

Monthly Expenditure Report



Reporting Month: August 2018

Budget Fiscal Year: 2018-2019

**NC Name: Granada Hills South
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$41870.00	\$3930.47	\$37939.53	\$0.00	\$850.00	\$37089.53

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$0.00	\$2071.91	-\$2360.47	\$0.00	-\$2360.47
Outreach		\$158.56		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$0.00	\$1700.00	-\$1700.00	\$0.00	-\$1700.00
Funding Requests Under Review: \$850.00		Encumbrances: \$0.00		Previous Expenditures: \$130.00	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	POSTAL PLUS	08/02/2018	(Credit card transaction)	General Operations Expenditure	Office	\$172.70
2	PUBLIC STORAGE 67676	08/07/2018	(Credit card transaction)	General Operations Expenditure	Office	\$239.00
3	AARON DEVANDRY AARON D	08/22/2018	(Credit card transaction)	General Operations Expenditure	Office	\$225.00
4	AARON DEVANDRY AARON D	08/22/2018	(Credit card transaction)	General Operations Expenditure	Office	\$225.00
5	AARON DEVANDRY AARON D	08/22/2018	(Credit card transaction)	General Operations Expenditure	Office	\$225.00
6	AARON DEVANDRY AARON D	08/22/2018	(Credit card transaction)	General Operations Expenditure	Office	\$225.00
7	AARON DEVANDRY AARON D	08/22/2018	(Credit card transaction)	General Operations Expenditure	Office	\$225.00
8	AARON DEVANDRY AARON D	08/22/2018	(Credit card transaction)	General Operations Expenditure	Office	\$225.00

9	JERSEY MIKES 20038 QPS	08/02/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$158.56
10	FRIENDS OF THE GRANADA HILLS LIBRARY	07/13/2018	SUPPORT OF 501(C)(3) ORGANIZAT...	Neighborhood Purpose Grants		\$1700.00
11	CARTER HOUSE PRINTING	07/23/2018	TO PAY VENDOR FOR PRINTING/COPIES FOR GHSNC M...	General Operations Expenditure	Office	\$310.21
Subtotal:						\$3930.47

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
	Subtotal: Outstanding					\$0.00

Postal Plus
11024 Balboa Blvd
GRANADA HILLS, CA 91344
818-366-0360

CredAcctPmt: Account 1 172.70

SUBTOTAL 172.70

TAX 0.00

TOTAL 172.70

TEND Cash 172.70

Credit account: Account 1

Open balance: 0.00

Total shipments: 0

MICHAEL BENEDETTO: GRANADA HILLS SOUTH N

08/02/2018

#330432

10:00 AM

Workstation: 0 - Master Workstation

Signature_____

Thank you for your business



Your Payment Receipt

18175 Chatsworth Ave, Granada Hills, CA, 91344, (818) 296-9184

Receipt #: 753402505
08/07/2018 2:27:17 PM

Thank you for using Public Storage! This confirms your payment of **\$239.00** on 08/07/2018 by **Master Card ending in 4397**.

Your Account Details

David M Beauvais

Account Number

Phone

Email

Address

13943765

(818) 831-2318

mikebenedetto77@gmail.com

17515 Horace St.
Granada Hills, CA 91344

Storage Payment Details

Location Address: 18175 Chatsworth Ave, Granada Hills, CA, 91344, (818) 296-9184

Space Number: C221

Payment Received

Past Due/Due Now

Due Next
09/01/2018

Rent	\$228.00	\$0.00	\$228.00
Insurance	\$11.00	\$0.00	\$11.00
Total	\$239.00	\$0.00	\$239.00

Payment Method Details

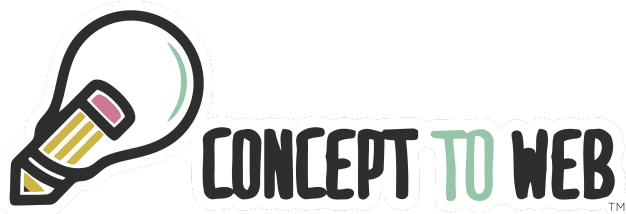
	Amount
Master Card ****4397	\$239.00
Total	\$239.00

PLEASE SIGN HERE

08/07/2018

DATE

The information contained in this message is confidential and intended only for the recipient to which it was given. ©2017 Public Storage. All rights reserved.



Aaron DeVandry - Concept To Web
818-613-8261
5005 Stone Fence Dr
Colorado Springs, Colorado
80922
United States

Billed To
Brandon Schindelheim
Granada Hills South Neighborhood
Council
11024 Balboa Blvd., Box 767
Granada Hills, California
91344
United States

Date of Issue
03/01/2018

Due Date
03/31/2018

Invoice Number
GHSNC66

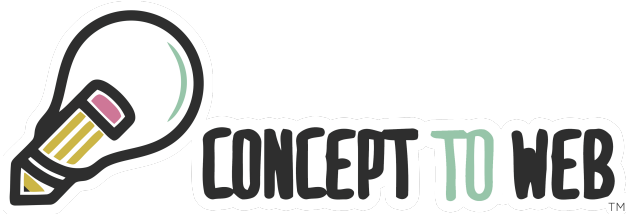
Amount Due (USD)
\$225.00

Description	Rate	Qty	Line Total
Web Hosting February 2018	\$130.00	1	\$130.00
Google Suite Email Service \$5 per user per month	\$5.00	19	\$95.00
Subtotal			225.00
Tax			0.00
Total			225.00
Amount Paid			0.00
Amount Due (USD)			\$225.00

Notes

Thank you, Granada Hills South NC!

-Aaron



Aaron DeVandry - Concept To Web
818-613-8261
5005 Stone Fence Dr
Colorado Springs, Colorado
80922
United States

Billed To
Brandon Schindelheim
Granada Hills South Neighborhood
Council
11024 Balboa Blvd., Box 767
Granada Hills, California
91344
United States

Date of Issue
04/01/2018

Due Date
05/01/2018

Invoice Number
GHSNC67

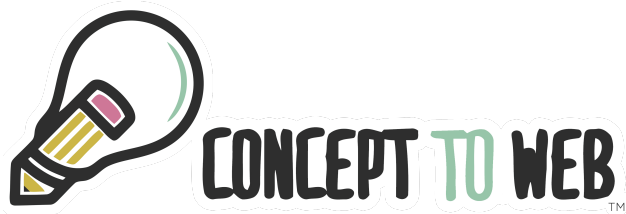
Amount Due (USD)
\$225.00

Description	Rate	Qty	Line Total
Web Hosting March 2018	\$130.00	1	\$130.00
Google Suite Email Service \$5 per user per month	\$5.00	19	\$95.00
Subtotal			225.00
Tax			0.00
Total			225.00
Amount Paid			0.00
Amount Due (USD)			\$225.00

Notes

Thank you, Granada Hills South NC!

-Aaron



Aaron DeVandry - Concept To Web
818-613-8261
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Colorado Springs, Colorado
80922
United States

Billed To
Brandon Schindelheim
Granada Hills South Neighborhood
Council
11024 Balboa Blvd., Box 767
Granada Hills, California
91344
United States

Date of Issue
05/01/2018

Due Date
05/31/2018

Invoice Number
GHSNC68

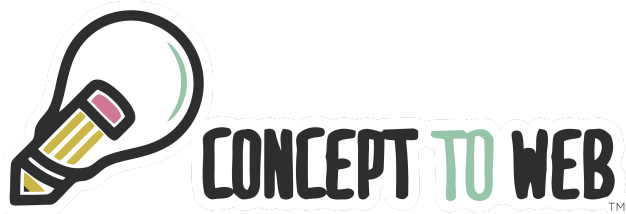
Amount Due (USD)
\$225.00

Description	Rate	Qty	Line Total
Web Hosting April 2018	\$130.00	1	\$130.00
Google Suite Email Service \$5 per user per month	\$5.00	19	\$95.00
Subtotal			225.00
Tax			0.00
Total			225.00
Amount Paid			0.00
Amount Due (USD)			\$225.00

Notes

Thank you, Granada Hills South NC!

-Aaron



Aaron DeVandry - Concept To Web
818-613-8261
5005 Stone Fence Dr
Colorado Springs, Colorado
80922
United States

Billed To
Brandon Schindelheim
Granada Hills South Neighborhood
Council
11024 Balboa Blvd., Box 767
Granada Hills, California
91344
United States

Date of Issue
07/01/2018

Due Date
07/31/2018

Invoice Number
GHSNC70

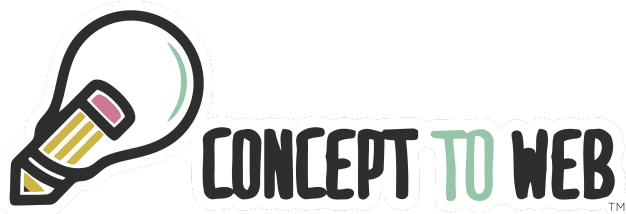
Amount Due (USD)
\$225.00

Description	Rate	Qty	Line Total
Web Hosting June 2018	\$130.00	1	\$130.00
Google Suite Email Service \$5 per user per month	\$5.00	19	\$95.00
Subtotal			225.00
Tax			0.00
Total			225.00
Amount Paid			0.00
Amount Due (USD)			\$225.00

Notes

Thank you, Granada Hills South NC!

-Aaron



Aaron DeVandry - Concept To Web
818-613-8261
5005 Stone Fence Dr
Colorado Springs, Colorado
80922
United States

Billed To
Brandon Schindelheim
Granada Hills South Neighborhood
Council
11024 Balboa Blvd., Box 767
Granada Hills, California
91344
United States

Date of Issue
07/01/2018

Due Date
07/31/2018

Invoice Number
GHSNC70

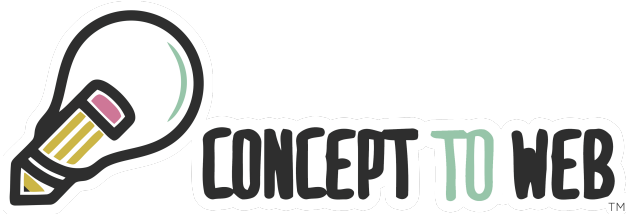
Amount Due (USD)
\$225.00

Description	Rate	Qty	Line Total
Web Hosting June 2018	\$130.00	1	\$130.00
Google Suite Email Service \$5 per user per month	\$5.00	19	\$95.00
Subtotal			225.00
Tax			0.00
Total			225.00
Amount Paid			0.00
Amount Due (USD)			\$225.00

Notes

Thank you, Granada Hills South NC!

-Aaron



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818-613-8261
5005 Stone Fence Dr
Colorado Springs, Colorado
80922
United States

Billed To
Brandon Schindelheim
Granada Hills South Neighborhood
Council
11024 Balboa Blvd., Box 767
Granada Hills, California
91344
United States

Date of Issue
08/17/2018

Due Date
09/16/2018

Invoice Number
GHSNC71

Amount Due (USD)
\$225.00

Description	Rate	Qty	Line Total
Web Hosting July 2018	\$130.00	1	\$130.00
Google Suite Email Service \$5 per user per month	\$5.00	19	\$95.00
Subtotal			225.00
Tax			0.00
Total			225.00
Amount Paid			0.00
Amount Due (USD)			\$225.00

Notes

Thank you, Granada Hills South NC!

-Aaron

Take Out

Jersey Mike's Subs 20038
13131 Chatsworth Street
Granada Hills, California 91344
Phone: (818) 923-5080

Ticket: 01-000412-01-177820

=====

Server: Christia	08/02/18 5:59 PM
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=====

SubsByBox	65.00
Giant #13	
Giant #13	
Giant #13	
Giant #10	
SubsByBox	65.00
Giant #9	
Giant #6	
Giant #7	
Giant #7	
Regular CHIP	28.56
24 @ 1.19	

=====

Sub Total	\$158.56
Taxable	\$0.00
9.50% Tax	\$0.00
Total	\$158.56

Paid MASTERCARD 4397 \$158.56

Items sold: 26

JM Club #: *****7002
Registration Code: 7002

Purchase points: 96
Bonus points: 0
Current balance: 156 points

Download our Mobile App
<http://www.jerseymikes.com/app>

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Granada Hills South

SECTION I - APPLICANT INFORMATION

- 1a) Friends of Granada Hills Library 95-3702770 CA 3/31/83
 Organization Name Federal ID. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)
- 1b) 10640 Petit Ave. Granada Hills CA 91344
 Organization Mailing Address City State Zip Code
- 1c) _____
 Business Address (if different) City State Zip Code
- 1d) **PRIMARY CONTACT INFORMATION:**
Greer Rice 818-312-1527 grice913@gmail.com
 Name Phone Email
- 2) Type of Organization- Please select one:
☐ Public School (not to include private schools) or ☒ 501(c)(3) Non-Profit (other than religious institutions)
 Attach Signed letter on School Letterhead Attach IRS Determination Letter
- 3) _____
 Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

- 4) Please describe the purpose and intent of the grant.
To purchase library materials and supplies for use by GH Library patrons. Raise funds for our community library to supplement its collection and enhance the facility.
- 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.
 (Grants cannot be used as rewards or prizes for individuals)
The GH Library serves a diverse community from pre-school through seniors with its educational resources and programs. Library patrons come from throughout the GHSLC neighborhood.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
NONE	\$	\$
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Library materials, supplies & programs	\$ 3,000.00	\$ 3,000.00
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No

☐ Yes

If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 3,000.00

10a) Start date: 8/25/18 10b) Date Funds Required: 8/1/18 10c) Expected Completion Date: 6/30/19
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No

☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes

☐ No

*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.) N.A.

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

DONNA ANTRIM PRESIDENT Donna Antrim 6-2-2018
PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

MARGARET KIEVER SECRETARY Margaret Kiever 6-6-18
PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form





Meeting Date: July 5, 2018

Agenda Item No: VII. C.

approves a NPG of \$1,700.00 to the Granada Hills Friends of the Library. Purpose will be to buy additional books and library materials for the Granada Hills library.

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Dave Beauvais	President	X					
Mike Benedetto	Vice-President	X					
Jeffrey Bohrer	Member		X				
Bonnie Marie Bursk	Member		X				
Julie Carson	Secretary		X				
Jeremy "Jett" Dunlap	Member				X		
Maria Fisk	Member		X				
Don Graham	Member	X					
Sally Kolstad	Member	X					
Deron Lopez	Member				X		
Joel Lyle	Member	X					
Mark Morris	Member	X					
Brandon Schindelheim	Treasurer	X					
SarahTran	Member					X	
Rene Trinidad	Member	X					
Cindy Wu Freedman	Member		X				
Quorum⁹	Total	8	5		2	1	

Treasurer's Signature 	Second Signer's Signature 
Print/Type Name: Brandon Schindelheim, Treasurer	Print/Type Name: Dave Beauvais, President
Date: 7-5-18	Date: 7-5-18



11047 Balboa Blvd.
Granada Hills, Ca. 91344
(818) 368-5919
FAX (818) 366-2278

PREVIOUS CHARGES
TAX

PAYABLE ON RECPT.

PREVIOUS BALANCE BROUGHT FORWARD

DATE	DESCRIPTION	QUANTITY	EA.	PRICE	CREDIT	RECEIVED BY
	B / f Feb / March / April			220 76		Feb / March / April
	This invoice 4/30 - 5/8			37 10		
				52 34		
				310 21		
	total due					
	from 2/15 - 5/8			\$310.21		
	Thank you.					

SH OF

CUSTOMER GHSNC



Copy & Printing Center

11047 Balboa Blvd.
Granada Hills, Ca. 91344
(818) 368-5919
FAX (818) 366-2278

4th April 30 - May 5/7

PREVIOUS CHARGES
TAX

PAYABLE ON RECPT.

PREVIOUS BALANCE BROUGHT FORWARD

DATE	DESCRIPTION	QUANTITY	EA.	PRICE	CREDIT	RECEIVED BY
4/30	copying Jan	29 x 2		3 50		
	copy. report Feb	18 x 2		2 18		
	March	2 x 2		26		
	Jan report d/s	20		2 40		
	Feb d/s	20		2 40		
	March	1		1 40		
	Meeting agenda	3 x 30		3 15		
	for 5/3/18					
	d/s stapled					
	Draft minutes	6 x 30		11 10		
	3/1/18-d/s					
	stapled					
	Draft minutes	4 x 30		7 50		
	4/5/18 d/s					
	stapled					
				SUBTOTAL	23 89	
				TAX	3 22	
				BALANCE DUE	37 11	
5/8	copying	52 x 2		47 80		
	955 - printed	955 copies				
	d/s					
				SUBTOTAL	4 154	
				TAX		
				BALANCE DUE	52 34	

SH OF

Total 37.11
1 + 2 52.34
89.45

CUSTOMER

GHSNC

Copy & Printing Center

11047 Balboa Blvd.
Granada Hills, Ca. 91344
(818) 368-5919
FAX (818) 366-2278

PREVIOUS CHARGES
TAX

Apr 1 '2 + Apr 4^{TA}

PAYABLE ON RECPT.

PREVIOUS BALANCE BROUGHT FORWARD

DATE	DESCRIPTION	QUANTITY	EA.	PRICE	CREDIT	RECEIVED BY
4/2/18	A grade dls stoped	30x3		6 00	Ref Dave	Alne Bunn
4/4/18	Gen. Neetip minutes 3/1/18 ds stoped	25x6		9 25	Ref Julio	Julie Carson
				15 25		
			SUBTOTAL	145		
			TAX	16 70		
			BALANCE DUE			
	Total	16.70				
	Balance B/f					
	3/21/18			204 06		
	this invoice			16 70		
	total due			220.76		

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CUSTOMER GHSNC.



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Granada Hills, Ca. 91344
(818) 368-5919
FAX (818) 366-2278

PREVIOUS CHARGES
TAX

PAYABLE ON RECPT.

PREVIOUS BALANCE BROUGHT FORWARD

2/15 - 3/21

DATE	DESCRIPTION	QUANTITY	EA.	PRICE	CREDIT	RECEIVED BY
2/15/18	special meeting agenda 2/15 d/s	25 x 3		5 00		Libby Dando
	Monthly exp. report Dec 17 d/s	25		3 00		
	Monthly exp. report Nov 17 d/s	25 x 2		6 25		
2/26	Special meeting agenda 3/1/18 d/s stapled	20 x 3		6 00		Rob Bunn
3/1/18	Special meeting minutes draft d/s stapled	3 x 30		6 00		
	General meeting minutes d/s stapled	30 x 9		15 80		
	App. for Cival- d/s stapled	6 x 15		5 55 11 10 AP.		MP
3/6/18	Table reservation & HD	100		7 00		

SH OF

CUSTOMER GHSNC



11047 Balboa Blvd.
Granada Hills, Ca. 91344
(818) 368-5919
FAX (818) 366-2278

PREVIOUS CHARGES
TAX

PAYABLE ON RECPT.

PREVIOUS BALANCE BROUGHT FORWARD

SH OF

CUSTOMER GHSONC.

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification Form



NC Name: Granada Hills South

Meeting Date: June 7, 2018

Budget Fiscal Year: 2017-2018

Agenda Item No: VII. A.

Board Motion and/or Public Benefit
 Statement (CIP and NPG):

approves of expenditure to Carter House Printing in the amount of \$310.21.

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Dave Beauvais	President	X					
Mike Benedetto	Vice-President	X					
Jeffrey Bohrer	Member	X					
Bonnie Marie Bursk	Member	X					
Julie Carson	Secretary	X					
Jeremy "Jett" Dunlap	Member	X					
Maria Fisk	Member	X					
Don Graham	Member				X		
Sally Kolstad	Member	X					
Dawn Lopez	Member				X		
Deron Lopez	Member				X		
Joel Lyle	Member	X					
Mark Morris	Member	X					
Brandon Schindelheim	Treasurer				X		
Sara Tran	Member					X	
Rene Trinidad	Member				X		
Cindy Wu Freedman	Member	X					
Quorum ⁹	Total	11			5	1	

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature	Second Signer's Signature
Print/Type Name: Brandon Schindelheim, Treasurer	Print/Type Name: Mike Benedetto, Vice-President
Date: 6-7-18	Date: 6-7-18