



CITY OF LOS ANGELES

GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL
11024 Balboa Blvd., Box 767; Granada Hills, CA 91344



PRESIDENT: **Dave Beauvais** (Community Organizations)
VICE PRESIDENT: **Brad Smith** (Member At-Large)
SECRETARY: **Anthony Matthews** (Education)
TREASURER: **Brandon Schindelheim** (Member At-Large)

Jerry Askew (Business)
Bonnie M. Bursk (Commercial Prop. Owners)
Krisna Crawford-Velesco (Member-at-Large)
Arthur A. Daush (Seniors)
Jett Dunlap (Member-at-Large)
Gina Greschner (Renters)
Bob Hudson (Faith Based)
Suraj Khurana (Students)
Sally Kolstad (Education)

GENERAL MEETINGS HELD
Granada Hills Charter High
School
10535 Zelzah Avenue
Granada Hills, CA 91344
Every 1st Thursday of the
Month
6:30 pm

Joel M. Lyle (Member-at-Large)
Deron Lopez (Youth Organizations)
Bob Luszczak (Member-at-Large)
Eric Mansker (Homeowners)
Ross Turmell (Member-at-Large)
Daniel Wall (Member-at-Large)
Cindy Wu Freedman (Member-at-Large)
Debbie Wubben (Recreation/Cultural Arts)
Michael J. Kabo (Parliamentarian)

Minutes of the Executive Board Meeting of the
GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL (GHSNC)
January 22nd, 2014
Granada Hills Charter High School

1. Call to Order

President Dave Beauvais called the meeting to order at 7 p.m.

2. Roll Call

Roll Call was taken by Secretary Anthony Matthews. Present were all members of the Executive Committee: Dave Beauvais, President; Brad Smith, Vice-President; Brandon Schindelheim, Treasurer, and Anthony Matthews, Secretary. Also in attendance were: Eric Mansker, Chairman of the Rules and Bylaws Committee; Jerry Askew, Chairman of the Planning and Land Use Committee; and William Kuzmin.

3. Business

Dave Beauvais announced that the meeting had been called to review the Grievance Panel's (GP) findings and recommendations, and in turn to provide recommendations to the GHSNC Board as to their disposition. (Note: the tables attached in blue are intended for information only, and reference should be made to the original documents).

4. Response to Grievance Panel Recommendations

For ease of review, the original grievances, the GP recommendations, and the Executive Committee recommended responses are documented in the attached tables.

Respectfully Submitted

Anthony Matthews, Secretary

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>A. The OBJECTIVES of the Neighborhood Council are to:</p> <p>1. Promote good planning and land use, fair taxation, representative government and the general welfare of the community of Granada Hills (“Community”);</p> <p>VIOLATION: NC has not promoted good planning and land use and in the process ignored the general welfare of the community stakeholders.</p> <p>CURE: see related sections of the Bylaws for outreach and agenda posting.</p>	<p>Grievance #1: Recommendation: Enforce outreach and agenda posting guidelines to insure all Stakeholders are not left out.</p> <p>Note from the exec committee: The Board has no power to “enforce”; it can not ensure anything; the wording is vague. Although in principle, the intention of the grievance recommendation was adopted by the EB, we can not adopt the grievance in full as we can only "work to continue to adopt posting guidelines". Nothing more.</p>	<p>Grievance # 1: Adopt the Grievance Panel’s recommendation to the best extent possible (see note).</p> <p>Specifically, Board and Committee Meeting agendas will be posted:</p> <ol style="list-style-type: none"> 1) At one location with 24 hours access, at least 24 hours prior to the meeting 2) At four other physical locations 3) On the website 4) By email to the mailing list 5) Use of Early Notification System <p>(See also Grievance 8a concerning the creation of standing rules)</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>2. Provide an inclusive open forum for the discussion, deliberation and collaboration of Community issues;</p> <p style="text-align: center;">2) VIOLATION: NC has failed to provide an <u>inclusive open forum</u></p> <p style="text-align: center;">CURE: see related sections including outreach and agenda posting requirements</p>	<p>Grievance #2: Recommendation: Must include pro and con voices to be heard on issues that are open for debate to allow all relevant information to be heard by Stakeholders.</p>	<p>As a matter of general principal, the recommendation of the Grievance Panel should be accepted.</p> <p>Note: - The Board can not be mandated to include pro and con voices; the wording is ambiguous. The EB only adopted the intention of the grievance recommendation, but we can not force both sides of an issue to speak up</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>4. Collaborate with other organizations within the Community to help them in accomplishing their goals which the Neighborhood Council determines to support and are consistent with these Bylaws; and</p> <p style="text-align: center;">3) VIOLATION: collaboration with the OGHRG is not consistent with the GHSNC Bylaws.</p> <p style="text-align: center;">CURE: This paragraph is discriminatory. It does not allow all stakeholders a voice if they do not agree with the goals of any given community organization. Especially if said organization is biased and not transparent to the public stakeholders. The Bylaws committee to remove this clause from the bylaws. It creates an atmosphere where serial meetings (Brown Act Violations) can occur as the public may not have access to the deliberations and records of community groups.</p>	<p>Grievance #3: Recommendation: The Committee finds that, while this is not a violation of the Bylaws, we do recommend having the Bylaws updated to say that collaboration may only occur with organizations that follow the Brown Act.</p>	<p>Grievance # 3: Recommend not to adopt the Grievance Panel's recommendation. Adopting the recommendation would mean that the GHSNC could not collaborate with the GH Chamber of Commerce, the GH Business Improvement District, the GH Women's Club, the GH Rotary Club or its foundation, the OGHRG, The Friends of the Library, The Granada Hills Charter HS Booster Club, or any PTA, as none of them are subject to the Brown Act.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>B. The POLICY of the Council is to:</p> <p>1. Inform the membership, stakeholders and others of upcoming issues, activities, projects and/or changes which may affect or have the potential to affect the Community;</p> <p style="padding-left: 40px;">4) VIOLATION: NC has failed to notify the Stakeholders their individual property will be severely restricted by the RFA in the Community plan.</p> <p style="padding-left: 40px;">CURE: See outreach section</p>	<p>Grievance #4: Finding: No violation found.</p>	<p>Concur with GP</p>
<p>2. Avoid interfering in the internal affairs of any individual, group or organization;</p> <p style="padding-left: 40px;">5) VIOLATION: This is a one way street and discriminates.</p> <p style="padding-left: 40px;">CURE: Bylaws committee to revise this to include: “and avoid allowing any group to interfere with the purpose and policy of the NC”</p> <p>3. Provide assistance to individuals and groups in achieving goals which promote Community betterment;</p>	<p>Grievance #5: Finding: No violation found.</p>	<p>Concur with GP</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>4. Facilitate open debate on all aspects of any issue before the Neighborhood Council (within reasonable parameters determined by the Neighborhood Council Chair or acting chair of the meeting);</p> <p>6) VIOLATION: President failed to allow public comment on general meeting agenda items. The NC failed to reach out and contact the stakeholders to facilitate debate on the RFA district proposed for Old Granada Hills residential homeowners.</p> <p>CURE: comply with NC Best Practices, the Brown Act, and Public Information act, by encouraging the expression of stakeholders who may disagree with NC actions to support of the mission or causes of any community group.</p>	<p>Grievance #6: Recommendation: Be more active in trying to facilitate an active and healthy debate w/Stakeholders.</p>	<p>The EB recommends that the GHSNC Board, which has strived to facilitate such a debate in the past, should restate its intention to continue doing so.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>6. Have fair and open procedures for the conduct of Council business;</p> <p>7) VIOLATION: Board meeting and standing Committee meetings were not posted in compliance the Department of Neighborhood Empowerment rules and regulations and the Brown Act thus have not been fair and open to all stakeholders.</p> <p>CURE: see agenda posting section</p>	<p>None</p>	<p>Covered elsewhere</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>7. Prohibit discrimination against any individual or group in our operations on the basis of race, religion, color, creed, national origin, ancestry, sex, sexual orientation, age disability, marital status, homeowner/renter status, income, or political affiliation; and</p> <p>8) VIOLATION: At a public comment meeting I brought to the attention of this board that in 2007 it declined an “at large” director position for the non-resident owners. The argument given to decline this representation was” Those people do not have the same interest in our community as the people who live here” While this is not item covered by this grievance it is mentioned to establish the beginning of a very discriminatory attitude.</p> <p>CURE: Create an “at large” position on the GHSNC board of directors for the non-resident stakeholders. Requirement is that the Director owns a residential income property within the NC boundaries.</p>	<p>Grievance #8a: Finding and Recommendation: While the Committee has found no violation of the By laws, it is suggested that the Bylaws be changed to allow non resident property owners to have an at large position on the GHSNC board. We suggest that Non-resident Stakeholder must own a residential property in the NC boundaries.</p>	<p>Grievance # 8a: This recommendation should be referred to the By-Laws and Rules Committee. It is noted that Residential Property owners are by Definition Stakeholders and are therefore eligible to vote and run as a candidate for any At-Large Director position.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>8. Utilize the Early Notification System to inform the Council on matters involving the City of Los Angeles and our Community to enhance involvement in the decision-making process.</p> <p>8) VIOLATION: The GHSNC has never utilized this system – when a stakeholder visits the GHSNC via the Neighborhood empowerment website there is no link to the meeting agendas for the GHSNC. There is an outdated outreach plan from 2009 and an old budget.</p> <p>CURE: Use the ENS as dictated by DONE policies. Monitor the NC specific data and information on the DONE NC web page to insure accuracy. Submit General Meeting minutes to DONE as required by the City Charter and done regulations.</p>	<p>Grievance #8b: Finding: The Committee reverses this denial and wants to see this Bylaw strictly enforced as well as the DONE policies to ensure the Early Notification System is being used properly.</p>	<p>DONE Policies are not binding on GHSNC. However, the EB recommends referring this issue to the Rules and Bylaws Committee with a suggestion to create a Standing Rule on this matter (see also Grievance #1)</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>10. Refrain from affiliating itself with any partisan political groups or organizations.</p> <p>9) VIOLATION: The President of the GHSNC signed his NC title to a letter sent to the DCP re: "Comments on the Granada Hills/Knollwood Community Plan" The GHSNC did not approve the use of the GHSNC President's title on a City planning recommendation document generated by the Old Granada Hills Residents Group President on the OGHRG letterhead.</p> <p>CURE: Remove the President from the Board of Directors.</p>	<p>Grievance #9: Finding and Recommendation: The Committee upholds this denial. Even with this denial, the Committee still recommends the following: No one may use their title to further any agenda that has not been approved by the GHSNC Board, nor can the GHSNC use their name, likeness, letterhead, nor can they use any other letterhead unless approved by the GHSNC Board.</p>	<p>Grievance # 9: The EB recommends that the GHSNC Board state the following by way of clarification. This matter should be referred to the Rules and Bylaws Committee to determine where to locate the wording (Standing Rules or Bylaws)</p> <p><i>Board members are allowed to identify themselves as members of the GHSNC in communications so long as they do not represent or give the impression they are representing the position of the GHSNC on a particular issue.</i></p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>The Board shall reflect the diversity of the Neighborhood Council’s Community Stakeholders. Accordingly, no single Community Stakeholder group shall comprise a majority of the Board unless extenuating circumstances are warranted and approved by the Department of Neighborhood Empowerment (“Department”).</p> <p>10) VIOLATION: The board members have not and do not disclose their memberships with any of the community stakeholder groups. If it is not disclosed then how is the public to know if there is or is not a majority on the board?</p> <p>CURE: stakeholders whose name appears on a general election ballot state if they have an affiliation with a community stakeholder group” (this would include a stakeholder who advertises in a newsletter published by a group, anyone who has donated to or professes an membership in a group). Revise the bylaws to apply the same “no majority rule” to standing Committees. Currently the membership of the PLU committee has 7 members and 1 ex-officio member (President). Except for one all other PLU committee members are openly affiliated with the Old Granada Hills Residents Group. All members of the PLU committee are to be removed from the committee and the NC Board to select a new PLU committee that represents the diversity of stakeholders.</p>	<p>Grievance #10: Recommendation: The recommendation of the Committee is to have more transparency over the makeup of the Board and its Stakeholders.</p>	<p>The EB recommends sending this to the Rules and Bylaws committee for further review. In some cases, Board Members are required to be a part of external organizations (e.g. The Parks and Cultural Arts Director). The concern is with outside organizations having undue influence.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>Section 4: Terms and Term Limits – Directors shall serve a term of two (2) years.</p> <p>11) VIOLATION: This bylaw has not been revised to include term limits.</p> <p>CURE: Bylaws committee to revise and submit clause for term limits of 2 terms and may not run again for 2 terms.</p>	<p>Grievance #11: Finding: Dismissal upheld.</p>	<p>Concur with GP.</p>
<p>Section 6: Vacancies – Vacant positions on the Board shall be filled by a majority vote of the Board. Such appointed Directors shall meet the requirements of that vacant seat as specified in these Bylaws and shall complete the term of the replaced Director.</p> <p>While there is no bylaws violation of the Vacancies section it is severely lacking in how the appointees should be selected, by whom, and should allow for stakeholder nominations to fill vacancies, etc.</p> <p>CURE: – create a procedure that is fair and allows stakeholder input and nominations to fill vacancy appointments.</p>	<p>None</p>	<p>No action</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>Section 8: Censure – Intentionally left blank</p> <p>12) VIOLATION: Bylaws committee failed to update this section within six months as set by DONE resolution dated 10/5/10</p> <p>CURE: REVISE THE BYLAWS</p>	<p>Grievance #12: Finding: The Committee reverses this dismissal. The GHSNC must follow the DONE resolution as passed on 10/5/10 which states: “Adopt and approve the bylaw tables of contents” (attached as Appendix 1) Page 1. Pursuant to the Resolution, implementation of section 8 is long overdue.</p>	<p>Recommend taking no action. This grievance was dismissed by the City Attorney, and the EB concurs. GHSNC has no duty to put any verbiage in this section.</p>
<p>10: Resignation – Intentionally left blank.</p> <p>13) VIOLATION: Bylaws committee failed to update this section as set by DONE resolution dated 10/5/10</p> <p>CURE: REVISE THE BYLAWS</p>	<p>Grievance #13: Finding: The Committee reverses this dismissal. The GHSNC must follow the DONE resolution as passed on 10/5/10 which states: “Adopt and approve the bylaw tables of contents” (attached as Appendix 1) Pursuant to the Resolution, implementation of section 10 is long overdue.</p>	<p>Recommend taking no action. This grievance was dismissed by the City Attorney, and the EB concurs. GHSNC has no duty to put any verbiage in this section.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>Section 11: Community Outreach – The Neighborhood Council shall have a standing Community Outreach Committee which will report its activities and recommendations to the Board monthly at the regular Council meeting pursuant to Article VII, Section 1A.</p> <p>14) VIOLATION: The outreach committee failed to have monthly meetings.</p> <p>CURE: Outreach committee to meet monthly and notice agendas in conformance with governmental law.</p>	<p>Grievance #14: Recommendation: The Committee recommends that the Outreach committee be put on the monthly agenda to give reports as stated in the Bylaws. Also, it is recommended that the language in the Bylaws be clarified so there is no ambiguity as to whether or not the community outreach committee is required to present their findings at every meeting.</p>	<p>Grievance # 14: This item should be referred to the By-Laws and Rules Committee to make the appropriate clarification.</p>
<p>The Neighborhood Council is committed to developing a system whereby pertinent information transmitted through the City’s Early Notification System shall be made available in a timely manner.</p> <p>15) VIOLATION: The Outreach has failed to develop and implement this program in compliance with DONE requirements.</p> <p>CURE: Comply with ENS requirement for NC’s</p>	<p>Grievance #15: Recommendation: The Committee recommends that GHSNC follow the ENS requirements immediately so it can be in compliance.</p>	<p>Covered elsewhere (#1 and 8b)</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>The president shall</p> <p>4. Represent or appoint a Designee to represent the Neighborhood Council on issues of community concern;</p> <p>16) VIOLATION: No designee has been appointed – this leaves the responsibility in the lap of the NC President. If he is not informed, or unaware of community concerns, Or just “chooses not to know” about community concerns. For example the 400 plus stakeholder opposed to the RFA proposed in the community plan.</p> <p>CURE: Bylaws committee to discuss removing the beginning words “represent or”. Require the appointment of an active community stakeholder not affiliated with any local community stakeholder group that allows individuals and groups to communicate their concerns directly to an unbiased NC representative.</p>	<p>Grievance #16: Finding and Recommendation: While the Committee finds no violation here, it is recommended that the Bylaws committee look into removing the word “represent” from Article 6, Section 4 to create more transparency for the Stakeholders.</p>	<p>Grievance # 16: This issue should be referred to the By-Laws and Rules Committee.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>C. The <u>Secretary</u> shall: Record minutes of all meetings; make said minutes available to interested parties;</p> <p>17) VIOLATION: The secretary of the GHSNC failed to make requested documents in compliance with the Brown and Public information act laws</p> <p>CURE: GHSNC to adhere to the bylaws, and associated governmental laws</p>	<p>Grievance #17: Recommendation: While the Committee may not have the jurisdiction to rule on Brown Act violations, it is the recommendation of the panel that the GHSNC act in a more timely fashion when public records are requested.</p>	<p>The EB recommends that GHSNC restate its commitment to follow the requirements of the Brown Act. No other action necessary.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>Post meeting notices in accordance with the Brown Act;</p> <p>18) VIOLATION: The secretary has failed to comply with this section because the President assumed this duty without board approval. The President failed to post the agendas in compliance with the Brown Act and the DONE regulations for posting agendas and minutes. The NC “MUST” post all agendas on the NC website and email the agendas to the stakeholders in the data base in compliance with the time frame set forth in the Brown Act...</p> <p>CURE: The NC secretary to resume the responsibility for Agenda postings, at the specified locations, on the website and via email to the all stakeholders in the Council database. All general and committee meeting agendas are to explanatory with enough specific information about the agenda items per the Brown act.</p> <p>Remove the President from the Neighborhood Council Board of Directors for violating the Brown act and making false statements to the NC board and stakeholders.</p>	<p>Grievance #18: Recommendation: The Committee may not have the jurisdiction to rule on Brown Act violations nor the removal of an officer. The Committee asks that the GHSNC Board adhere to the Bylaws regarding this grievance and also understand (and remedy) the failures of the Board to act as stated in the letter from the District Attorney to the Board dated 10/21/13 (attached hereto as Exhibit 4).</p>	<p>Previously addressed.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>Act as custodian for all records of the Council, maintaining said records in appropriate form, excluding finance and membership records;</p> <p>19) VIOLATION: The NC secretary failed to act as custodian for all records of the Council and did not maintain said records in the appropriate form.</p> <p>When Mr. Kuzmin requested meeting agendas from the secretary, they did not have them or would not release them until conferring with the President.</p> <p>CURE: Assemble all records in the appropriate form and fulfill the obligation to act as custodian.</p>	<p>Grievance #19: Recommendation: The Committee recommends that GHSNC create a better process to enforce this Bylaw.</p>	<p>THE EB recommends that this issue be referred to the Rules and Bylaws Committee to develop specific processes for custodial records.</p>
<p>5. Submit required Neighborhood Council information to the City of Los Angeles;</p> <p>20) VIOLATION: Secretary has failed to submit required Neighborhood Council information to the City of Los Angeles. DONE requires that all NC meeting agendas are submitted to the City. This has not been done for several years.</p> <p>CURE: Submit the NC information as required.</p>	<p>Grievance #20: Recommendation: The Committee recommends that GHSNC create a better process to enforce this Bylaw.</p>	<p>Grievance # 20: No specific recommendation was made by the Grievance Panel. Recommend not to adopt this recommendation.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>And perform these responsibilities in conjunction with other Directors, while retaining responsibility for said duties.</p> <p>21) VIOLATION: The secretary failed to be responsible for said duties by allowing the President to assume the agenda minute taking and posting duties.</p> <p>CURE: If the secretary is going to perform these duties in conjunction with the other Directors then the NC board must approve the assigning of the Secretary duties to another board member.</p>	<p>Grievance #21: Finding: No violation of the Bylaws found.</p>	<p>EB concurs.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>E. The <u>Parliamentarian</u> shall settle questions on parliamentary procedure using a current revision of Robert’s Rules of Order as well as the Neighborhood Council Bylaws provided that neither conflicts with the Brown Act.</p> <p>22) VIOLATION: The Parliamentarian has not been present at over 3 board, and not once has the parliamentarian ever pointed out to the any member of the board, violations of the NC bylaws, Brown Act, and Public information Act referenced in this Grievance.</p> <p>CURE: Remove the current Parliamentarian and appoint a new one.</p>	<p>Grievance #22: Finding: Dismissal upheld. The Committee does not have the authority to remove any officers from the GHSNC nor is the Parliamentarian an elected Board member.</p>	<p>EB concurs.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p><u>Community Outreach Committee</u>. This committee shall be responsible for coordinating information exchange between Stakeholders, the Board and all outside community groups; shall seek out prospective Stakeholders and potential Directors from groups which are under-represented in the Neighborhood Council;</p> <p>23) VIOLATION: The outreach committee failed to seek out groups which are under-represented in the Neighbor Council. (example opponents of the RFA).</p> <p>CURE: Find the underrepresented stakeholders.</p>	<p>Grievance #23: Recommendation: The Committee recommends that GHSNC create a better process to enforce this Bylaw seeking out positions that are not adequately represented on the neighborhood council. After identifying those positions, concrete steps must be taken to find these Stakeholders.</p>	<p>The EB recommends not taking up this recommendation. Opposition to a position taken by the GHSNC does not create a special Stakeholder group.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>Shall report to the Board monthly on its outreach efforts for the month, the Committee’s suggestions for further improving communication and outreach for the Neighborhood Council; shall update the Board on the Committee’s ongoing communication and outreach project;</p> <p>24) VIOLATION: The outreach committee does not have monthly meetings.</p> <p>CURE: Meet Monthly and reach out to the lightly represented stakeholders.</p>	<p>Grievance #24: Recommendation: The Committee found the language of the Bylaw to be vague. The language of the Bylaw states there needs to be monthly reports given to the Board on its outreach efforts for that month. It does not state there needs to be a monthly meeting for these committees per the grievance from Mr. Kuzmin. The Committee believes that this language should be looked at to make the message more clear.</p>	<p>Addressed in Grievance #14. No additional action recommended.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>Establish measurable goals with deadlines that may track progress toward the overall objectives for improving communication and outreach;</p> <p>25) VIOLATION: The outreach committee has not established measurable goals with deadlines (measurable means: a new stakeholder who has requested to be mailed agenda or requested to be placed on the email list or attended any general or committee meeting as a direct result of an event or action designed to increase stakeholder participation.</p> <p>CURE: Establish measurable Goals</p>	<p>Grievance #25: Recommendation: The Committee’s recommendation to the GHSNC Board is to set out a simple, easy to understand goal so progress can be tracked per this Bylaw. This goal needs to be given to the officers of GHSNC consistently each month so they can make the right decisions to increase communication and outreach.</p>	<p>The EB recommends referring this issue to the Outreach Committee, with a recommendation to explore success metrics such as number of email addresses collected per event.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>Will distribute periodic announcements to all Stakeholders within the boundaries of the Neighborhood Council; shall be responsible for establishing written procedures for communicating with all Stakeholders on a regular basis in a manner ensuring that information is disseminated evenly and in a timely manner in accordance with the Plan for a Citywide System of Neighborhood Councils (“Plan”); will endeavor to use modern technology to its advantage to deliver information to Stakeholders.</p> <p>26) VIOLATION: The outreach committee has failed to establish “written procedures for communicating with <u>ALL STAKEHOLDERS</u> on a regular basis” etc. In accordance with the Plan for a Citywide System of Neighborhood Councils (the link to the plan is missing). The outreach committee has only created one community newsletter in the last 4 years.</p> <p>CURE: Outreach to immediately compile a statement in writing with defined measurable procedures for reaching stakeholders and begin implementing the procedures in compliance with all DONE regulations immediately. Elections are just around the corner. This NC does not have a written plan with methods to reach out to all the stakeholders to start collecting nominations and formulating ballots and procedures for the upcoming NC Election! Over 80% the stakeholders in the GHSNC boundaries do not</p>	<p>Grievance #26: Recommendation: The Committee’s recommendation to the GHSNC is to come up with a plan of action and to execute on that plan to be able to send out announcements to all Stakeholders within the NC boundaries to make them aware of GHSNC so they can participate.</p>	<p>The EB recommends referring this issue to the Outreach Committee.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>B. <u>Membership Committee</u>. This committee shall be responsible for establishing and maintaining all membership records of the Neighborhood Council. This shall</p> <p>Include names, addresses and email addresses of all members. These records will remain private and only be used by the Neighborhood Council for official purposes. Stakeholders’ personal information will remain private to the extent allow by law.</p> <p>27) VIOLATION: This committee does not exist in the GHSNC.</p> <p>Cure: Establish a Membership Committee</p>	<p>Grievance #27: Finding: The Committee upholds the GHSNC board’s dismissal</p>	<p>No action.</p>
<p>C. <u>Other Committees</u>. Other Standing Committees as identified in the Standing Rules, appointed by the President, and approved by the Board.</p> <p>28) VIOLATION: This council has no standing rules.</p> <p>CURE: Create standing rules for the NC.</p>	<p>Grievance #28: Finding: The Committee believes the GHSNC’s decision to dismiss this grievance is wrongful. In their reply to Mr. Kuzmin, the statement “there is no requirement to establish standing rules” is a false statement as stated by the DONE Resolution passed on 10/5/10.</p>	<p>There is no requirement to have Standing Rules. However, the EB notes that these have been proposed as a response to other grievances. No additional action is required.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>Committee actions, recommendations and policies shall be subject to approval by the Board of Directors</p> <p>29) VIOLATION: The PLU committee sent a letter to all the LA City Council members re the Mural Ordinance making a recommendation on GHSNC letterhead stating the PLU committee had a meeting on June 26, 2013 which was noticed in accordance with the Brown Act (False. No agenda was posted for said PLU committee meeting in accordance with the Brown act and also DONE agenda posting requirements.).....</p> <p>CURE: Immediately schedule a special meeting to remove all current PLU committee board members from the NC board for violating the Brown act. Remove any stakeholders on the current PLU committee for violating the Brown Act. Remove the President (ex-officio member of the PLU committee) for violating the Brown act by not posting the agenda for said meeting, allowing the letter to be sent at all without board approval. Write retractions of all recommendations submitted by the PLU committee for the last 2 years on any issues that are still active (Community Plan) specifically the vote to support the Residential Floor Area district with no data indicating a majority of the affect homeowners supported the change.</p>	<p>Grievance #29: Recommendation: The Committee finds that although the Mr. Kuzmin’s “cure” is not within its jurisdiction, there are some recommendations we can give to the Board. Going forward, Brown Act violations must be cleared up and remedied quickly. We find that ALL denials of the grievances, based on “untimeliness” to be unavailing. Grievances should be decided on the “merits”, and not by “procedure”, especially when the (claimed) aggrieved conduct is continuing.</p>	<p>The EB recommends that the Board take no action on this item. Issues have been addressed elsewhere.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>E. Committee meetings shall be regularly scheduled as to place and time, and fall under the Brown Act. Committee chairs shall preside.</p> <p>30) VIOLATION: The PLU committee agendas have not been posted anywhere as required by the DONE agenda and meeting posting/email requirements for ncs since November 2011. The PLU meeting dates, time, and location have not been in the GHSNC website calendar since Nov. 2011. The same holds true for any GHSNC standing committees (Outreach, Public Safety, Bylaws and Rules, Education). There are a few instances where an agenda was posted on the website but was not posted in the 5 required public posting places which DONE says has to be Brown Act compliant. The obvious conclusion is the PLU committee has engaged in Serial meetings since November 2011 since the public was never noticed in compliance with the Brown act and DONE rules.</p> <p>CURE: Remove the President and the PLU committee from the NC board for repeated violations of the Brown act.</p>	<p>Grievance #30: Recommendation: The Committee asks that the GHSNC Board adhere to the Bylaws and the requests made in the DA letter sent to the board on 10/21/13.</p>	<p>The issues in this grievance were resolved during the November 18, 2013 Training session conducted by the City Attorney. No additional action is recommended.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>Public Comment and Testimony Period – All meetings of the Neighborhood Council, including Special Meetings, shall be conducted under the provisions of the Brown Act and shall be open to the Public. Public comment and testimony shall be taken after an item is presented, but before it is voted on by the Board.</p> <p>31) VIOLATION: On at least two occasions during a NC general meeting – the President would not allow me to make public comment on agenda items. CURE: Remove the President from the board for violating the brown act code governing public comment.</p>	<p>Grievance #31: Recommendation: While the Committee will not overturn their dismissal, it is suggested that the GHSNC understand the importance of allowing the public to speak on any agenda item before a vote is to take place.</p>	<p>Grievance # 31: This grievance was previously dismissed on advice of counsel. The public has always been allowed a voice at the appropriate time on the agenda.</p> <p>The EB recommends taking no additional action.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>Section 2: Agenda Setting - The agenda for all Neighborhood Council General and/or Special Meetings shall be set by the President. Stakeholders, and Board members, may make requests to add particular items to a future agenda during the public comment period and/or Board comment period at a meeting of the Neighborhood Council.</p> <p>32) VIOLATION: I have been asking the board to look into the fact that they were not in compliance with current bylaws since March of 2013. When one board member said they were going to place one of those concerns on the agenda it never happened. This is evidenced by the many very specific public comments made to this Council by Mr. Kuzmin.</p> <p>CURE: If a member of the public complains – put it on the agenda and discuss the merits of the complaint. Do not ignore the stakeholders who the NC board members are supposed to be serving.</p>	<p>Grievance #32: Recommendation: The Committee asks that the GHSNC Board adhere to the Bylaws and the requests made in the DA letter sent to the board on 10/21/13.</p>	<p>Grievance # 32: The issues in this grievance were resolved during the November 18, 2013 Training session conducted by the City Attorney. Missing minutes have been uploaded. No additional action is recommended.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>Section 3: Notifications/Postings - Agendas for Board meetings and committees shall be posted at a minimum of five (5) public locations at specified in Attachment C of the Certification Application with a minimum of seventy-two (72) hours' notice prior to Regular Meetings and twenty-four (24) hours' notice prior to Special Meetings.</p> <p>33) Two of the five GHSNC agenda/meeting posting locations are not visible/accessable to the public 24 hours a days per DONE regulations. This means for 2 years running agendas have not been posted in compliance with DONE Requirements CURE: Self explanatory</p>	<p>Grievance #33: Recommendation: The Committee recommends that the GHSNC Board follow the DONE resolution 2010 02, Section 1 and in the Bylaws, Page 3.</p>	<p>Addressed elsewhere. No additional action required.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>Section 4: Reconsideration – The Board is the only body authorized to make decision for the Neighborhood Council. Any Stakeholder within the Neighborhood Council boundaries may make a request during the public comment section of the same meeting that a Board item be reconsidered. However the decision to reconsider must be made by the Board.</p> <p>No violation is mentioned here but a stakeholder has no right to public comment after a motion is voted upon. This needs to be revised to reflect that a request for reconsideration should be at the next regular meeting which is addressed by Section 4. Item A. Which states again that it must happen during the meeting (which it can't and still be in Roberts rule of order)</p>	None	No action.

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>ARTICLE XII PARLIAMENTARY AUTHORITY</p> <p>Neighborhood Council business shall be conducted in accordance with the Brown Act, any applicable local, state and federal law, neighborhood council Bylaws (if not in conflict with the above mentioned laws), then Robert's rules of Order (if not in conflict with the above Mentioned laws and Bylaws).</p> <p>35) VIOLATION: The GHSNC has not conducted business in accordance with the Brown Act as mentioned in previous sections of this grievance.</p> <p>CURE: Follow the rule in the GHSNC bylaws</p>	<p>Grievance #35: Recommendation: The Committee may not have jurisdiction to rule on any Brown Act violations however the Committee reminds the GHSNC Board to pay closer attention to the Bylaws when conducting NC duties to make sure Bylaws are being followed.</p>	<p>The EB recommends taking no additional action. Issues, if any, have been addressed elsewhere.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p data-bbox="323 240 667 264">ARTICLE XIV COMPLIANCE</p> <p data-bbox="310 306 894 537">The Neighborhood Council, its representatives, and all Stakeholders shall: (1) refrain from violating the Bylaws; (2) be subject to any and all applicable Ethics Laws; and (3) abide by the Plan and all applicable local, county, state and federal laws.</p> <p data-bbox="310 578 894 1057">34) VIOLATION: The council representatives did not refrain from violating the bylaws, they violated the conflict of interest laws (written by the DA for Neighborhood Councils) by voting to support the zoning code changes proposed for the housing tract nicknamed “Old Granada Hills”. They did not complete their ethics training until Mr. Kuzmin complained to the District Attorney. There were founding members on the GHSNC board who took many years to complete their ethics training. The worst offenders have been the members appointed to the PLU committee.</p> <p data-bbox="310 1097 894 1490">CURE: Bylaws committee to expand the requirements to include the consequences for a Board members failure to complete their Ethics and Funding Training in a timely manner. Expand the requirements to included a board signature stating that they have read the following documents published by DONE in their entirety: Best Practices for Neighborhood Councils, The Brown Act for Neighborhood Councils, Conflict of Interest Laws for Neighborhood Councils, and the</p>	<p data-bbox="934 240 1388 428">Grievance #34: Recommendation: The Committee recommends the establishment of an Ombudsman to address or remedy the claimed ethics violation of Board members.</p>	<p data-bbox="1470 240 1900 386">This grievance was dismissed by the City Attorney and the EB recommends taking no additional action.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>Section 1: Code of Civility – The Neighborhood Council, its representatives, and all Stakeholders shall endeavor to conduct Neighborhood Council business in a professional and respectful manner.</p> <p>35) VIOLATION: Mr. Kuzmin shouted down by the president in the very first council discussion meeting he attended with GHNNC on March 7th. The President uses his position as President of the Neighborhood Group to attack my efforts to bring the true information about the RFA changes and petition against the same in the OGHRG newsletter. At the North Valley Planning Commission Hearing the President call the arguments against the RFA proposal “BUNK” and stated “The reason Mr. Kuzmin did not know about the RFA is because he chose not to know” This same statement was made to Mr. Kuzmin by another board member at a public general meeting. This is not very respectful or civil and an obvious display that the President of this NC does not want the stakeholders to find out about the RFA in order to avoid opposition.</p> <p>CURE: Remove the President from the Board.</p>	<p>Grievance 35(b): Recommendation: The Committee recommends that the Board should pass a Code of Civility and make sure all Board members follow it, especially when dealing with Stakeholders.</p>	<p>Grievance # 35(b): Recommend to not adopt the recommendation of the Grievance Panel. The examples of uncivility described are subjective in nature.</p>

Grievance	GP Recommendation	GHSNC EB Recommendation
<p>Section 2: Training – Intentionally left blank.</p> <p>36) VIOLATION: Bylaws committee failed to update this section as set by DONE resolution dated 10/5/10 Cure: update the bylaws</p>	<p>Grievance 36: Finding: The dismissal is wrongful as the Council already agreed to be bound by the Resolution dated 10 5 2010 and violation of the adoption of the resolution is a Bonafide grievance.</p>	<p>Issues addressed elsewhere. The EB recommends no additional action.</p>
<p>Section 3: Self Assessment – Intentionally left blank.</p> <p>37) VIOLATION: Bylaws committee failed to update this section as set by DONE resolution dated 10/5/10</p> <p>CURE: update the bylaws.</p>	<p>Grievance 37: Finding: The dismissal is wrongful as the Council already agreed to be bound by the Resolution dated 10 5 2010 and violation of the adoption of the resolution is a Bonafide grievance.</p>	<p>Issues addressed elsewhere. The EB recommends no additional action.</p>