oct 31 | 18 | 108.00 |
| Subtotal in USD | | | | \$108.00 |
| State sales tax (5.6%) | | | | \$6.05 |
| Local sales tax (3.6%) | | | | \$3.89 |
| Total in USD | | | | \$117.94 |

Need help understanding the charges on your invoice? [Click here for detailed explanations](https://support.google.com/a?p=gsuite-bills-and-charges)
<https://support.google.com/a?p=gsuite-bills-and-charges>

Email Sent To: Colleen . Toumayan, colleen@toumayangroup.com
Initiator of Email: WebChamp System
Delivery Status: Success
Create Date/Time: 10/03/2022 4:45:28 AM
Sent Date/Time: 10/03/2022 11:06:02 AM
IP Address: 149.72.1.201
Subject: Courtesy Re-send: Your AutoPay confirmation

Have questions? Ask our virtual assistant 



Thanks for your AutoPay payment!

Hi Colleen,

We're confirming that a payment in the amount of \$278.00 was made on 10/02/2022 from your Master Card CreditCard account ending in 8162 and entry type is manual.

Your confirmation number for this transaction is 062416.

Your Account Details [Log In](#)

COLLEEN TOUMAYAN

ACCOUNT NUMBER: 54851594
PHONE: (818) 800-8836
EMAIL: colleen@toumayangroup.com

Payment Details

STORAGE LOCATION: 18175 Chatsworth Ave
Granada Hills, CA 91344
(818) 296-9184

SPACE NUMBER: C221

SPACE SIZE: 10x10

PAYMENT AMOUNT: \$278.00

| | PAST DUE/DUE NOW | DUE NEXT 11/01/2022 |
|--------------|---------------------|------------------------|
| RENT | \$0.00 | \$263.00 |
| INSURANCE | \$0.00 | \$15.00 |
| TOTAL | \$0.00 | \$278.00 |

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Your Public Storage Team

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Monthly Expenditure Report



Reporting Month: September 2022 Budget Fiscal Year: 2022-2023

NC Name: Granada Hills South
Neighborhood Council

| Monthly Cash Reconciliation | | | | | |
|-----------------------------|-------------|-------------------|-------------|-------------|---------------|
| Beginning Balance | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$41128.17 | \$613.87 | \$40514.30 | \$1695.97 | \$0.00 | \$38818.33 |

| Monthly Cash Flow Analysis | | | | | |
|---------------------------------------|----------------|------------------------|------------------------|---------------------------------|---------------|
| Budget Category | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding | Net Available |
| Office | \$17366.00 | \$480.94 | \$15880.30 | \$1275.97 | \$14184.33 |
| Outreach | | \$132.93 | | \$420.00 | |
| Elections | | \$0.00 | | \$0.00 | |
| Community Improvement Project | \$1825.00 | \$0.00 | \$1825.00 | \$0.00 | \$1825.00 |
| Neighborhood Purpose Grants | \$12809.00 | \$0.00 | \$12809.00 | \$0.00 | \$12809.00 |
| Funding Requests Under Review: \$0.00 | | Encumbrances: \$0.00 | | Previous Expenditures: \$871.83 | |

| Expenditures | | | | | | |
|------------------|--------------------------|------------|---|--------------------------------|--------------|-----------------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | GOOGLE GSUITE_ghsnc.o | 09/01/2022 | this payment to our webmaster is part of our. Aaron stated to me last night that he believes that Google suite has changed your payment format for receipt | General Operations Expenditure | Office | \$117.94 |
| 2 | PUBLIC STORAGE 67676 | 09/03/2022 | here is the updated public storage receipt for \$363 which is part of our admin package this term | General Operations Expenditure | Office | \$363.00 |
| 3 | NORTHRIDGE STATIONERY | 09/15/2022 | Misc. Copies for Home Depot town hall along with BAC | General Operations Expenditure | Outreach | \$127.45 |
| 4 | 99-CENTS-ONLY #0055 | 09/17/2022 | Attached is the signed affidavit along with the BAC regarding the purchase of \$5.48 at the \$.99 store to be used in conjunction with our sign-up sheets at various events | General Operations Expenditure | Outreach | \$5.48 |
| Subtotal: | | | | | | \$613.87 |

| Outstanding Expenditures | | | | | | |
|--------------------------|--------|------|-------------|-----------------|--------------|-------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |

| | | | | | | |
|------------------------------|-----------------------------|------------|---|--------------------------------|----------|------------------|
| 1 | PARTNERS IN DIVERSITY, INC. | 10/28/2022 | GHSNC board approves 2022-2023 FY admin package | General Operations Expenditure | Office | \$299.15 |
| 2 | PARTNERS IN DIVERSITY, INC. | 10/28/2022 | GHSNC board approves 2022-2023 FY admin package | General Operations Expenditure | Office | \$183.15 |
| 3 | PARTNERS IN DIVERSITY, INC. | 10/28/2022 | GHSNC board approves 2022-2023 FY Admin Package | General Operations Expenditure | Office | \$183.15 |
| 4 | PARTNERS IN DIVERSITY, INC. | 10/28/2022 | GHSNC board approves 2022-2023 FY Admin Package | General Operations Expenditure | Office | \$262.52 |
| 5 | PARTNERS IN DIVERSITY, INC. | 10/28/2022 | GHSNC board approves 2022-2023 FY AdminPacket. | General Operations Expenditure | Office | \$189.26 |
| 6 | PARTNERS IN DIVERSITY, INC. | 10/31/2022 | GHSNC board approves 2022-2023 FY Admin Package. | General Operations Expenditure | Office | \$42.74 |
| 7 | PARTNERS IN DIVERSITY, INC. | 10/31/2022 | GHSNC board approves 2022-2023 FY Admin Package. | General Operations Expenditure | Office | \$116.00 |
| 8 | John F. Kennedy High School | 12/06/2022 | Payment to JFK high School to rent Gym, projector, screen, Custodial time | General Operations Expenditure | Outreach | \$420.00 |
| Subtotal: Outstanding | | | | | | \$1695.97 |



Invoice

Invoice number: 4446548742

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States
Federal Tax ID: 77-0493581

Bill to

Aaron DeVandry
Granada Hills South Neighborhood Council
18403 W Vogel Ave
Waddell, AZ 85355
United States

Details

Invoice number4446548742
Invoice dateAug 31, 2022
Billing ID9930-5897-7673
Domain nameghsnc.org

Google Workspace

Total in USD **\$117.94**

Summary for Aug 1, 2022 - Aug 31, 2022


| | |
|------------------------|----------|
| Subtotal in USD | \$108.00 |
| State sales tax (5.6%) | \$6.05 |
| Local sales tax (3.6%) | \$3.89 |
| Total in USD | \$117.94 |

You will be automatically charged for any amount due.

| Subscription | Description | Interval | Quantity | Amount(\$) |
|-----------------------------------|-------------|----------------|----------|-----------------|
| Google Workspace Business Starter | Usage | Aug 1 - Aug 31 | 18 | 108.00 |
| Subtotal in USD | | | | \$108.00 |
| State sales tax (5.6%) | | | | \$6.05 |
| Local sales tax (3.6%) | | | | \$3.89 |
| Total in USD | | | | \$117.94 |

Need help understanding the charges on your invoice? [Click here for detailed explanations](https://support.google.com/a?p=gsuite-bills-and-charges)
<https://support.google.com/a?p=gsuite-bills-and-charges>

Email Sent To: Colleen . Toumayan, colleen@toumayangroup.com
Initiator of Email: WebChamp System
Delivery Status: Success
Create Date/Time: 09/03/2022 4:47:26 AM
Sent Date/Time: 09/03/2022 10:03:02 AM
IP Address: 149.72.1.201
Subject: Your AutoPay confirmation

Have questions? Ask our virtual assistant 



Thanks for your AutoPay payment!

Hi Colleen,

We're confirming that a payment in the amount of \$363.00 was made on 09/02/2022 from your Master Card CreditCard account ending in 8162 and entry type is manual.

Your confirmation number for this transaction is 053288.

Your Account Details [Log In](#)

COLLEEN TOUMAYAN

ACCOUNT NUMBER: 54851594
PHONE: (818) 800-8836
EMAIL: colleen@toumayangroup.com

Payment Details

STORAGE LOCATION: 18175 Chatsworth Ave
Granada Hills, CA 91344
(818) 296-9184

SPACE NUMBER: C221

SPACE SIZE: 10x10

PAYMENT AMOUNT:

\$363.00

| | PAST DUE/DUE NOW | DUE NEXT 10/01/2022 |
|--------------|------------------|------------------------|
| RENT | \$0.00 | \$348.00 |
| INSURANCE | \$0.00 | \$15.00 |
| TOTAL | \$0.00 | \$363.00 |

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NORTHRIDGE

GRAPHICS & PRINTING SERVICES

9130 B. Reseda Blvd., Northridge, CA 91324
 Tel: 818-775-0255 • Fax: 818-775-0223
 E-mail: order@nceprint.com

2428

| | |
|---|-------------------------------|
| CUSTOMER'S NAME: <i>Granada Hills South Neighborhood Center</i> | PHONE NO: <i>818-723-8087</i> |
|---|-------------------------------|

| | |
|----------------------|---------|
| DATE: <i>9,17,22</i> | E-MAIL: |
|----------------------|---------|

| QTY | DESCRIPTION | PRICE |
|-----|-------------------|--------------|
| | <i>300 2 side</i> | <i>72.00</i> |
| | <i>100 copy</i> | <i>12.00</i> |
| | <i>100 copy</i> | <i>12.00</i> |
| | <i>100 copy</i> | <i>12.00</i> |
| | <i>35 2 side</i> | <i>8.40</i> |
| | | |
| | | |
| | | |
| | | |
| | | <i>116.4</i> |

YOUR RECEIPT
 THANK YOU
 CALL AGAIN

REG 09-15-2022 12:42
 038164
 CT 1

| | | |
|---------|----|-----------------|
| DEP1001 | TT | \$116.40 |
| TA1 | | \$116.40 |
| TX1 | | \$11.05 |
| TL | | \$127.45 |
| CASH | | \$127.45 |

Northridge
 Graphics & Print
 818 775 0255

| | |
|--------------------------------------|---|
| PAYMENT: | AMOUNT: _____ |
| <input type="checkbox"/> CASH | TAX: <u> <i>11.05</i> </u> |
| <input type="checkbox"/> CHECK | TOTAL AMOUNT: _____ |
| <input type="checkbox"/> VISA/MASTER | DEPOSIT: _____ |
| RECEIVED BY: _____ | BALANCE: <u> <i>127.45</i> </u> |

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Granada Hills South Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a) Valley Academy of Arts & Sciences PTSA 90-0846594 California 5/15/2012
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 10445 Balboa Blvd Granada Hills CA 91344
Organization Mailing Address *City* *State* *Zip Code*

1c) _____
Business Address (If different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**
Lesajoyce (PTSA Treasurer) 323-828-7197 Lesajoyce4@gmail.com
Name *Phone* *Email*

2) **Type of Organization- Please select one:**
 Public School *(not to include private schools)* or 501(c)(3) Non-Profit *(other than religious institutions)*
 Attach Signed letter on School Letterhead Attach IRS Determination Letter

NA
 3) _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

The Valley Academy of Arts and Sciences Parent, Teacher, Student Association (VAAS PTSA) is seeking a grant of \$5000.00 to offset the exorbitant cost of buses for the annual Grad Night event at Disneyland. Grad Night is an event that students look forward to throughout their high school years; the opportunity to celebrate the accomplishments of graduating seniors and a reward for years of dedication and work. Last year, approximately 230 students participated in Grad Night, requiring the charter of 4 buses to transport them to their destination and return them safely home. The total cost per student was \$215, \$179 for Disneyland entry, and an additional \$36 to cover the cost of transportation. This year, as families are still recovering from COVID losses and seeing inflation on the rise, the cost of Grad Night is approaching \$300.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Last year, the cost to charter the buses was \$8,500.00 for 4 buses. This year, we anticipate more participants which will require a fifth bus. The lowest quote we could get for 5 buses is over \$15,000.00. Not only did the cost of chartering buses increase, we saw an increase in the cost of park admission as well. We don't want a financial hardship to be the reason why any of our students cannot participate in this momentous evening. One hundred percent of the grant money will be used to pay for buses and will offset the cost of attending Grad Night for all seniors. VAAS is one of only two LAUSD high schools in the Granada Hills South Neighborhood Council district and we are hoping we can get some support for our students from the community.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

| | | | |
|-----|-----------------------------------|------------------------|-----------------------------|
| 6a) | Personnel Related Expenses | Requested of NC | Total Projected Cost |
| | | \$ | \$ |
| | | \$ | \$ |
| | | \$ | \$ |

| | | | |
|-----|---------------------------------------|------------------------|-----------------------------|
| 6b) | Non-Personnel Related Expenses | Requested of NC | Total Projected Cost |
| | Bus Charter | \$5,000.00 | \$15,000.00 |
| | | \$ | \$ |
| | | \$ | \$ |

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

| Source of Funding | Amount | Total Projected Cost |
|-------------------|--------|----------------------|
| | \$ | \$ |
| | \$ | \$ |
| | \$ | \$ |

9) What is the TOTAL amount of the grant funding requested with this application: \$5,000.00

10a) Start date: 01 / 01 / 23 10b) Date Funds Required: 03 / 01 / 23 10c) Expected Completion Date: 06 / 17 / 23
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

| Name of NC Board Member | Relationship to Applicant |
|-------------------------|-------------------------------|
| Launa Bogartz | Friend and fellow PTSA member |
| | |
| | |

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

| | | | |
|---------------------|------------------|----------------------------|-------------------|
| <u>Diane Eatmon</u> | <u>President</u> | <u><i>Diane Eatmon</i></u> | <u>12/28/2022</u> |
| <i>PRINT Name</i> | <i>Title</i> | <i>Signature</i> | <i>Date</i> |

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

| | | | |
|---------------------|------------------|----------------------------|-------------------|
| <u>Kelli Howard</u> | <u>Secretary</u> | <u><i>Kelli Howard</i></u> | <u>12/28/2022</u> |
| <i>PRINT Name</i> | <i>Title</i> | <i>Signature</i> | <i>Date</i> |

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



everychild. one voice.

2327 L Street, Sacramento, CA 95816

(916) 440-1985 • Fax (916) 440-1986 • info@capta.org • www.capta.org

LETTER OF DETERMINATION

October 12, 2020

Launa Bogartz, Unit President
Valley Academy of Arts and Sciences PTSA [6325]

Dear Launa:

In response to request of this office concerning your PTA's tax-exempt status, a copy of our group ruling letter dated November 18, 1943, from Internal Revenue, which grants federal income tax exemption to all PTAs in California, is enclosed. You will note the Internal Revenue Code section at that time as referred to in the letter was 101(6)—now Section 501(c)(3) as indicated in all PTA bylaws in California. The group exemption number assigned to the California State PTA is GEN-0646.

Also enclosed is a copy of the February 24, 2010 letter from Franchise Tax Board confirming PTA's exemption from state franchise or income tax under Section 23701d of the Revenue and Taxation Code.

Both the federal and state exemption letters cover all of our divisions—local units (associations), councils and districts. The letters are issued to the California Congress of Parents and Teachers, Inc. The corporate name was changed as indicated on this letterhead by vote of the annual convention on May 5, 1978, and has been recorded and filed with the Secretary of State with certificate endorsed on August 14, 1978.

Valley Academy of Arts and Sciences PTSA is a unit in good standing. It was organized on May 15, 2012 according to our official records, and is chartered as a member organization of the California Congress of Parents, Teachers, and Students, Inc.

Valley Academy of Arts and Sciences PTSA located at 10445 Balboa Blvd, Granada Hills, CA, 91344 in the Thirty-First District, California Congress of Parents, Teachers and Students, Incorporated, is a nonprofit, tax-exempt association under our group ruling. The Employer Identification Number (EIN) assigned to Valley Academy of Arts and Sciences PTSA is 900846594 and the assigned Franchise Tax Board entity number is 8059834.

Sincerely,

A handwritten signature in black ink that reads "Donna Broussard".

Donna Broussard
Tax Filing Assistant

cc: District President