

SPECIAL MEETING

CITY OF LOS ANGELES
CALIFORNIA



Neighborhood Council

Michael Benedetto,
President

Colleen Toumayan, Vice
President

Ashley Pena, Secretary

Abbey Ronquillo,
Treasurer

Mark Morris, Board
Member

Launa Bogartz, Board
Member

Carol Hart, Board Member

John Horn, Board Member

George Karam, Board
Member

Michael Koch, Board
Member

Sally Kolstad, Board
Member

Rox Poon, Board Member

Brad Smith, Board
Member

Angela Yang, Board
Member

Linda Williamson, Board
Member

Kayla Owens, Board
Member

Granada Hills South

Neighborhood

Council July 11, 2024

Regular Board Meeting Agenda

Thursday July 11, 2024 at 7:00

PM

**Granada Hills Charter High School-
Rawley Hall**

**10535 Zelzah Ave. Granada Hills, CA
91344**



Granada Hills South
Neighborhood Council

11024 Balboa Blvd., Box
767

Granada Hills, CA 91344
(818) 723-8087

Email: board@ghsnc.org

Website:
<https://ghsnc.org>

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contact Mark Morris, at 818-388-6389 o por correo electrónico mmorris@ghsnc.org para avisar al Concejo Vecinal.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the general Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities

- I. CALL TO ORDER, FLAG SALUTE
- II. ROLL CALL

- III. ADMINISTRATIVE/FUNDING MOTIONS
 - A. Approval of Monthly Expenditure Report (MER) June 2024
 - B. Approval of Board minutes for May 2, 2024 and June 6th, 2024
 - C. Appointments of Mike Benedetto as 2nd signer
 - D. Appointment of Colleen Toumayan as Alternate signer
 - E. Approval of the 2024-2025 Annual Admin Budget
 - F. Discussion and possible action to approve a NPG for SOLID up to \$5,000 to renovate their trailer for community volunteers and a training unit
 - G. Discussion and possible action to approve up to \$500 for Congress of Neighborhoods which will be held downtown at City Hall on September 28, 2024

My name is Musa Khan and I will be your Election Administrator for the upcoming 2025 Neighborhood Council (NC) Election cycle. I wanted to share important information regarding the 2025 Election Season. The 2025 NC Elections will be conducted using an all Vote-By-Mail election model. The [2025 NC Election Handbook](#) provides important information about the election process, including the candidate filing and Vote-By-Mail operations.

The [2025 NC Regional Election Schedule](#) lists each region's election date, and the [2025 NC Election Timeline](#) provides critical election deadlines. I have highlighted a few important election dates below for **GHSNC**.

- Candidate Filing Period: **January 17, 2025 to March 3, 2025**
- Vote-By-Mail Period: **March 21, 2025 to May 11, 2025**
- Election Day: **May 20, 2025**

For additional election information, visit our website at clerk.lacity.gov/ncelections and subscribe to '[Subscribe for NC Election Updates](#)' to stay informed of the latest and most relevant election information as it becomes available.

I look forward to working with you this election season. If you have any questions, you can reach me at musa.khan@lacity.org or (213) 978-0444.

IV. ELECTED OFFICES/DEPARTMENTS/ORGANIZATION ANNOUNCEMENTS

- A. LAUSD District 3 (Tara Vahdani/Tammy Ramirez, Scott Schmerlson)
- B. County Supervisor’s Office Lindsay Horvath – {Rep Savanna Heap or

- Sophia Sovdani]
- C. Senator Caroline Menjivar District 3
- D. Congressional District 25 -Congressmen Mike Garcia’s office (Garrett Henry) (Tammy Stevens)
- E. Assembly District 40 – Pilar Schiavo or rep Gabby Gurrola
- F. Council District 12 (John Lee) (Jonathan Coto)
- G. Mayor’s Office Karen Bass (Jared Rivera)
- H. DONE, (NEA Mario Hernandez)
- I. Budget Advocate (Brian Allen)
- J. Congressional District 30 (Kimberly Caseres)
- K.. LAPD Senior Lead Officer or alternate representative

V. PRESENTATION BY DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT

VI. COMMITTEE REPORTS

1. Public Safety
2. Beautification
3. Cultural Affairs
4. Education
5. Homelessness- update on homeless count
6. Outreach-

A. Discussion and possible action to approve and adopt DONE's Senate Bill 411 to authorize the ability to use teleconference for committee or special meetings. (Two thirds vote or 12 of 17 seats required to pass)

The justification for using said teleconferencing for committees would be increased the sensibility and more community engagement, while for special meetings would help facilitate urgent or emergency circumstances making it easier to achieve quorums

B. Discussion and possible action to approve a Community Impact Statement to [Council File 23-1114](#) of the above stated item A for DONEs approval.

C. Discussion and possible action to approve the cost of \$200 to utilize Zoom meetings for the 2024 – 2025 term.

7. Planning and Land Use

Discussion and possible action by the Board regarding allocation of up to \$5,000 in Granada Hills South Neighborhood Council board funds for the purposes of seeking temporary staffing service for the board generally and/or the Planning and Land Use Management committee specifically. (See documentation on temp staffing services for NC’s....)

Note that if approved, any such request will be submitted via the City Clerk's guidelines and process for temporary staffing services, as indicated in the link below:

<https://clerk.lacity.gov/sites/g/files/wph1491/files/2021-09/NCFPTempStaffServicesforNCsFeb2020.pdf>

DRAFT Motion as follows:

The Granada Hills South Neighborhood Council (“Neighborhood Council” or “GHSNC”) Board recommends the following:

The Board allocates up to \$5,000 in Granada Hills South Neighborhood Council board funds for the purposes of seeking temporary staffing services for the board generally and/or the Planning and Land Use Management and/or Public Safety and Emergency Preparedness committees specifically.

OLD BUSINESS

A. Discussion and possible recommendation to the Board regarding Los Angeles City Planning Case Number [CPC-2022-1981-CU-DRB-SPP-SPR](#); (i.e. **proposed Home Depot development** located at 16830 West Devonshire Street (CPC-2022-1981-CUSPP-SPR/[ENV-2022-1982-EAF](#)).

For background, note that as of July 6, 2024, no new information regarding this projects has been posted on the City Planning Department website, but this item is being included as old business for potential consideration if new information is posted between that date and this meeting.

As of July 6, no approved documents are posted at the above link; the project is currently listed as being “on hold.”

Also, note that a limited amount of applicant’s material is currently posted under the first link, while additional background information on this project is available here:

[All the Info We Have about the Proposed Granada Hills Home Depot Project | Granada Hills South Neighborhood Council \(ghsnc.org\)](#)

Note that on Aug. 3, 2023, the Granada Hills South Neighborhood Council voted unanimously to request the City of Los Angeles (“the City”) require a full Environmental Impact Report (EIR) on Los Angeles City Planning Case Number [CPC-2022-1981-CU-DRB-SPP-SPR](#); (i.e. proposed Home Depot development located at 16830 West Devonshire Street (CPC-2022-1981-CUSPP-SPR/[ENV-2022-1982-EAF](#)), in order to comply with all requirements of the California Environmental Quality Act (CEQA).

If any new information is available by the Board meeting, the above item shall serve as a placeholder for any necessary board action.

DRAFT Motion as follows:

The Granada Hills South Neighborhood Council (“Neighborhood Council” or “GHSNC”) Planning and Land Use Management Committee (PLUMC), recommends the following: (TBD)

DRAFT Motion as follows:

The Granada Hills South Neighborhood Council (“Neighborhood Council” or “GHSNC”) Planning and Land Use Management Committee (PLUMC), recommends the following: (TBD)

- 8. Youth- update
- 9, Sustainability- update
- 10 Seniors- update

- VI GENERAL PUBLIC COMMENT OF NON-AGENDIZED ITEMS
- VII. BOARD MEMBER COMMENTS AND FUTURE AGENDA ITEMS
- VIII. ADJOURNMENT

NEXT MEETING WILL BE AUGUST 1ST, 2024

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas –

Neighborhood Council agendas are posted for public review as follows:

- 17723 Chatsworth Street, Granada Hills, CA 91344
- <https://ghsnc.org/>
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System (ENS)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

- In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 11024 Balboa Blvd., Box 767 Granada Hills, CA 91344, at <https://ghsnc.org/> or at the scheduled meeting. If you would like a copy of any record related to an item on the agenda, please contact Mark Morris, President at 818-388-6389 or email at mmorris@ghsnc.org or Michael Benedetto, Vice President at 818-723-8087 or email at mbenedetto@ghsnc.org

Reconsideration and Grievance Process -

- For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website: <https://ghsnc.org/>

Monthly Expenditure Report



Reporting Month: June 2024

Budget Fiscal Year: 2023-2024

NC Name: Granada Hills South
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$15214.78	\$594.70	\$14620.08	\$0.00	\$0.00	\$14620.08

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$17310.00	\$594.70	\$3562.06	\$0.00	\$3562.06
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$2000.00	\$0.00	\$2000.00	\$0.00	\$2000.00
Neighborhood Purpose Grants	\$12690.00	\$0.00	\$6190.00	\$0.00	\$6190.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$19653.24	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY NOVA STORAGE M HIL	06/01/2024	GHSNC Paid nova storage \$219 for our public storage facility which is also part of our admin package	General Operations Expenditure	Office	\$219.00
2	GOOGLE GSUITE_GHSNC.O	06/01/2024	GHSNC Paid Google \$133.66 for June 1, 2024 which is also part of our admin package	General Operations Expenditure	Office	\$133.66
3	PIZZASAURUS REX	06/04/2024	GHSNC paid Pizzasaurus Rex \$82.77 For pizza at our June 6, 2024, regular meeting, which is also part of our admin package	General Operations Expenditure	Office	\$82.77
4	AARON DEVANDRY - CON	06/05/2024	GHSNC paid Concept to Web \$150 for June 2024 Which is also part of our admin package	General Operations Expenditure	Office	\$150.00
5	NORTHRIDGE GRAPHIC AND	06/06/2024	GHSNC Paid Northridge Stationary \$9.27 for copies for our June 6, 2024 meeting which is also part of our admin package	General Operations Expenditure	Office	\$9.27
Subtotal:						\$594.70

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00



Nova Storage
14800 Rinaldi Street
Mission Hills, CA 91345
818-365-9877

Payment Receipt

Tenant	Granada Hills South Neighborhood Council	Date Printed	June 1, 2024
Company	c/o: Michael Benedetto	Payment Date	June 1, 2024 10:18 AM
Address	16465 Donmetz St.	Unit	0521
City, State, Zip	Granada Hills CA 91344	Available Credit	0.00
		Current Balance	0.00
		Paid Thru	June 30, 2024
		Receipt Number	116693

By MA

<u>Date</u>	<u>Unit</u>	<u>Description</u>	<u>Charge</u>	<u>Discount</u>	<u>Tax</u>	<u>Total</u>	<u>Payment</u>	<u>Method</u>
06/01/24	0521	Rent 6/1-6/30	209.00	0.00	0.00	209.00	209.00	Master Card
06/01/24	0521	Protection Plan 6/1-6/30	10.00	0.00	0.00	10.00	10.00	Master Card
		Taxes					0.00	
		Payment (less tax)					219.00	
		Payment Subtotal					219.00	
		Credits Applied					0.00	
		Refunds Applied					0.00	
		Total Applied to Account					219.00	
		Current Account Balance					0.00	
		Paid By					Master Card *****3062	
		Paid Thru Date					June 30, 2024	

Transaction Type Sale

Authorization 022616
 Reference pl_txn_665b57d756b567c13a78244

I agree to pay the above amount according to the card issuer statement.

x _____

For your personal well being and safety, we have included ways to pay your rent conveniently and securely. Our No-Touch payment options include:

1. Online at NovaStorage.com
2. Automatic payments can be set up online at NovaStorage.com
3. Through our 24/7 automated phone system, free of charge (623) 240-8385
4. Through a payment link that is texted to you
5. Mailing a payment to the office



Invoice

Invoice number: 4989098729

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States
Federal Tax ID: 77-0493581

Bill to

Aaron DeVandry
Granada Hills South Neighborhood Council
18403 W Vogel Ave
Waddell, AZ 85355
United States

Details

Invoice number4989098729
Invoice dateMay 31, 2024
Billing ID9930-5897-7673
Domain nameghsnc.org

Google Workspace

Total in USD **\$133.66**

Summary for May 1, 2024 - May 31, 2024

Subtotal in USD \$122.40
State sales tax (5.6%) \$6.85
Local sales tax (3.6%) \$4.41
Total in USD \$133.66

You will be automatically charged for any amount due.

Subscription	Description	Interval	Quantity	Amount(\$)
Google Workspace Business Starter	Usage	May 1 - May 31	17	122.40
		Subtotal in USD		\$122.40
		State sales tax (5.6%)		\$6.85
		Local sales tax (3.6%)		\$4.41
		Total in USD		\$133.66

Need help understanding the charges on your invoice? [Click here for detailed explanations](https://support.google.com/a?p=gsuite-bills-and-charges)
<https://support.google.com/a?p=gsuite-bills-and-charges>

Invoice

Lt's



PIZZASAURUS REX
17646 Lassen St #4,
Northridge, CA 91325
Phone 818-772-7739

DATE: 6/6/2024

TO
GHSNC

Attention
Mike Benedetto

QTY	ITEM #	DESCRIPTION	UNIT PRICE	DISCOUNT	LINE TOTAL
2		Large Pineapples			
1		Large cheese		\$	77.77
1		Large Pepperonis			
1		Large Veggie			
				Subtotal	\$ 77.77
				SALE TAX	5% C
				GRATUITY	\$ 5.00
				TOTAL	\$ 82.77

Delivery Fee

THANK YOU FOR YOUR BUSINESS!

Emad A. Hossini
Emad A. Hossini

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Granada Hills South

Meeting Date: Thursday, August 3 2023

Budget Fiscal Year: 2023 - 2024

Agenda Item No: V. D.

Board Motion and/or Public Benefit Statement (CIP and NPG):

approves its Fiscal Year budget for 2023-2024, also known as the Administrative Packet.

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Mike Benedetto	Vice-President	X						
Launa Bogartz	Member	X						
Carol Hart	Member	X						
John Horn	Member				X			
George Karam	Member				X			
Michael Koch	Member				X			
Sally Kolstad	Member				X			
Mark Morris	President	X						
Ashley Pena	Member	X						
Rox Poon	Member				X			
Abbey Ronquillo	Treasurer	X						
Brad Smith	Member	X						
Colleen Toumayan	Secretary	X						
Michelle Waldenmeyer	Member					X		
Linda Williamson	Member	X						
Board Quorum: 9		Total:	9	0	0	5	1	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature:

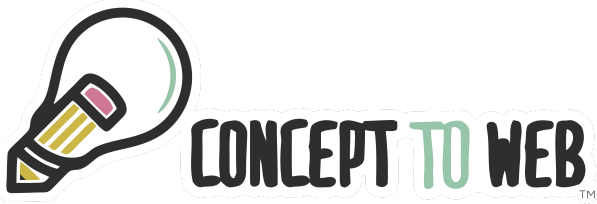
Authorized Signature:

Print/Type Name: Abbey Ronquillo, Treasurer

Print/Type Name: Mark Morris, President

Date: 8-3-23

Date: 8-3-23



Aaron DeVandry - Concept To Web
818-613-8261
18403 W Vogel Ave
Waddell, AZ 85355

Billed To
Mike Benedetto
Granada Hills South Neighborhood
Council
11024 Balboa Blvd., Box 767
Granada Hills, CA 91344

Date of Issue
05/30/2024
Due Date
06/29/2024

Invoice Number
GHSNC143

Amount Due (USD)
\$0.00

Description	Rate	Qty	Line Total
Web Hosting, Maintenance, SEO, Content Creation, and Social Media Management June 2024	\$150.00	1	\$150.00
	Subtotal		150.00
	Tax		0.00
	Total		150.00
	Amount Paid		150.00
	Amount Due (USD)		\$0.00

Notes

Please pay at your earliest convenience. You are welcome to pay with a credit or debit card, as the link is on the invoice.

Please make any check payments out to "Aaron DeVandry - Concept To Web" and list the invoice # on the check. Thank you, GHSNC!

-Aaron

Northridge Graphics & Printing Center

9130 B Reseda Blvd

Northridge, CA 91325

Tel: (818) 775-0255

Email: order@nccprint.com

NAME: Granddaddy's South NC

DATE: 6/6/24

TEL: 818-723-8087

DUE DATE: _____

EMAIL: M.Benedetto@Granddaddy'sSouthNC.org

1225

Description	Quantity	Rate	Amount
-------------	----------	------	--------

<u>121 Copies w/ staples</u>			

Dad

Total: \$ 8.63

- ATTACHED:
- FLASH DRIVE
 - DISK
 - ORIGINAL
 - EMAIL

Person incharge: _____

Tax: \$ 0.64

Paid: \$ 8.63

Balance: \$ _____

Due Balance: \$ 9.27

THANK YOU FOR YOUR BUSINESS.

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form



NC Name: Granada Hills South Meeting Date: Thursday, August 3 2023
 Budget Fiscal Year: 2023 - 2024 Agenda Item No: V. D.

Board Motion and/or Public Benefit Statement (CIP and NPG): approves its Fiscal Year budget for 2023-2024, also known as the Administrative Packet.

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused		
Mike Benedetto	Vice-President	X							
Launa Bogartz	Member	X							
Carol Hart	Member	X							
John Horn	Member				X				
George Karam	Member				X				
Michael Koch	Member				X				
Sally Kolstad	Member				X				
Mark Morris	President	X							
Ashley Pena	Member	X							
Rox Poon	Member				X				
Abbey Ronquillo	Treasurer	X							
Brad Smith	Member	X							
Colleen Toumayan	Secretary	X							
Michelle Waldenmeyer	Member					X			
Linda Williamson	Member	X							
Board Quorum: 9		Total:		9	0	0	5	1	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *Abbey Ronquillo* Print/Type Name: **Abbey Ronquillo, Treasurer**
 Date: **8-3-23**

Authorized Signature: *Mark Morris* Print/Type Name: **Mark Morris, President**
 Date: **8-3-23**

NC Fiscal Year
Admin Packet

Office of the City Clerk
Neighborhood Council Funding Program
Fiscal Year Administrative Packet

NEIGHBORHOOD COUNCIL FUNDING PROGRAM FISCAL YEAR ADMINISTRATIVE PACKET

Summary

The Administrative Packet provides for a more comprehensive and complete record of all items that support the Neighborhood Councils' (NC) fiscal and administrative operations, including its annual budget, Financial Officers, and any commitments for NC office space, storage facility, P.O. Boxes, etc.

Goal(s)

The goal(s) of the Administrative Packet is to make it easier for NCs to identify, plan, and confirm, via a board vote, all fiscal and administrative requirements upfront each year so that our Office can prepare for and process funding requests and resulting contracts judiciously and expeditiously.

The Packet contains the following items:

- NC Funding Program Acknowledgements & Agreements – Signed by all Financial Officers
 - **If a new Financial Officer is being appointed for the new Fiscal Year, please check the appropriate box for the Financial Officer(s).**
- Completed Annual Budget
- Information pertaining to office space, meeting space, storage facility, Post Office Box (P.O. Box), and website services, as applicable.

Procedure

On a yearly basis, we require each NC to discuss, prepare, and approve the Administrative Packet. Once the NC board has voted on the Packet, the Packet and the completed Board Action Certification (BAC) Form are to be submitted to the NC Funding Program.

Your NC Treasurer can submit both documents, the Packet and BAC, by uploading them in the NC Funding System portal, Budget Allocation section, immediately after Board approval. Once received, reviewed, and accepted by our Program, your NC will gain full access to its funds. The NC Funding System portal website is <https://cityclerk.lacity.org/NCFundPortal/#/login>

As our Program awaits your Packet submission, access to your NC funds will be limited to \$333.00 per month, until the annual budget, Administrative Packet, and BAC have been received and accepted. This limited amount is intended to assist your NC operationally for expenses related to conducting your NC meetings, i.e. meeting facility use fees, printing and photocopying of meeting documents, meeting refreshments/snacks, professional staff services.

If you have questions or require any assistance regarding the packet, please feel free to email us at clerk.ncfunding@lacity.org or call us at 213-978-1058.

**NEIGHBORHOOD COUNCIL FUNDING PROGRAM
FINANCIAL OFFICERS LETTER OF ACKNOWLEDGEMENT & AGREEMENT**

We, the undersigned, do hereby declare that as a result of an official action of the Governing Body of the Neighborhood Council (NC) named below:

- (1) we are authorized to request City funding to support NC general operations,
- (2) all items or services described or included in any related funding requests are exclusively intended to further the goals and objectives of the Neighborhood Council, and
- (3) all reasonable precautions shall be exercised by the undersigned to fully safeguard, control and account for all use of funds. Proper accountability of all City funds is critical to the success of the NC Funding Program.

Therefore, by the signature(s) below, and on behalf of the Neighborhood Council named below, WE HEREBY AGREE to the terms and conditions as set forth in this Letter of Acknowledgement and all related documents as provided by the City, agree to expend funds in accordance with any applicable City rules, policies or procedures, and specifically agree to expend monies received by the Office of the City Clerk solely for public purposes relating to the goals and purposes of the Neighborhood Council named below, consistent with the scope and authority under the City Charter, the Plan for a Citywide System of Neighborhood Councils and any implementing ordinances. We have attended and participated in the City-provided training relating to the NC Funding Program.

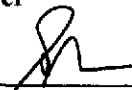
WE FURTHER ACKNOWLEDGE and WE AGREE to comply with any requirements regarding use of the NC funds. WE AGREE to provide NC financial reports and/or supporting documentation to the Office of the City Clerk, Neighborhood Council Funding Program as requested and at monthly meetings to the Governing Body and stakeholders of the NC named below. WE AGREE that the Office of the City Clerk and other City representatives may make on-site visits to inspect and review all NC financial records, upon providing reasonable advance notice to the NC Treasurer or designated representatives.

WE ACKNOWLEDGE THAT A NEW LETTER OF ACKNOWLEDGEMENT MUST BE FILED IF THERE IS ANY CHANGE OF FINANCIAL OFFICERS.

Neighborhood Council Financial Officers - Names and Signatures:

Treasurer

Please check here if a new Treasurer is being appointed



SIGNATURE OF THE TREASURER

7-7-24

DATE

Abbey Ronquillo

aronquillo@ghsnc.org

PRINT NAME OF THE TREASURER

EMAIL

2nd Signer

Please check here if a new 2nd Signer is being appointed

Mike Benedetto
SIGNATURE OF THE 2ND SIGNER

7/07/2024
DATE

Mike Benedetto
PRINT NAME OF THE 2ND SIGNER

mbenedetto@ghsnc.org
EMAIL

President
BOARD POSITION

(818)723-8087
PHONE NUMBER

Alternate Signer

(If not applicable, please indicate "N/A")

Please check here if a new Alt. Signer is being appointed

Colleen Toumayan
SIGNATURE OF THE ALTERNATE SIGNER

7/07/2024
DATE

Colleen Toumayan
PRINT NAME OF THE ALTERNATE SIGNER

ctoumayan@ghsnc.org
EMAIL

Vice President
BOARD POSITION

(818)800-8836
PHONE NUMBER

1st Bank Cardholder

Please check here if a new Cardholder is being appointed

Colleen Toumayan
SIGNATURE OF THE 1ST BANK CARD HOLDER

7/07/2024
DATE

Colleen Toumayan
PRINT NAME OF THE 1ST BANK CARD HOLDER

ctoumayan@ghsnc.org
EMAIL

Vice President
BOARD POSITION

(818)800-8836
PHONE NUMBER

2nd Bank Cardholder

Please check here if a new Cardholder is being appointed

Mike Benedetto
SIGNATURE OF THE 2ND BANK CARD HOLDER

7/07/2024
DATE

Mike Benedetto
PRINT NAME OF THE 2ND BANK CARD HOLDER

mbenedetto@ghsnc.org
EMAIL

President
BOARD POSITION

(818)723-9087
PHONE NUMBER

***** Bank Cardholders, please read further next page *****

**NEIGHBORHOOD COUNCIL FUNDING PROGRAM
BANK CARDHOLDER ACKNOWLEDGEMENT &
AGREEMENT OF RESPONSIBILITIES**

This document outlines the responsibilities that I, as the Neighborhood Council Bank Cardholder, have as the primary custodial holder of a City Los Angeles Neighborhood Council (NC) Bank Card, referred herein as "the card" for the Neighborhood Council named below. My signature indicates that I have read and understand these responsibilities and further, that I agree to adhere to the guidelines established by the Office of the City Clerk and approved by the City Controller for the use of City funding as it relates to the Neighborhood Council Funding Program.

1. I understand that the City of Los Angeles Neighborhood Council Card is intended to facilitate the purchase and payment of materials or services required for the conduct of official Neighborhood Council business only.
2. I agree to make only those purchases consistent with the type of purchases authorized by the Office of the City Clerk and approved by the NC Governing Board.
3. I understand that under no circumstances will I use the Card to make personal purchases either for myself or for others. The Card is issued in the name of the Neighborhood Council and I serve as the Card custodian. I agree that should I willfully violate the terms of this Agreement and use of the Card for personal use or gain that I will reimburse the City of Los Angeles for all incurred charges and any fees related to the collection of those charges.
4. Uses of the Card not authorized by the Office of the City Clerk can be considered misappropriation of City funds. This could result in (a) immediate and irrevocable forfeiture of the Card, and /or (b) potential de-certification action. I understand that the Card must be surrendered upon termination of any official position with the Neighborhood Council to which the card is issued. I agree to maintain the Card with appropriate security whenever and wherever I or any other authorized person may use the Card. If the Card is stolen or lost, I agree to immediately notify the Office of the City Clerk.
5. I understand that since the Card is the property of the Bank and authorized for issue by the City of Los Angeles, I am required to comply with internal control procedures designed to protect City assets. This may include being asked to produce the Card, receipts, and/or statements to validate its existence and to audit its use.
6. I understand that I will have access to the Funding Program System portal via the Internet where all card transactions will be posted by the Bank when the card is used. I understand that I am required to obtain itemized receipts for all card transactions and upload the itemized receipts to the Funding Program System portal to verify the posted card transaction. Uploading the required itemized receipt is necessary for my NC Monthly Expenditure Report (MER) to be generated by the Funding Program System portal. The MER must be reviewed and approved by the NC Governing Board before being submitted to the Office of the City Clerk as a complete Report.
7. I understand that all transactions on the Card will reduce the funds available to the NC. I understand that the Bank will not accept any limit increases from me.
8. I understand that the Card is solely provided to the designated NC cardholder and that assignment of the Card is based on the understanding that I need to purchase materials required for the conduct of Neighborhood Council business. I understand that custodial possession of the Card is not an entitlement nor reflective of title or position.
9. As a Neighborhood Council Financial Officer, I have signed and received a copy of both the NC Funding Program Bank Cardholder Agreement of Responsibilities and Financial Officers Letter of Acknowledgement, have attended and completed the required NC Funding Program training, and understand the requirements and limitations regarding the NC Bank Card's use.

PLEASE SIGN NEXT PAGE

1st Bank Cardholder

Colleen Toumayan

SIGNATURE OF THE 1st BANK CARD HOLDER

Colleen Toumayan

PRINT NAME OF THE 1st BANK CARD HOLDER

7/07/2024

DATE

2nd Bank Cardholder

Mike Benedetto

SIGNATURE OF THE 2nd BANK CARD HOLDER

Mike Benedetto

PRINT NAME OF THE 2nd BANK CARD HOLDER

7/07/2024

DATE

NEIGHBORHOOD COUNCIL FUNDING PROGRAM ANNUAL BUDGET TEMPLATE

The annual budget is a plan for the utilization of the NC's financial resources. It should be used as a strategic financial road map to conduct activities and efforts that will help the NC achieve its mission, goals, and objectives. The budget should include the input of stakeholders, be accessible, and comply with the rules that govern the use of NC public funds.

As a planning tool, the annual budget allows the NC board to allocate its funds, both regular annual funds and rollover funds, if any, into the following Expenditure Categories:

1. General and Operational Expenditures
 - i. **Office/Operational**
 - ii. Outreach
 - iii. Elections
2. Neighborhood Purposes Grants (NPGs)
3. Community Improvement Projects (CIPs)

With the exception of certain expenditures related to Office/Operational items, the annual budget cannot be used as authorization or approval of actual payments to vendors. All payments related to Outreach purchases, activities, and events, Elections, NPGs, and CIPs must be considered and approved through separate board motions, not as part of the board approval of the annual budget.

The annual budget may be accepted as authorization for payment for certain monthly and recurring **Office/Operational expenditures only**, such as those listed below, when itemized in the Office/Operational Expenditure Category. Please see the sample itemized Office/Operational budget allocations next page.

1. Office lease payments
2. Office supplies and equipment expenses, not including inventory items
3. Storage facility lease payments
4. P.O. Box payments
5. Office telephone and Internet services
6. Refreshments/snacks for board/committee meetings
7. Website hosting and maintenance services
8. Professional meeting/office-related services, i.e. translators, minute-takers, audio services
9. Printing and copying for meetings/office-related purposes only
10. Printing NC business cards

The annual budget template form provided here is an optional tool. Your Neighborhood Council may submit its annual budget on a form different from this template as long as it only contains the same budget allocation Expenditures Categories listed above.

For more details on the Administrative Packet, Fiscal Year annual budget, and rollover of funds unspent at the end of the Fiscal Year, please review the Policies and Guidelines, Policy 1.1, found on our website: <https://clerk.lacity.org/clerk-services/nc-funding>

Granada Hills South Neighborhood Council Annual Budget for Fiscal Year: 2024 - 2025	
Annual Budget Funds	\$32,000.00
Rollover Funds* from 2023-2024 on Bus Benches	\$1,900.00
Total Annual Budget Funds	\$ 33,900.00

Office/Operational Expenditures Category	
Printing and Mailing	\$ 1,700.00
Storage Locker	\$ 2,700.00
Website	\$ 1,800.00
Email Maintenance	\$ 210.00
Minutes Writer	\$ 2,000.00
Meeting Refreshments	\$ 1,200.00
Total Office/Operational Expenditures	\$ 9,610.00

*The Funding Program will notify each NC of their Fiscal Year closing balance including available rollover funds and/or applicable adjustment, if any, approximately August 1st or next business day. Depending on when an NC submits its Admin Packet/annual budget, the NC may need to revise and resubmit its annual budget to account for any rollover and/or adjustments.

Outreach Expenditures Category	
Granada Hills Street Faire	\$ 1,750.00
Granada Hills Holiday Parade	\$ 1,750.00
Spring Egg Hunt (Dept. of Parks and Rec.)	\$ 900.00
Halloween Event (Dept. of Parks and Rec.)	\$ 400.00
Outreach	\$ 1,150.00
Promotional Items	\$ 1,000.00
Tree lighting	\$ 350.00
Bus Bench- rollover from 2023-2024	\$ 1,900.00
Total Outreach Expenditures	\$ 9,740.00

Election Expenditures Category	
Election Mailers & Candidate Forum food & etc.	\$1,000.00
Total Election Expenditures	\$ 1000.00

Neighborhood Purposes Grants (NPG) Expenditures Category	
School	\$ 6,450.00
501(C)(3)	\$ 6,000.00
Total NPG Expenditures \$ 12,450.00	

Community Improvement Projects (CIP) Expenditures Category	
Community Improvement	\$ 1,100.00
Total CIP Expenditures \$ 1,100.00	

TOTAL ANNUAL BUDGET ALLOCATIONS	
Office/Operational Expenditures	\$ 9,610.00
Outreach Expenditures	\$ 9,740.00
Election Expenditures	\$ 1,000.00
General and Operational Expenditures	\$ 20,350.00
Neighborhood Purposes Grants (NPG) Expenditures	\$ 12,450.00
Community Improvement Projects (CIP) Expenditures	\$ 1,100.00
TOTAL EXPENDITURES FOR THE FISCAL YEAR	\$ 33,900.00

NEIGHBORHOOD COUNCIL FUNDING PROGRAM

LEASES & AGREEMENTS

Please complete the following information, as applicable, for any leases or service agreements your NC currently has or plans on securing in the Fiscal Year involving office space, meeting space, storage facilities, P.O. Boxes, and/or website services. If sections below do not apply to your NC, please select NA on the sections that do not apply. If you have more than one Meeting Location, then please provide the same information on an additional page. The information provided on this form is to confirm services that an NC may currently have or that it would like to secure in the Fiscal Year which may require a City agreement. If an agreement needs to be drafted from the information provided, the NC board will be notified and advised to agendaize and approve the drafted agreement at a future board meeting; The approval the Administrative Packet/annual budget does not replace the vote the board will need to take to approve any agreements needed.

Office Location:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input checked="" type="checkbox"/> NA	
Property Name:	
Property Address:	
Property Owner Name:	
Property Owner Phone Number:	
Property Owner Email:	

Meeting Location:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input checked="" type="checkbox"/> NA	
Property Name:	
Property Address:	
Property Owner Name:	
Property Owner Phone Number:	
Property Owner Email:	

Storage Facility:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input checked="" type="checkbox"/> NA	
Facility Name/Owner	
Facility Address:	
Facility Owner Phone Number:	
Facility Owner Email:	
Name on Facility Account:	

P.O. Box:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input checked="" type="checkbox"/> NA	
Property Name/Owner:	
NC P.O. Box Address	
Property Owner Address:	
Property Owner Phone Number:	
Property Owner Email:	
Name on P.O. Box Account:	

Website Services:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input checked="" type="checkbox"/> NA	
Name of Website Services Provider:	
Service Provider Address:	
Service Provider Phone Number:	
Service Provider Email:	
Type of Services Provided:	

When the Board completes and approves the Admin Packet, the NC Treasurer may submit the Packet and BAC Form online in the NC Funding System portal, Budget Allocation section. The NC Funding System portal website is <https://cityclerk.lacity.org/NCFundPortal/#/login>

Please contact our Office for any questions you may have. We are here to help.
 (213)978-1058

**City of Los Angeles
Office of the City Clerk
Neighborhood Council Funding Program**

Temporary Staffing Services for your Neighborhood Council

How to Request Temp Services:

After an NC Board has approved a plan to obtain temporary staffing services, the NC may contact any one of the five Temporary Staffing Services Contractors (Contractor), listed below, to request the staffing service. The Board action to secure the services should indicate services needed, such as minute-taker, office clerk, etc., the approximate number of hours per week, and the Board Member serving as the main point of contact for the Contractor and temporary staff.

The NC may request that the temporary staff have specific qualifications and request to see resumes as well. The Contractor will respond via e-mail, with a summary of the staffing requested including the requestor information, location of services and bill rate per hour for said services. If an NC is not satisfied with the resumes, services or rates proposed by one Contractor, they can request to see additional resumes and/or are free to obtain information from the other Contractors. Once an NC has acquired a list of potential candidates, they may conduct interviews if they chose to do so.

If, upon assignment of a temporary staff person to an NC, the NC finds that the work quality does not meet the minimum standards needed, then the NC should contact the Contractor and request that the service of the temporary staff be terminated/cancelled. The NC can then request that the Contractor assign a different temporary staff member, or opt go to a different Contractor altogether.

Payment Processing:

Contractor shall submit invoices, to the NC for the work performed. Invoices shall be accompanied by a statement detailing the work completed. Each invoice shall specify the following: name of the NC for which work was performed; description of work performed; dates of work performed; total amount due and payable; contract number; and, signature of Contractor's authorized representative attesting that invoice submitted is true and accurate.

The NC will review the invoice for accuracy and submit the invoice to the Clerk's NC Funding Program for payment.

Funds shall not be released to the Contractor from the NC account until the CITY has verified that the work provided is a contracted service and is satisfied with the documentation included in the invoice. Invoices and supporting documents shall be prepared at the sole expense and responsibility of the Contractor. Invoices shall be paid in accordance with standard CITY payment processing methods.

Contractors:

Apple One Employment Services

Contact: Wendy Diaz
(213) 787-2278
Wdiaz@appleone.com

Partners in Diversity

Contact: Arlene Apodaca
(626) 793-0020
arlene.apodaca@p-i-d.biz

Lloyd Staffing

Contact: Lourdes Santana
(562) 405-4597
lsantana@lloydstaffing.com

At work Personnel Services

Contact: Jennifer Rounds
(562) 222-4649
santafesprings@atwork.com

Bridgeway Temporary Staffing and Services Agency

Contact: Terrence Gomes
(310) 387-1374
info@btsasa.com

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: GRANADA HILLS SOUTH

SECTION I - APPLICANT INFORMATION

1a)	Devonshire is S.O.L.I.D <i>Organization Name</i>	95-4418512 <i>Federal I.D. # (EIN#)</i>	California <i>State of Incorporation</i>	01/20/1993 <i>Date of 501(c)(3) Status (if applicable)</i>
1b)	P.O. Box 7181 <i>Organization Mailing Address</i>	Northridge <i>City</i>	CA <i>State</i>	91327 <i>Zip Code</i>
1c)	10250 Etiwanda Ave <i>Business Address (if different)</i>	Northridge <i>City</i>	CA <i>State</i>	91325 <i>Zip Code</i>
1d)	PRIMARY CONTACT INFORMATION:			
	Tapio Kartiala (Treasurer) <i>Name</i>	818.368.4861 <i>Phone</i>	tkartiala@gmail.com <i>Email</i>	
2)	Type of Organization- Please select one:			
	<input type="checkbox"/> Public School <i>(not to include private schools)</i> Attach Signed letter on School Letterhead	or	<input checked="" type="checkbox"/> 501(c)(3) Non-Profit <i>(other than religious institutions)</i> Attach IRS Determination Letter	
	NA			
3)	Name / Address of Affiliated Organization (if applicable)			
		<i>City</i>	<i>State</i>	<i>Zip Code</i>

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

The FOS (Force Option Simulator) Trailer is no longer needed for it's original purpose of training officers. This grant would help SOLID renovate and furnish this area for the purpose of providing a meeting room for the community volunteers now serving the LAPD Devonshire Station. Phase two of this project will be to renovate and furnish the west end of the trailer to provide a room for the Training unit to conduct their operations.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

The LAPD Devonshire Station currently has about 300 community volunteers helping our officers in various ways to keep the public safe. The groups are desperately in need of a specific location to conduct their scheduled meetings without conflicting with other station events. Phase one of this project would provide that. Phase two would address the west end of the trailer used by the Training unit. This area is in need of major renovations, and the furniture is old and falling apart creating an undesirable work space for the officers. See attached photos. This grant would help SOLID provide the renovations and new furniture needed.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	RENOVATIONS AND FURNITURE SEE ATTACHED PRPOSAL)	\$ 5,000	\$ 42,060
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: Porter Ranch

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Neighborhood Councils and S.O.L.I.D. (Supporters of Law enforcement in Devonshire)	\$ 42,060	\$ 42060
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5,000

10a) Start date: 08 / 01 / 24 10b) Date Funds Required: 08 / 15 / 24 10c) Expected Completion Date: 09 / 30 / 24
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Dianne Kartiala President Dianne Kartiala Digitally signed by Dianne Kartiala Date: 2024.06.17 14:30:57 -07'00' 6/17/2024
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Yolanda Petroski Secretary Yolanda Petroski Digitally signed by Yolanda Petroski Date: 2024.06.17 14:31:20 -07'00' 6/17/2024
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



CA LICENSE #974311
 14141 COVELLO STREET SUITE #9A
 VAN NUYS, CA 91405
 +1 8186161118

PROPOSAL

ADDRESS

Solid/LAPD Devonshire Station
 P.O. BOX 7181
 Northridge, CA 91327

PROPOSAL # 2179

DATE 02/03/2024

JOB LOCATION

10250 ETIWANDA AVE

DESCRIPTION	AMOUNT
EXISTING CEILING PANELS TO BE REMOVED. NEW SECOND LOOK CORTEGA PANELS TO BE INSTALLED. INCLUDES 680 SQ. FT.	
(8) EXISTING LIGHT FIXTURES TO BE REMOVED. (8) NEW LED LIGHT FIXTURES TO BE INSTALLED. EXCLUDES SENSORS.	
APPROXIMATELY 680 SQ. FT. OF VACANT OFFICE SPACE TO BE SCRAPPED, PATCHED, SANDED, PRIMED AND PAINTED, INCLUDES OFF-WHITE PAINT COLOR. EXCLUDES DARK COLORS.	
(2) DOORS TO BE PRIMED AND PAINTED. INCLUDES (2) COATS OF SATIN BLACK DIRECT TO METAL PAINT.	
LAMINATE FLOORING TO BE INSTALLED OVER EXISTING VCT FLOORING. INCLUDES APPROXIMATELY 665 SQ FT OF FLOORING AND 125 LF OF 4" VINYL COVE BASE. EXCLUDES FLOOR PREP OR LEVELING.	
(6) 4-GANG OUTLETS TO BE INSTALLED. EXCLUDES DEDICATED CIRCUITS. EXCLUDES DRYWALL REPAIRS.	
(1) EXTERIOR WINDOW TO BE REMOVED. AREA TO BE FRAMED, DRYWALLED, TAPED, PRIMED AND PAINTED. WOOD PANEL TO BE INSTALLED ON EXTERIOR SIDE. INCLUDES REPAINTING ENTIRE SECTION.	
ALL WORK TO BE PERFORMED DURING REGULAR BUSINESS HOURS.	
EXCLUDES UNFORESEEN CONDITIONS SUCH AS MOLD ABATEMENT, LEAD ABATEMENT, RELOCATING EXISTING PLUMBING AND/OR ELECTRICAL, AND EXISTING STRUCTURAL DEFECTS.	
EXCLUDES ANY AND ALL BUILDING PERMITS REQUIRED BY CITY WHICH PROJECT IS LOCATED IN.	
EXCLUDES PLAN CHECK, PLAN CHECK FEE, PERMIT FEE, AND/OR PERMIT.	
ALL TRASH TO BE HAULED AWAY.	
NO TRASH TO BE DISPOSED IN PROPERTY DUMPSTERS.	
INCLUDES UP TO (1/2) FULL LOAD.	
ALL FLOOR COVERINGS TO BE COVERED WITH PROTECTIVE FILM IF NEEDED	
IN COMMON AREAS. AREA TO BE CLEANED AFTER ALL TRASH IS REMOVED.	
ALL ITEMS NEAR OR AROUND WORK AREA MUST BE CLEARED PRIOR TO COMMENCING PROJECT. LABOR, MATERIAL AND EQUIPMENT.	21,150.00

DESCRIPTION

AMOUNT

INCLUDES MOBILIZATION AND DEMOBILIZATION TO COMPLETE PROJECT.

AC 02/03/2024

TOTAL

\$21,150.00

Accepted By

Accepted Date

BERNARDS

OFFICE FURNITURE INC

Proposal

PROPOSAL: 50910
 DATE: 02/16/24
 VALID THRU: / /
 PROJECT#: 2-2144

P 818 703 6969 F 818 610 0133

SUPPORTERS OF LAW ENFORCEMENT IN DEVONSHIRE P.O. BOX 7181 NORTHRIDGE CA 91327	LAPD-DEVONSHIRE DIVISION 10250 ETIWANDA ST NORTHRIDGE CA 91325
SGT. Louis Aguilar	

818-359-9833	SALESPERSON GARRY BERNARD	CUSTOMER P/O.:	<u>PROPOSAL DESCRIPTION</u> <u>MAVERICK DESKS & STORAGE AND SEATING</u>
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#	QTY	PRC DUCT NO.	DESCRIPTION	NET	EXTENDED
1	5.00		MAVERICK DESK, INC. Maverick Series Executive front Desks 78" wide x 30" deep with Box Box File Drawers , no Grommits , Drawer Pull Style MMH 7 Flaired Nichol () : Laminate Spice Walnut Tops Tag 1: Front Desk	934.00	4,670.00
2	5.00		MAVERICK DESK, INC. Maverick Style Returns 48" wide x 24" deep x 29" high with File File Pedestal with lock . Grommet center rear with Full Modesty panels . Tag 1: 3 Left Returns and 2 Right Ret	797.00	3,985.00
3	5.00		MAVERICK DESK, INC. Maverick Storage Cabinet, 24"d x 36"w x 72"h, Locking, Pull Style: MMH7 Flaired Nickel, Laminate: Spice Walnut, (?) Keyed Alike	1,047.00	5,235.00
4	5.00		HON COMPANY Ignition Mid-Back Task Chair, Mesh Back, Upholstered Seat, Advanced Synchro-Tilt Control, Height & Width Adjustable Arms, Adjustable Lumbar, Soft Casters for: Hard Floor, Mesh Color: Black, Frame & Base Black, Seat Fabric: Gr 1 Centurion Black	492.00	2,460.00
5	1.00		HG DELIVERY & INSTALLATION Receive or pick up and deliver Unless otherwise noted, delivery is during normal weekday working hours, no carry up, and the space must be clear of other furniture	750.00	750.00
CONTINUED...					



Proposal

PROPOSAL: 50910
 DATE: 02/16/24
 VALID THRU: / /
 PROJECT#: 2-2144

P 818 703 6969 F 818 610 0133

SUPPORTERS OF LAW INFORCEMENT IN DEVONSHIRE P.O. BOX 7181 NORTHRIDGE CA 91327	LAPD-DEVONSHIRE DIVISION 10250 ETIWANDA ST NORTHRIDGE CA 91325
SGT. Louis Aguilar	

818-359-9833	
SALESPERSON GARRY BERNARD	CUSTOMER P/O.: <u>PROPOSAL DESCRIPTION</u> <u>MAVERICK DESKS & STORAGE AND SEATING</u>

#	QTY	PRODUCT NO.	DESCRIPTION	NET	EXTENDED
			and/or trades.		
			Before or After Hours Delivery Will Result in Additional Charges		
6	1.00		HG DELIVERY & INSTALLATION Non-Taxable Install and/or Set In Place For Items Requiring No Assembly	325.00	325.00
			PAYMENT BY CREDIT CARD WILL INCUR A 3.5% PROCESSING FEE		
			CALIFORNIA PROPOSITION 65 WARNING		
			Furniture may contain chemicals and wood dust which is known to the State of California to cause cancer and birth defects or other reproductive harm. For more information go to www.P65Warnings.ca.gov		
			It is understood and agreed that this merchandise remains the property of Bernards Office Furniture Inc. until paid for in full. Purchaser agrees to pay 1.5% per month interest on delinquent accounts and to pay all collection costs and reasonable attorney fees if suit is instituted.		
			**This order is noncancellable, non-exchangable and non-returnable		
			CONTINUED...		

BERNARDS

OFFICE FURNITURE INC

P 818 703 6969 F 818 610 0133

Proposal

PROPOSAL: 50910
DATE: 02/16/24
VALID THRU: / /
PROJECT#: 2-2144

SUPPORTERS OF LAW ENFORCEMENT IN DEVONSHIRE
P.O. BOX 7181
NORTHRIDGE CA 91327

LAPD-DEVONSHIRE DIVISION
10250 ETIWANDA ST
NORTHRIDGE CA 91325

SGT. Louis Aguilar

818-359-9833

SALESPERSON
GARRY BERNARD

CUSTOMER P/O.:

PROPOSAL DESCRIPTION
MAVERICK DESKS & STORAGE AND SEATING

#	QTY	PRODUCT NO.	DESCRIPTION	NET	EXTENDED
---	-----	-------------	-------------	-----	----------

Please sign and return copy with your check payable to Bernards Office Furniture Inc.

NOTE: Storage charges will be incurred by you if, for any reason beyond our control, delivery of your furniture is delayed by more than two (2) weeks after notification of receipt in our warehouse; in which case 90% of the invoice for goods will become due and payable regardless of originally stated payment terms.

7	1.00		HG DELIVERY & INSTALLATION Lockers	0.00	0.00
---	------	--	---------------------------------------	------	------

Thank you for the opportunity to service your furniture needs.
Send Payment to: 21800 Burbank Blvd. Ste. 130, Woodland Hills, CA 91367

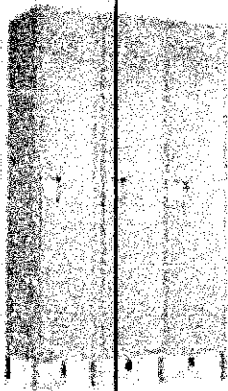
BALANCE NET 30
DEPOSIT REQUIRED: 14,234.00

SUBTOTAL:	16,350.00
LABOR:	325.00
DEL/INST:	750.00
SALES TAX:	1,553.25
TOTAL	18,978.25

ACCEPTED BY _____
DATE ACCEPTED _____

Lockers + 1,581.15
\$ 20,559.40

Penco Vanguard Lockers 1 Tier X 3 Wide



\$395.00 – \$621.80

- If factory assembled lockers are required, please call for pricing.
- Price reflects one group of 3 Single Tier as shown in picture but *ships knocked down*.
- Related Products – See 1 Wide Lockers
- Lockers have recessed handles that can be used with padlocks or built in locks (sold separately)
- Lockers have 6" legs that can be closed with front bases and end bases that are additional options (sold separately)
- Number plates 1 – up will be provided with all orders and must be installed by customer
- For safety purposes all lockers must be adequately anchored.
- For large or custom orders please use our Request A Quote for a quick quotation
- **SPECIFICATIONS**

IN STOCK – SHIPS IN 2 TO 3 WEEKS.

Size

- 12/36"W x 12"D x 66"H
- 12/36"W x 15"D x 66"H
- 12/36"W x 18"D x 66"H
- 12/36"W x 12"D x 78"H
- 12/36"W x 15"D x 78"H
- 12/36"W x 18"D x 78"H
- 15/45"W x 18"D x 78"H
- 18/54"W x 18"D x 78"H

* TWO OF THESE TO BE ADDED TO TOTAL COST SO EACH UNIT MEMBER HAS A LOCKER TO STORE THEIR DEPT. EQUIPMENT.

\$616.45 ea x 2: TOTAL : \$1,232.90

SHIPPING : \$348.25

GRAND TOTAL: 1581.15