

CITY OF LOS ANGELES
CALIFORNIA

**Neighborhood Council
Governing Board**

Abbey Ronquillo, **President**
Jeremy Oberstein, **Vice-President**
John Horn, **Secretary**
Brendel Geddes, **Treasurer**



11024 Balboa Blvd,
Box 767
Granada Hills, CA 91344

Email: board@ghsnc.org
Website: GHSNC.org

**GRANADA HILLS SOUTH
NEIGHBORHOOD
COUNCIL**

**Special Board Meeting Agenda
Los Angeles Fire Department Station 87
Conference Room
10124 Balboa Blvd.
Granada Hills, CA 91344
Wednesday October 8, 2025
7:00 PM**

BOARD OF DIRECTORS

**Michael Benedetto
Anush Danielyan
Brendel Geddes
Carol Hart
John Horn**

**Sally Kolstad
Amanda Mercado-Nguyen
James Mercado-Nguyen
Mark Morris
Jeremy Oberstein**

**Abbey Ronquillo
Bradley Smith
Emily Tarverdyan
3 Vacant At-Large Directors
1 Vacant Youth Board Member**

All agenda items are subject to discussion and possible board action

-
- I. CALL TO ORDER**
 - II. FLAG SALUTE AND BOARD ROLL CALL**
 - III. GOVERNMENT REPORTS**
 - IV. GENERAL PUBLIC COMMENT** - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed 2 minutes.
 - V. NEW BUSINESS**
 - a. Discussion and possible action to approve the Monthly Expenditure Report (MER) for September 2025.
 - a. Discussion and possible action to approve Linda Williamson as a GHSNC Board Member for the 2025-2027 term.
 - b. Discussion and possible action to add Jeremy Oberstein as co-chair of the Ad Hoc Committee to review and recommend updates to present by laws.
 - c. Discussion and possible action to appoint a key holder and do an audit of materials in the GHSNC storage unit.
 - d. Discussion and possible action to approve an NPG to Vintage Magnet Elementary School for \$1,000 dollars for installation of a mesh security screen

- covering the school's perimeter fence to block out unsafe activity.
- e. Discussion and possible action to approve an NPG to the Granada Hills Rotary Club for \$1,000 dollars for costs associated with a tent rental, printing, and miscellaneous supplies for its annual Oktoberfest event.
 - f. Discussion and possible action to approve an NPG to the Granada Hills Community Foundation for \$2,000 dollars for costs associated with event fees for the 2025 Granada Hills Street Faire and Car Show.
 - g. Discussion and possible action to approve an NPG to the Valley Academy of Arts and Sciences for \$1,000 dollars for costs associated with purchasing parts and supplies for student robotics competitions and classes.
 - h. Discussion and possible action to approve amending the 2025-2026 Admin Packet to reflect a reallocation of \$123.68 dollars for Zoom license and audio which will be deducted from the meeting refreshments budget of \$1,191.39.

ADJOURNMENT

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico aronquillo@ghsnc.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- 17723 Chatsworth Street, Granada Hills, CA 91344
- <https://ghsnc.org/>
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 11024 Balboa Blvd., Box 767, Granada Hills, CA 91344, at <https://ghsnc.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Abbey Ronquillo, President, at (747)252-3296 or email at: aronquillo@ghsnc.org.

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <https://ghsnc.org/>

Office of the City Clerk
Neighborhood Council Funding Program
Fiscal Year Administrative Packet

Neighborhood Council: Granada Hills South Neighborhood Council

Fiscal Year: 2025-2026

NEIGHBORHOOD COUNCIL FUNDING PROGRAM FISCAL YEAR ADMINISTRATIVE PACKET

Summary

The Administrative Packet provides for a more comprehensive and complete record of all items that support the Neighborhood Councils' (NC) fiscal and administrative operations, including its annual budget, Financial Officers, and any commitments for NC office space, storage facility, P.O. Boxes, etc.

Goal(s)

The goal(s) of the Administrative Packet is to make it easier for NCs to identify, plan, and confirm, via a board vote, all fiscal and administrative requirements upfront each year so that our Office can prepare for and process funding requests and resulting contracts judiciously and expeditiously.

The Packet contains the following items:

- NC Funding Program Acknowledgements & Agreements – Signed by all Financial Officers
 - **If a new Financial Officer is being appointed for the new Fiscal Year, please check the appropriate box for the Financial Officer(s).**
- Completed Annual Budget
- Information pertaining to office space, meeting space, storage facility, Post Office Box (P.O. Box), and website services, as applicable.

Procedure

On a yearly basis, we require each NC to discuss, prepare, and approve the Administrative Packet. Once the NC board has voted on the Packet, the Packet and the completed Board Action Certification (BAC) Form are to be submitted to the NC Funding Program.

Your NC Treasurer can submit both documents, the Packet and BAC, by uploading them in the NC Funding System portal, Budget Allocation section, immediately after Board approval. Once received, reviewed, and accepted by our Program, your NC will gain full access to its funds. The NC Funding System portal website is <https://cityclerk.lacity.org/NCFundPortal/#/login>

As our Program awaits your Packet submission, access to your NC funds will be limited to \$333.00 per month, until the annual budget, Administrative Packet, and BAC have been received and accepted. This limited amount is intended to assist your NC operationally for expenses related to conducting your NC meetings, i.e. meeting facility use fees, printing and photocopying of meeting documents, meeting refreshments/snacks, professional staff services.

If you have questions or require any assistance regarding the packet, please feel free to email us at clerk.ncfunding@lacity.org or call us at 213-978-1058.

NEIGHBORHOOD COUNCIL FUNDING PROGRAM

FINANCIAL OFFICERS LETTER OF ACKNOWLEDGEMENT & AGREEMENT

We, the undersigned, do hereby declare that as a result of an official action of the Governing Body of the Neighborhood Council (NC) named below:

- (1) we are authorized to request City funding to support NC general operations,
- (2) all items or services described or included in any related funding requests are exclusively intended to further the goals and objectives of the Neighborhood Council, and
- (3) all reasonable precautions shall be exercised by the undersigned to fully safeguard, control and account for all use of funds. Proper accountability of all City funds is critical to the success of the NC Funding Program.

Therefore, by the signature(s) below, and on behalf of the Neighborhood Council named below, WE HEREBY AGREE to the terms and conditions as set forth in this Letter of Acknowledgement and all related documents as provided by the City, agree to expend funds in accordance with any applicable City rules, policies or procedures, and specifically agree to expend monies received by the Office of the City Clerk solely for public purposes relating to the goals and purposes of the Neighborhood Council named below, consistent with the scope and authority under the City Charter, the Plan for a Citywide System of Neighborhood Councils and any implementing ordinances. We have attended and participated in the City-provided training relating to the NC Funding Program.

WE FURTHER ACKNOWLEDGE and WE AGREE to comply with any requirements regarding use of the NC funds. WE AGREE to provide NC financial reports and/or supporting documentation to the Office of the City Clerk, Neighborhood Council Funding Program as requested and at monthly meetings to the Governing Body and stakeholders of the NC named below. WE AGREE that the Office of the City Clerk and other City representatives may make on-site visits to inspect and review all NC financial records, upon providing reasonable advance notice to the NC Treasurer or designated representatives.

WE ACKNOWLEDGE THAT A NEW LETTER OF ACKNOWLEDGEMENT MUST BE FILED IF THERE IS ANY CHANGE OF FINANCIAL OFFICERS.

Neighborhood Council Financial Officers - Names and Signatures:

Treasurer

☐ **Please check here if a new Treasurer is being appointed**

SIGNATURE OF THE TREASURER

Brendel Geddes

PRINT NAME OF THE TREASURER

Treasurer

BOARD POSITION

DATE

bgeddes@ghsnc.org

EMAIL

PHONE NUMBER

CONTINUES OTHER SIDE

2nd Signer☐ **Please check here if a new 2nd Signer is being appointed**SIGNATURE OF THE 2nd SIGNER

Jeremy Oberstein

DATE

joberstein@ghsnc.orgPRINT NAME OF THE 2ND SIGNER

Vice President

EMAIL

BOARD POSITION

PHONE NUMBER

Alternate Signer

(If not applicable, please indicate "N/A")

☐ **Please check here if a new Alt. Signer is being appointed**

SIGNATURE OF THE ALTERNATE SIGNER

Abbey Ronquillo

DATE

aronquillo@ghsnc.org

PRINT NAME OF THE ALTERNATE SIGNER

President

EMAIL

(818)747)-3296

BOARD POSITION

PHONE NUMBER

1st Bank Cardholder☐ **Please check here if a new Cardholder is being appointed**SIGNATURE OF THE 1st BANK CARD HOLDER

Abbey Ronquillo

DATE

aronquillo@ghsnc.orgPRINT NAME OF THE 1st BANK CARD HOLDER

President

EMAIL

BOARD POSITION

PHONE NUMBER

2nd Bank Cardholder☐ **Please check here if a new Cardholder is being appointed**SIGNATURE OF THE 2nd BANK CARD HOLDER

Jeremy Oberstein

DATE

joberstein@ghsnc.orgPRINT NAME OF THE 2nd BANK CARD HOLDER

Vice President

EMAIL

BOARD POSITION

PHONE NUMBER

***** Bank Cardholders. please read further next page *****

NEIGHBORHOOD COUNCIL FUNDING PROGRAM BANK CARDHOLDER ACKNOWLEDGEMENT & AGREEMENT OF RESPONSIBILITIES

This document outlines the responsibilities that I, as the Neighborhood Council Bank Cardholder, have as the primary custodial holder of a City Los Angeles Neighborhood Council (NC) Bank Card, referred herein as "the card" for the Neighborhood Council named below. My signature indicates that I have read and understand these responsibilities and further, that I agree to adhere to the guidelines established by the Office of the City Clerk and approved by the City Controller for the use of City funding as it relates to the Neighborhood Council Funding Program.

1. I understand that the City of Los Angeles Neighborhood Council Card is intended to facilitate the purchase and payment of materials or services required for the conduct of official Neighborhood Council business only.
2. I agree to make only those purchases consistent with the type of purchases authorized by the Office of the City Clerk and approved by the NC Governing Board.
3. I understand that under no circumstances will I use the Card to make personal purchases either for myself or for others. The Card is issued in the name of the Neighborhood Council and I serve as the Card custodian. I agree that should I willfully violate the terms of this Agreement and use of the Card for personal use or gain that I will reimburse the City of Los Angeles for all incurred charges and any fees related to the collection of those charges.
4. Uses of the Card not authorized by the Office of the City Clerk can be considered misappropriation of City funds. This could result in (a) immediate and irrevocable forfeiture of the Card, and /or (b) potential de-certification action. I understand that the Card must be surrendered upon termination of any official position with the Neighborhood Council to which the card is issued. I agree to maintain the Card with appropriate security whenever and wherever I or any other authorized person may use the Card. If the Card is stolen or lost, I agree to immediately notify the Office of the City Clerk.
5. I understand that since the Card is the property of the Bank and authorized for issue by the City of Los Angeles, I am required to comply with internal control procedures designed to protect City assets. This may include being asked to produce the Card, receipts, and/or statements to validate its existence and to audit its use.
6. I understand that I will have access to the Funding Program System portal via the Internet where all card transactions will be posted by the Bank when the card is used. I understand that I am required to obtain itemized receipts for all card transactions and upload the itemized receipts to the Funding Program System portal to verify the posted card transaction. Uploading the required itemized receipt is necessary for my NC Monthly Expenditure Report (MER) to be generated by the Funding Program System portal. The MER must be reviewed and approved by the NC Governing Board before being submitted to the Office of the City Clerk as a complete Report.
7. I understand that all transactions on the Card will reduce the funds available to the NC. I understand that the Bank will not accept any limit increases from me.
8. I understand that the Card is solely provided to the designated NC cardholder and that assignment of the Card is based on the understanding that I need to purchase materials required for the conduct of Neighborhood Council business. I understand that custodial possession of the Card is not an entitlement nor reflective of title or position.
9. As a Neighborhood Council Financial Officer, I have signed and received a copy of both the NC Funding Program Bank Cardholder Agreement of Responsibilities and Financial Officers Letter of Acknowledgement, have attended and completed the required NC Funding Program training, and understand the requirements and limitations regarding the NC Bank Card's use.

PLEASE SIGN NEXT PAGE

1st Bank Cardholder

SIGNATURE OF THE 1st BANK CARD HOLDER

Abbey Ronquillo

PRINT NAME OF THE 1st BANK CARD HOLDER

DATE

2nd Bank Cardholder

SIGNATURE OF THE 2nd BANK CARD HOLDER

Jeremy Oberstein

PRINT NAME OF THE 2nd BANK CARD HOLDER

DATE

NEIGHBORHOOD COUNCIL FUNDING PROGRAM

ANNUAL BUDGET TEMPLATE

The annual budget is a plan for the utilization of the NC's financial resources. It should be used as a strategic financial road map to conduct activities and efforts that will help the NC achieve its mission, goals, and objectives. The budget should include the input of stakeholders, be accessible, and comply with the rules that govern the use of NC public funds.

As a planning tool, the annual budget allows the NC board to allocate its funds, both regular annual funds and rollover funds, if any, into the following Expenditure Categories:

1. General and Operational Expenditures
 - i. **Office/Operational**
 - ii. Outreach
 - iii. Elections
2. Neighborhood Purposes Grants (NPGs)
3. Community Improvement Projects (CIPs)

With the exception of certain expenditures related to Office/Operational items, the annual budget cannot be used as authorization or approval of actual payments to vendors. All payments related to Outreach purchases, activities, and events, Elections, NPGs, and CIPs must be considered and approved through separate board motions, not as part of the board approval of the annual budget.

The annual budget may be accepted as authorization for payment for certain monthly and recurring **Office/Operational expenditures only**, such as those listed below, when itemized in the Office/Operational Expenditure Category. Please see the sample itemized Office/Operational budget allocations next page.

1. Office lease payments
2. Office supplies and equipment expenses, not including inventory items
3. Storage facility lease payments
4. P.O. Box payments
5. Office telephone and Internet services
6. Refreshments/snacks for board/committee meetings
7. Website hosting and maintenance services
8. Professional meeting/office-related services, i.e. translators, minute-takers, audio services
9. Printing and copying for meetings/office-related purposes only
10. Printing NC business cards

The annual budget template form provided here is an optional tool. Your Neighborhood Council may submit its annual budget on a form different from this template as long as it only contains the same budget allocation Expenditures Categories listed above.

For more details on the Administrative Packet, Fiscal Year annual budget, and rollover of funds unspent at the end of the Fiscal Year, please review the Policies and Guidelines, Policy 1.1, found on our website: <https://clerk.lacity.org/clerk-services/nc-funding>

***Sample Itemized Budget Allocations for
Office/Operational Expenditures***

Office/Operational Expenditures Category	
<i>Office Rent (\$500/month x 12 months)</i>	<i>\$6,000.00</i>
<i>Office Supplies (paper, ink, staples, pens, binders, business cards, etc.)</i>	<i>\$500.00</i>
<i>Printer/Copy Machine Lease</i>	<i>\$1,500.00</i>
<i>Internet Service (Spectrum)</i>	<i>\$1,000.00</i>
<i>Telephone Service (Ooma)</i>	<i>\$500.00</i>
<i>Website Hosting and Maintenance</i>	<i>\$1,500.00</i>
<i>Printing and Photocopying for Meetings</i>	<i>\$300.00</i>
<i>Meeting Facility Fees (Riverside Elementary School)</i>	<i>\$1,500.00</i>
<i>Minute-Taker for Meetings (AppleOne)</i>	<i>\$1,500.00</i>
<i>Refreshments/Snacks for Meetings</i>	<i>\$1,200.00</i>
Total Office/Operational Expenditures	
	\$15,500.00

Granada Hills South Neighborhood Council Annual Budget for Fiscal Year: 2025- 2026	
Annual Budget Funds	\$25,000.00
Rollover Funds*	\$12,846.39
Total Annual Budget Funds	\$ 37,846.39

Office/Operational Expenditures Category	
Printing and Mailing	\$ 1,000.00
Storage Locker	\$ 2,800.00
Website	\$ 1,800.00
Google Suite	\$ 2,185.00
Minutes Writer	\$ 2,070.00
Meeting Refreshments	\$ 1,067.71
Zoom License and Audio	\$ 123.68
Total Office/Operational Expenditures	\$ 11,046.39

*The Funding Program will notify each NC of their Fiscal Year closing balance including available rollover funds and/or applicable adjustment, if any, approximately August 1st or next business day. Depending on when an NC submits its Admin Packet/annual budget, the NC may need to revise and resubmit its annual budget to account for any rollover and/or adjustments.

Outreach Expenditures Category	
Granada Hills Street Faire	\$ 2,000.00
Granada Hills Holiday Parade	\$ 2,000.00
Spring Egg Hunt (Dept. of Parks and Rec.)	\$ 900.00
Halloween Event (Dept. of Parks and Rec.)	\$ 700.00
Outreach	\$ 1,000.00
Promotional Items	\$ 3,700.00
Tree Lighting	\$ 400.00
Bus Bench (Rollover from 2023-2024)	\$ 1,900.00
Committee events and supplies	\$ 1,400.00
Total Outreach Expenditures	\$ 14,000.00

Election Expenditures Category	
Election Mailers and Candidate Forum Supplies (food, etc.)	0.00
Total Election Expenditures	\$ 0.00

Neighborhood Purposes Grants (NPG) Expenditures Category	
School	\$ 6,450.00
501(C)(3)	\$ 6,500.00
Total NPG Expenditures	\$ 12,950.00

Community Improvement Projects (CIP) Expenditures Category	
Community Improvement	\$ 750.00
Total CIP Expenditures	\$ 750.00

TOTAL ANNUAL BUDGET ALLOCATIONS	
Office/Operational Expenditures	\$ 11,046.39
Outreach Expenditures	\$ 14,000.00
Election Expenditures	\$ 0.00
General and Operational Expenditures	\$ 25,046.39
Neighborhood Purposes Grants (NPG) Expenditures	\$ 12,950.00
Community Improvement Projects (CIP) Expenditures	\$ 750.00
TOTAL EXPENDITURES FOR THE FISCAL YEAR	\$38,746.39

NEIGHBORHOOD COUNCIL FUNDING PROGRAM

LEASES & AGREEMENTS

Please complete the following information, as applicable, for any leases or service agreements your NC currently has or plans on securing in the Fiscal Year involving office space, meeting space, storage facilities, P.O. Boxes, and/or website services. If sections below do not apply to your NC, please select NA on the sections that do not apply. If you have more than one Meeting Location, then please provide the same information on an additional page. The information provided on this form is to confirm services that an NC may currently have or that it would like to secure in the Fiscal Year which may require a City agreement. If an agreement needs to be drafted from the information provided, the NC board will be notified and advised to agendaize and approve the drafted agreement at a future board meeting; The approval the Administrative Packet/annual budget does not replace the vote the board will need to take to approve any agreements needed.

Office Location:

☐ Existing(may need to renew agreement) ☐ New(new agreement may be needed) ☐ Donated ☒ NA	
Property Name:	
Property Address:	
Property Owner Name:	
Property Owner Phone Number:	
Property Owner Email:	

Meeting Location:

☐ Existing(may need to renew agreement) ☐ New(new agreement may be needed) ☐ Donated ☒ NA	
Property Name:	
Property Address:	
Property Owner Name:	
Property Owner Phone Number:	
Property Owner Email:	

Storage Facility:

☐ Existing(may need to renew agreement) ☐ New(new agreement may be needed) ☐ Donated ☒ NA	
Facility Name/Owner	
Facility Address:	
Facility Owner Phone Number:	
Facility Owner Email:	
Name on Facility Account:	

P.O. Box:

☐ Existing(may need to renew agreement) ☐ New(new agreement may be needed) ☐ Donated ☒ NA	
Property Name/Owner:	
NC P.O. Box Address	
Property Owner Address:	
Property Owner Phone Number:	
Property Owner Email:	
Name on P.O. Box Account:	

Website Services:

☐ Existing(may need to renew agreement) ☐ New(new agreement may be needed) ☐ Donated ☒ NA	
Name of Website Services Provider:	
Service Provider Address:	
Service Provider Phone Number:	
Service Provider Email:	
Type of Services Provided:	

When the Board completes and approves the Admin Packet, the NC Treasurer may submit the Packet and BAC Form online in the NC Funding System portal, Budget Allocation section. The NC Funding System portal website is <https://cityclerk.lacity.org/NCFundPortal/#/login>

Please contact our Office for any questions you may have. We are here to help.

Clerk.NCFunding@lacity.org

(213)978-1058

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Granada Hills South Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a) Vintage Magnet Elementary 03438 California
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 15848 Stare Street North Hills CA 91343
Organization Mailing Address City State Zip Code

1c) _____
Business Address (if different) City State Zip Code

1d) **PRIMARY CONTACT INFORMATION:**

Jennifer Loeser (818) 970-5901 JKL9846@LAUSD.NET
Name Phone Email

2) **Type of Organization- Please select one:**

- ☒ Public School (not to include private schools) or ☐ 501(c)(3) Non-Profit (other than religious institutions)
Attach Signed letter on School Letterhead Attach IRS Determination Letter

3) _____
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**

At Vintage STEM Magnet Elementary School, safety has and always will be our top priority. After careful observation in monitoring the activity in and around our campus neighborhood, we have placed an emphasis on the importance of a mesh security screen covering for our school's perimeter fence to block out unsafe activity and create a safer campus for our K - 5th grade population. The total cost of materials, including the mesh fence covering and installation materials will be \$24,250. Council member John Lee will provide \$10,000 from a trust fund and we would like to request anything upward of \$14.250 to cover the remaining costs. +

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

We are continually dealing with adults who make attempts to interact with the students, such as vagrants and homeless who frequent the sidewalk along Haskel some even living in their parked cars, neighbors who make racist comments to our students while they are on the yard or arriving to school, and even family members trying to talk to students on the other side of the fence. As a magnet school, we have students from the San Fernando Valley surrounding areas, including Mission Hills, North Hills, Granada Hills, and Sylmar, who attend our school. Many parents would rather bring their child to Vintage, rather than have their child attend their neighborhood school. We see how important it is to not only improve the aesthetics of the surrounding neighborhoods, but to show emphasis on the importance of safety for our children.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Mesh Security Screen Fence Cover	\$ 14,250	\$ 24,250
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No☐ Yes

If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☒ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Sunshine Canyon Trust Fund	\$ 10,000	\$ 24,250
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 24,25010a) Start date: 10 / 01 / 25 10b) Date Funds Required: 09 / 01 / 25 10c) Expected Completion Date: 11 / 30 / 25
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes☒ No

*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Temika Dixon

PRINT Name

Principal

Title

[Signature]
Signature7/29/25
Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Buffy Bravo

PRINT Name

Assistant Principal

Title

[Signature]
Signature7/29/25
Date* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



Vintage Magnet School

15848 Stare Street, North Hills, California 91343

(818) 892-8661

(818) 892-8662

Dr. David Baca
Region North Superintendant

Ms. Temika Dixon
Principal

Mrs. Buffy Bravo
Assistant Principal

Vintage STEM Magnet Elementary School

15848 Stare Street

North Hills, CA. 91343

Federal ID 03438

Dear Neighborhood Council:

Vintage Magnet Elementary School is a Math, Science and Technology school which strives to give a high-quality safe learning environment to our diversified student body and stakeholders.

Purpose and Intent of the Grant:

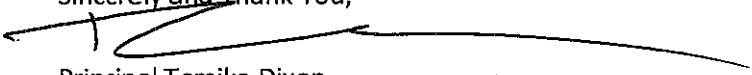
After careful observation in monitoring the activity in and around our campus neighborhood, we have placed an emphasis on the importance of a mesh security screen covering for our school's perimeter fence to block out unsafe activity and create a safer campus for our K - 5th grade population. The total cost of materials, including the mesh fence covering and installation materials will be \$24,250. Council member John Lee will provide \$10,000 from a trust fund and we would like to request anything upward of \$14,250 to cover the remaining costs.

How this grant will be used to primarily support or serve a public purpose and benefit the public:

We are continually dealing with adults who make attempts to interact with the students, such as vagrants and homeless who frequent the sidewalk along Haskel some even living in their parked cars, neighbors who make racist comments to our students while they are on the yard or arriving to school, and even family members trying to talk to students on the other side of the fence. As a magnet school, we have students from the San Fernando Valley surrounding areas, including Mission Hills, North Hills, Granada Hills, and Sylmar, who attend our school. Many parents would rather bring their child to Vintage, rather than have their child attend their neighborhood school. We see how important it is to not only improve the aesthetics of the surrounding neighborhoods, but to show emphasis on the importance of safety for our children.

Please feel free to contact us if you have any questions. If you'd like to learn more about our school, visit our school website at vintagees@lausd.org

Sincerely and Thank You,



Principal Temika Dixon

Vintage STEM Magnet Elementary School

Los Angeles Unified School District

818-892-8661

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Granada Hills South Neighborhood Council

SECTION I- APPLICANT INFORMATION

- 1a) Granada Hills Rotary Club 26-1319928 CA
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)
- 1b) 18017 Chatsworth St., #240 Granada Hills CA 91344
Organization Mailing Address City State Zip Code
- 1c) _____
Business Address (If different) City State Zip Code
- 1d) **PRIMARY CONTACT INFORMATION:**
Mary Johnson 562-732-2625 maryjrotarypres@gmail.com
Name Phone Email
- 2) **Type of Organization- Please select one:**
☐ Public School (not to include private schools) **or** ☒ 501(c)(3) Non-Profit (other than religious institutions)
Attach Signed letter on School Letterhead Attach IRS Determination Letter
- 3) _____
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

The Granada Hills Rotary Club is seeking support of our philanthropic projects in Granada Hills and our surrounding communities. The Neighborhood Council will be recognized as a Sponsor of our Oktoberfest Celebration at the Granada Hills Street Fair in October, 2025.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.
(Grants cannot be used as rewards or prizes for individuals)

The Rotary Club of Granada Hills provides grants to various non-profit organizations, as well as scholarships to students graduating from several local high schools. Other charities that receive Rotary's support are ... North Valley Family YMCA, Ciccarelli Memorial Christmas Tree Giveaway, Granada Hills Veteran's Park, S.O.L.I.D., Rescue Mission Alliance, Granada Hills Holiday Parade, Hope of the Valley Trebek Center, MEND, Veterans of Foreign Wars, LAPD Devonshire PALS, Dignity Health, San Fernando Valley Mental Health Center, Hope Gardens, and more.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Tent Rental, Printing, misc. supplies	\$ 2,500	\$ 12,000
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No

☒ Yes

If Yes, please list names of NCs: Granada Hills North, Northridge East, Northridge West, and Northridge South.

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Foundations & Individual Donations	\$ 30,000	\$ 12,000
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2,500

10a) Start date: 10 / 1 / 25 10b) Date Funds Required: 11 / 1 / 25 10c) Expected Completion Date: 11 / 1 / 25
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☐ No

☒ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant
Anush Danielyan	Member of Granada Hills Rotary Club

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes

☒ No

*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Mary Johnson

President

PRINT Name

Title

Signature

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Marcel Garcia

Secretary

PRINT Name

Title

Signature

Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAY 09 2008

GRANADA HILLS ROTARY FOUNDATION
17468 CANDIA ST
GRANADA HILLS, CA 91344

Employer Identification Number:

26-1319928

DLN:

17053348016017

Contact Person:

DONNA ELLIOT-MOORE

ID# 50304

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

June 30

Public Charity Status:

509(a)(2)

Form 990 Required:

Yes

Effective Date of Exemption:

October 3, 2005

Contribution Deductibility:

Yes

Advance Ruling Ending Date:

June 30, 2010

Addendum Applies:

No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)

GRANADA HILLS ROTARY FOUNDATION

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in dark ink, appearing to read "Robert Choi". The signature is fluid and cursive, with the first name "Robert" and last name "Choi" clearly distinguishable.

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Publication 4221-PC
Statute Extension



STATE OF CALIFORNIA
FRANCHISE TAX BOARD
PO BOX 1286
RANCHO CORDOVA CA 95741-1286

In reply refer to
755:AFF:CAM

June 23, 2008

GRANADA HILLS ROTARY FOUNDATION
17468 CANDIA ST
GRANADA HILLS CA 91344-1307

Purpose : CHARITABLE
Code Section : 23701d
Form of Organization : Corporation
Accounting Period Ending: June 30
Organization Number : 2803719

EXEMPT ACKNOWLEDGEMENT LETTER

This letter acknowledges that the Franchise Tax Board (FTB) has received your federal determination letter that shows exemption under Internal Revenue Code (IRC) Section 501(c)(3). Under California law, Revenue and Taxation Code (R&TC) Section 23701d(c)(1) provides that an organization is exempt from taxes imposed under Part 11 upon submission of the federal determination letter approving the organization's tax-exempt status pursuant to Section 501(c)(3) of the IRC.

R&TC Section 23701d(c)(1) further provides that the effective date of an organization's California tax-exempt status is the same date as the federal tax-exempt status under IRC Section 501(c)(3). The effective date of your organization's California tax-exempt status is 10/03/2005.

Under R&TC Section 23701d(c), any change to your organization's operation, character, or purpose that has occurred since the federal exemption was originally granted must be reported immediately to this office. Additionally, organizations are required to be organized and operating for nonprofit purposes to retain California tax-exempt status.

June 23, 2008
GRANADA HILLS ROTARY FOUNDATION
ENTITY ID : 2803719
Page 2

For filing requirements, see FTB Pub. 1068, Exempt Organizations - Requirements for Filing Returns and Paying Filing Fees. Go to our website at ftb.ca.gov and search for 1068.

Note: This exemption is for state franchise or income tax purposes only. For information regarding sales tax exemption, contact the State Board of Equalization at (800) 400-7115, or go to their website at www.boe.ca.gov.

C MARTIN
EXEMPT ORGANIZATIONS
BUSINESS ENTITIES SECTION
TELEPHONE (916) 845-5145
FAX NUMBER (916) 843-0202

RTF:

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Granada Hills South Neighborhood Council

SECTION I- APPLICANT INFORMATION

- 1a) Granada Hills Community Foundation 46-3612720 CA July, 25 2014
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)
- 1b) P.O. Box 33844 Granada Hills CA 91394
Organization Mailing Address City State Zip Code
- 1c) Same
Business Address (If different) City State Zip Code
- 1d) **PRIMARY CONTACT INFORMATION:**
Emilie Koster (818) 425-6323 eekucla@gmail.com
Name Phone Email
- 2) **Type of Organization- Please select one:**
☐ Public School (not to include private schools) or ☒ 501(c)(3) Non-Profit (other than religious institutions)
Attach Signed letter on School Letterhead Attach IRS Determination Letter
- 3) Granada Hills Community Foundation Granada Hills CA 91394
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

The intent of the grant is to be used for the 2025 Granada Hills Street Faire and Car Show. The Granada Hills Street Faire and Car Show is an annual community event that brings together thousands of people in the local area. The Street Faire is great for local and small businesses, community members, and other non-profits. The grant is to pay for event fees, such as the permit from the City of Los Angeles to shut down Chatsworth St. for the day of the event. Day of event is Saturday, October 18th, 2025 from 10 AM - 5 PM.

Purpose: General Support of the 21st Annual Granada Hills Street Faire and Car Show expense for banners, restrooms, printing and advertising.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

There will be no rewards or prizes given out from the Street Faire that this grant pays for. The objective of the Granada Hills Street Faire and Car Show is to promote local businesses in Granada Hills, and to create an annual event the whole community can enjoy. This event is for all walks of life, and does not exclude anybody. This is one of the ways we enhance community cohesion and mutual understanding by creating a fun and family - oriented event.

Purpose: General Support of the 21st Annual Granada Hills Street Faire and Car Show expense for banners, restrooms, printing and advertising.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	None	\$None	\$None
		\$	\$
		\$	\$
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Total Expenses for Street Faire	\$up to 5,000.00	\$45,000.00 - 50,000.00
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No

☒ Yes

If Yes, please list names of NCs: Granada Hills North, Northridge South, Northridge East, Northridge West, Porter Ranch

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Sponsorships, Booth Fees	\$35,000.00	\$
NC's	\$5,000.00	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: ^{UP TO} \$5,000.00

10a) Start date: 10/18/25 10b) Date Funds Required: 09/12/25 10c) Expected Completion Date: 10/18/25
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☐ No

☒ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant
Mark Morris	Granada Hills Community Foundation Board Member

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☒ Yes

☐ No

*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Agnes Lewis

PRINT Name

Treasurer

Title

Agnes Lewis

Signature

8/19/25

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Emilie Koster

PRINT Name

Secretary

Title

Emilie Koster

Signature

8-19-25

Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



IRS Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248153327
Feb. 10, 2014 LTR 4170C 0
95-4444561 000000 00
00017356
BODC: TE

NORTH VALLEY CARING SERVICES
15435 RAYEN ST
NORTH HILLS CA 91343



011298

Person to Contact: Ms. Espelage
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of Jan. 30, 2014, regarding the tax-exempt status of North Valley Caring Services.

Our records indicate that a determination letter was issued in February 1996, granting this organization exemption from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate this organization is not a private foundation within the meaning of section 509(a) of the Code because it is described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to this organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to the organization or for its use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

If you have any questions, please call us at the telephone number shown above.

0248153327
Feb. 10, 2014 LTR 4170C 0
95-4444561 000000 00
00017357

NORTH VALLEY CARING SERVICES
15435 RAYEN ST
NORTH HILLS CA 91343

Sincerely yours,

Susan M. O'Neill

Susan M. O'Neill, Department Mgr.
Accounts Management Operations

City of Los Angeles
Office of the City Clerk
Neighborhood Council Funding Program

Neighborhood Purposes Grants

Neighborhood Purposes Grants (NPGs) provide NCs opportunities to develop partnerships with local 501(c)(3) nonprofits and public schools to build community and enhance neighborhoods in the City of Los Angeles. Projects and activities supported by NPGs vary widely and can include, but are not limited to:

- The Arts
- Beautification
- Community Support
- Education
- Community Improvements

NPG-funded projects and activities must be for a **public benefit** and purpose, **open**, **accessible**, and **free of charge** to stakeholders.

Grants approved by NCs exceeding \$5,000 involve further review and possible City contract by the Office of the City Clerk.

Visit the NC Funding Program website page on NPGs ([click here](#)) to find out more details about how 501(c)(3) nonprofits and public schools serving NC areas can apply. There are two NPG Information Packets; One for prospective applicants to help guide them in the application process, and one for NC board members outlining considerations and factors to keep in mind while evaluating NPG requests.

A "Project Completion Report" template is also provided to help ensure accountability in the use of Grant funds and help demonstrate how NCs and their partners are supporting L.A. communities and stakeholders. NCs and NPG recipients are strongly encouraged to work together to complete and submit the Report at the conclusion of the project.

Any questions you may have with the NPG process, please contact us at the NC Funding Program:

- Clerk.NCFunding@lacity.org
- (213) 978-1058

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Granada Hills South Neighborhood Council

SECTION I - APPLICANT INFORMATION

- 1a) Valley Academy of Arts and Sciences
Organization Name **Federal I.D. # (EIN#)** **State of Incorporation** **Date of 501(c)(3) Status (if applicable)**
- 1b) 10445 Balboa Blvd. Granada Hills CA 91344
Organization Mailing Address **City** **State** **Zip Code**
- 1c)
Business Address (If different) **City** **State** **Zip Code**
- 1d) **PRIMARY CONTACT INFORMATION:**
Anthony Milanes (818)516-4832 anthony.milanes@lausd.net
Name **Phone** **Email**
- 2) **Type of Organization- Please select one:**
☒ **Public School (not to include private schools)** or ☐ **501(c)(3) Non-Profit (other than religious institutions)**
Attach Signed letter on School Letterhead **Attach IRS Determination Letter**
- 3) Los Angeles Unified School District 333 S. Brandry Ave., Los Angeles, CA 90017
Name / Address of Affiliated Organization (if applicable) **City** **State** **Zip Code**

SECTION II - PROJECT DESCRIPTION

- 4) **Please describe the purpose and intent of the grant.**

The purpose of applying for grant funding for our FIRST Tech Challenge (FTC) robotics team is to support and expand opportunities for students to engage in hands-on, project-based STEM education. STEM initiatives, like FTC, provide students with valuable real-world problem-solving skills, foster creativity, while encouraging teamwork, leadership, and gracious professionalism. Through these experiences, students gain not only technical knowledge but also critical thinking and collaboration skills that will serve them well in future academic and career pursuits. The goal is to inspire the next generation of innovators and equip them with the tools to succeed in an increasingly technology-driven world.

- 5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

We are requesting these funds for purchasing robot parts for the construction of our two FIRST Tech Challenge competition robots (for our 30+ team members), new 3-D printers to speed up prototyping and optimization of mechanisms, FTC field elements for the 25-26 competition season, and FIRST Lego League kits to provide resources and mentorship to local elementary school robotics teams in support of STEM education and engagement. This year, our team has participated in a number of outreach opportunities including being a featured presenter at the annual Dearborn Elementary Charter Academy's STEAM night, hosting the VAAS STEAM night, and running a booth at the LAUSD Region North STEAM Fest held at the Discovery Cube. Additionally, our student members volunteered at the Holmes annual VEX competition, mentored students at Andasol Elementary School to provide ongoing support to their VEX IQ robotics team, and promoted STEM excitement through our social media Instagram account. If we receive this NPG funding, we will seek to continue mentoring Andasol, and expand our impact/mentorship to other nearby elementary schools (Granada Elementary, and Mayall Elementary).

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
None	\$	\$
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Robotics parts, 3-D printers, tools	\$ 4000	\$ 6000
Competition registration fees & travel expenses	\$ 500	\$ 800
Outreach costs (Lego kits to support FLL teams)	\$ 500	\$ 800

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No ☐ Yes

If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5000.00 (up to)

10a) Start date: 08 / 14 / 25 10b) Date Funds Required: 08 / 29 / 25 10c) Expected Completion Date: 04 / 03 / 26
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No ☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☒ No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Kelly Hanock

Principal

Kelly Hanock

4/30/25

PRINT Name

Title

Signature

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Malika Evans

Assistant Principal

Malika Evans

4/30/25

PRINT Name

Title

Signature

Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Vendor	Quantity	Item #	Description	Unit Cost	Total Cost	Notes on how these expenses would be used & impact success
FIRST Inspires	2	Registration	FTC Team Registration for 25-26 Season Estimate	\$295.00	\$590.00	FIRST Inspires is the site through which our team registers every year.
	2	Total Items		Tax Est	\$0.00	
				Ship Est	\$0.00	
			FIRST Inspires Total		\$590.00	
Bambu Labs	2	A1 Mini Printer	Bambu Lab A1 Mini 3D Printer	\$359.00	\$718.00	These printers are fast and accurate making them invaluable in the world of prototyping and optimization.
	2	Total Items		Tax Est	\$70.01	
				Ship Est	\$80.00	
			Bambu Labs Total		\$868.01	
Axon	6	Axon Max+	Axon MAX+ Servo Motor	\$89.99	\$539.94	High Powered Servo motors needed for manipulators mechanisms for handling game elements
	2	Replac Gear	Replacement Gearset for MAX+ Motors	20.99	\$41.98	
	2	Axon Bevel	Axon Bevel Gear Set	24.99	\$49.98	
	10	Total Items		Tax Est	\$61.61	
				Ship Est	\$15.00	
			Axon Total		\$708.51	
EducationLego	1	45678	LEGO® Education SPIKE™ Prime Set	\$399.95	\$399.95	These Lego Spark and expansion kits will allow VAAAS students to mentor nearby elementary students in engineering concepts and help with community outreach events.
	1	45681	LEGO® Education SPIKE™ Prime Expansion Set	\$156.95	\$156.95	
	2	Total Items		Tax Est	\$54.30	
			Education Lego Total		\$611.20	
AndyMark	1	TBD	FTC Game Elements for 25-26 Season Estimate	\$450.00	\$450.00	The field components will allow our robotics team to practice autonomous coding programs and better advance their skills in both autonomous and driver controlled portions of matches. FLL Materials will be used for outreach opportunities
	1	am-400a	Robot Competition Table for FLL Game	\$319.00	\$319.00	
	1	TBD	FLL Game Elements for 25-26 Season Estimate	\$99.00	\$99.00	
	3	Total Items		Tax Est	\$84.63	
				Ship Est	\$45.00	
			AndyMark Total		\$997.63	
GoBilda	2	3210-0004-0004	4 Stage Viper-Slide Kit (Belt-Driven, 240mm Slides)	\$157.49	\$314.98	The items listed in this GoBilda section are meant to serve as an example of parts that may be ordered for the next season for our two competing robotics teams. When the game is released in early September we will have a better idea of what specific items will be needed. The bulk of the materials used to design and build our robot come from GoBilda. These items will ensure students have the parts needed to complete and fulfill their designs to compete at the highest level while giving back to the community through outreach events to nearby middle and elementary schools.
	4	3407-0002-0112	Hub-Mount Winch Pulley	\$3.74	\$14.96	
	2	3200-4008-2425	FTC Starter Kit for 24-25 Season	\$599.99	\$1,199.98	
	1	3209-0001-0007	Straffer Chassis Kit (w/ Grip Force Wheels)	\$479.99	\$479.99	
	1	3213-3606-0003	140 mm Straffer Wheel Set	\$224.99	\$224.99	
	2	3110-0002-0001	Pinpoint Odometry Computer	\$59.99	\$119.98	
	2	3110-0001-0002	4-Bar Odometry Pod	\$74.99	\$149.98	
	2	3201-0015-0001	12-Piece Tool Set for M4 Hardware	48.74	\$97.48	
	1	3201-0008-0001	8mm REX Shaft Starter Pack	149.99	\$149.99	
	1	3201-0014-0001	Intake Wheel Starter Pack	112.49	\$112.49	
	1	3201-0009-0001	Spur Gear Starter Pack	131.24	\$131.24	
	19	Total Items		Tax Est	\$292.12	
				Ship Est	\$35.00	
			GoBilda Total		\$3,323.18	
			Total Expected Expenses		\$7,098.53	

Los Angeles Unified School District

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