## Monthly Expenditure Report

Reporting Month: December 2018
Budget Fiscal Year: 2018-2019
NC Name: Granada Hills South Neighborhood Council

| Monthly Cash Reconciliation |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Beginning Balance | Total Spent | Remaining <br> Balance | Outstanding | Commitments | Net Available |  |
| $\$ 28064.91$ | $\$ 1101.29$ | $\$ 26963.62$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 26963.62$ |  |


| Monthly Cash Flow Analysis |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Budget Category | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding | Net Available |
| Office | \$21250.00 | \$628.74 | \$13763.62 | \$0.00 | \$13763.62 |
| Outreach |  | \$472.55 |  | \$0.00 |  |
| Elections |  | \$0.00 |  | \$0.00 |  |
| Community Improvement Project | \$7900.00 | \$0.00 | \$7900.00 | \$0.00 | \$7900.00 |
| Neighborhood Purpose Grants | \$12850.00 | \$0.00 | \$5300.00 | \$0.00 | \$5300.00 |
| Funding Requests Under Review: \$0.00 |  | Encumbrances: \$0.00 |  | Previous Expenditures: \$13935.09 |  |


| Expenditures |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| \# | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | PUBLIC STORAGE 67676 | 12/02/2018 | (Credit card transaction) | General Operations Expenditure | Office | \$239.00 |
| 2 | PARTNERS | 12/05/2018 | (Credit card transaction) | General Operations Expenditure | Office | \$97.68 |
| 3 | POSTAL PLUS | 12/06/2018 | (Credit card transaction) | General Operations Expenditure | Office | \$72.27 |
| 4 | PARTNERS | 12/12/2018 | (Credit card transaction) | General Operations Expenditure | Office | \$152.63 |
| 5 | PARTNERS | 12/31/2018 | (Credit card transaction) | General Operations Expenditure | Office | \$67.16 |
| 6 | JERSEY MIKES 20038 QPS | 12/05/2018 | (Credit card transaction) | General Operations Expenditure | Outreach | \$145.90 |
| 7 | JERSEY MIKES 20038 QPS | 12/06/2018 | (Credit card transaction) | General Operations Expenditure | Outreach | \$33.36 |
| 8 | POSTAL PLUS | 12/06/2018 | (Credit card transaction) | General Operations Expenditure | Outreach | \$162.62 |


| 9 | VONS \#2250 | $12 / 06 / 2018$ | (Credit card transaction) | General <br> Operations <br> Expenditure | Outreach |
| :--- | :---: | :---: | :--- | :--- | :--- | \$19.27


| Outstanding Expenditures |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $\#$ | Vendor | Date | Description | Budget Category | Sub-category | Total |  |
|  | Subtotal: Outstanding |  | $\$ 0.00$ |  |  |  |  |

## Your AutoPay confirmation

From: Public Storage [DoNotReply@publicstorage.com](mailto:DoNotReply@publicstorage.com)
To: davebeauvais [davebeauvais@verizon.net](mailto:davebeauvais@verizon.net)
Date: Mon, Dec 3, 2018 8:23 am

## Thanks for your AutoPay payment!

Hi David,

We're confirming that a payment in the amount of $\$ 239.00$ was made on 12/02/2018 from your CreditCard account ending in 4397.

Your confirmation number for this transaction is 098943.

## Your Account Details

## DAVID BEAUVAIS

ACCOUNT NUMBER: 13943765
PHONE: (818) 831-2318

EMAIL: davebeauvais@verizon.net

## Payment Details

| STORAGE LOCATION: | 18175 Chatsworth Ave <br> Granada Hills, CA 91344 <br> (818) $296-9184$ |
| :--- | :--- |
| SPACE NUMBER: | C221 |
| SPACE SIZE: | $10 \times 10$ |

PAYMENT AMOUNT: $\$ 239.00$

|  | PAST DUEIDUE NOW | DUE NEXT <br> 01/01/2019 |
| :---: | :---: | :---: |
| RENT | $\$ 0.00$ | $\$ 228.00$ |
| NSURANCE | $\$ 0.00$ | $\$ 11.00$ |

## PayPal

```
Partners In Diversity, Inc.
Date and time: Dec 5, 2018 3:41:47 PM PST
690 East Green Street, Transaction ID: 4V630760LW326562H
```

\#101,
Pasadena, CA 91101
United States
Phone: 626-793-0020
Email: accounting.dept@p-i-d.biz

Payment information
Card type: MasterCard
Card number: XXXXXXXXXXXX4397

| Billing information | Shipping information |
| :--- | :--- |
| Dave Beauvais | None provided |


| Invoice No. | Description |  | Amount |
| :---: | :---: | :---: | :---: |
| \#32038 \$97.68 | David Levin - Minute Taker |  | \$97.68 USD |
|  |  | Total | \$97.68 USD |

Thanks for your purchase.

Remit to: Partners In Diversity, Inc.
ASGE Marquette Commercial Finance
NW 6333 P.O. Box 1450
Minneapolis, MN 55485-6333

| Payment Terms | Invoice Date |
| :---: | :---: |
| Due On Receipt | $12 / 03 / 2018$ |
| Invoice No. | Customer No. |
| 32038 | 1352 |

Neighborhood Council/G.H. South
Attn to: Accounts Payable
11024 Balboa Blvd
Granada Hills, CA 91344

| Customer Name | Department | Customer No. | Payment Terms |
| :---: | :---: | :---: | :---: |
| Neighborhood Council/G.H. South | Corporate | 1352 | Due On Receipt |


| Description |  | Type | Units | Rate | Amount |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Week ending: 12/02/2018 | Minute Taker |  |  |  |  |
| Levin, David |  | Reg | 4.00 | \$24.42 | \$97.68 |
|  |  | Total This Week ending: $\quad$ S97.68 |  |  |  |

Reg: 4 OT: 0DT: 0
Total - This Invoice:
$\$ 97.68$

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

## Stacey Baca

| From: | Receptionist [receptionist@p-i-d.biz](mailto:receptionist@p-i-d.biz) |
| :--- | :--- |
| Sent: | Wednesday, December 05, 2018 11:24 AM |
| To: | Stacey Baca |
| Subject: | FW: Customer:Neighborhood Council/G.H. South, Invoice No:32038 |

From: David Beauvais [mailto:davebeauvais@verizon.net]
Sent: Wednesday, December 05, 2018 11:16 AM
To: receptionist@p-i-d.biz; brando4244@Hotmail.com
Cc: frances.martinez@p-i-d.biz
Subject: Re: Customer:Neighborhood Council/G.H. South, Invoice No:32038

The Invoice is approved, Please pay with the Pcard on record.
Thanks
Dave Beauvais, President, GHSNC
-----Original Message-----
From: receptionist@p-i-d.biz [receptionist@p-i-d.biz](mailto:receptionist@p-i-d.biz)
To: brando4244 [brando4244@Hotmail.com](mailto:brando4244@Hotmail.com); davebeauvais [davebeauvais@verizon.net](mailto:davebeauvais@verizon.net)
Cc: frances.martinez [frances.martinez@p-i-d.biz](mailto:frances.martinez@p-i-d.biz)
Sent: Wed, Dec 5, 2018 9:11 am
Subject: Customer:Neighborhood Council/G.H. South, Invoice No:32038
Valued Customer:Neighborhood Council/G.H. South
Please find attached your weekly staffing service invoice(Invoice No:32038).
As always, we appreciate your business and we look forward to the continued growth of our business relationship.

Please do not hesitate to contact our office should you have any questions or additional needs.

## Partners In Diversity, Inc.

A Certified Small Business, Women Owned Enterprise
www.partnersindiversity.com

Office: 626-793-0020

Fax: 626-793-0022
Please consider the environment before printing this email.

[^0]```
Postal Plus
```

11024 Balboa Blvd
GRANADA HILLS, CA 91344
818-366-0360
CredAcctPmt: Account $1 \quad 72.27$
SUBTOTAL $\quad 72.27$
TAX $\quad 0.00$
TOTAL 72.27
TEND Cash 72.27
Credit account: Account 1
Open balance: 235.88
Total shipments: 0
MICHAEL BENEDETTO: GRANADA HILLS SOUTH N
12/06/2018
\#335118 01:41 PM
Workstation: 0 - Master Workstation

Signature
***********************************
Thank you for your business
***********************************

## PayPal

Partners In Diversity, Inc.<br>690 East Green Street,<br>\#101,<br>Pasadena, CA 91101<br>United States<br>Phone: 626-793-0020<br>Email: accounting.dept@p-i-d.biz

Date and time: Dec 12, 2018 11:23:51 AM PST Transaction ID: 9AL32526BW8160026

Payment information
Card type: MasterCard
Card number: XXXXXXXXXXXX4397
Billing information Shipping information
Dave Beauvais None provided

| Invoice No. | Description | Amount |
| :--- | :--- | :--- | :--- | :--- |
| \#32148 \$152.63 | David Levin - Minute Taker | \$152.63 USD |

Thanks for your purchase.

Remit to: Partners In Diversity, Inc.
ASGE Marquette Commercial Finance
NW 6333 P.O. Box 1450
Minneapolis, MN 55485-6333

| Payment Terms | Invoice Date |
| :---: | :---: |
| Due On Receipt | $12 / 10 / 2018$ |
| Invoice No. | Customer No. |
| 32148 | 1352 |

Neighborhood Council/G.H. South
Attn to: Accounts Payable
11024 Balboa Blvd
Granada Hills, CA 91344

| Customer Name | Department | Customer No. | Payment Terms |
| :---: | :---: | :---: | :---: |
| Neighborhood Council/G.H. South | Corporate | 1352 | Due On Receipt |


| Description | Type | Units | Rate | Amount |
| :--- | :---: | :---: | :---: | :---: |
| Week ending: 12/09/2018 | Minute Taker |  |  |  |
| Levin, David | Reg | 6.25 | $\$ 24.42$ |  |


| Reg: 6.25 OT: 0 DT: 0 | Total - This Invoice: |
| :--- | :--- |

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

## PayPal

Partners In Diversity, Inc. Date and time: Dec 31, 2018 10:53:29 AM PST
690 East Green Street, Transaction ID: 2J5350839V796331L
\#101,
Pasadena, CA 91101
United States
Phone: 626-793-0020
Email: accounting.dept@p-i-d.biz

Payment information
Card type: MasterCard
Card number: XXXXXXXXXXXX4397
Billing information
Shipping information
Dve Beauvais
None provided

| Invoice No. | Description |  | Amount |
| :--- | :--- | :--- | :--- |
| \#32225 \$67.16 | David Levin - Minute Taker | \$67.16 USD |  |

Thanks for your purchase.

Remit to: Partners In Diversity, Inc.
ASGE Marquette Commercial Finance
NW 6333 P.O. Box 1450
Minneapolis, MN 55485-6333

| Payment Terms | Invoice Date |
| :---: | :---: |
| Due On Receipt | $12 / 24 / 2018$ |
| Invoice No. | Customer No. |
| 32225 | 1352 |

Neighborhood Council/G.H. South
Attn to: Accounts Payable
11024 Balboa Blvd
Granada Hills, CA 91344

| Customer Name | Department | Customer No. | Payment Terms |
| :---: | :---: | :---: | :---: |
| Neighborhood Council/G.H. South | Corporate | 1352 | Due On Receipt |


| Description | Type | Units | Rate | Amount |  |
| :--- | :---: | :---: | :---: | :---: | :---: |
| Week ending: 12/23/2018 | Minute Taker |  |  |  |  |
| Levin, David | Reg | 2.75 | $\$ 24.42$ |  |  |

Reg: 2.75 OT: 0 DT: 0
Total - This Invoice:
$\$ 67.16$

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

## Take Out

Jerssey Mike's Subs 20038
1:3131 Chatsiworth Street
Granada Hills , Cal ifornia 91344
Phone: (8:.8) 923-5080
「icicet: 01-000412-01-207114

| Server: Luke | 12/05/18 2:15 PM |
| :---: | :---: |
| $= \pm:==:===:=:=:$ : | 72.95 |
| SubsBy'Box' |  |
| Giant \#13 |  |
| Giarit \#113 |  |
| Giarit \$13 |  |
| Giarit \$9 | 72.95 |
| SubsBy'Bo\% | 72.95 |
| Giarit \#10 |  |
| Giarit \#10 |  |
| Giarit \$6 |  |
| Giarit |  |

Total $\$ 145.90$

Paid NASTERCARD $4397 \quad \$ 165.90$

Items sold: 2

J丩 Club \#: ********7002
Registration Code: 7002

Furchase points: 96
Bonus points: 0 Suri'ent balance: 282 points

Download our Mobile App
http://www.jerseymikes.com/app)

## Take Out

Jersey Mike's Subs 20038
1:3131 Chatsworth Street
Granada Hills, Cal ifornia 91344
|hone: (8:.8) 923-5080
「icket: 01-000412-01-207376
 Server: Luke 12/06/18 6:03 PM


Regular CHIP
33.36

24 (2) 1.39

Sub Total \$33.35
Taxalole $\$ 0.00$
9.50\% Tax \$0.00

Total \$33.36

Paid NASTERCARD 4397 \$E3.36

Items sold: 24

```
Postal Plus
11024 Balboa Blvd
GRANADA HILLS, CA 91344
818-366-0360
```

| CredAcctPmt: Account 1 | 162.62 |
| :--- | ---: |
|  |  |
| SUBTOTAL | 162.62 |
| TAX | 0.00 |
| TOTAL | 162.62 |
| TEND Cash | 162.62 |
| Credit account: Account 1 |  |
| Open balance: 308.15 |  |
|  |  |
| Total shipments: 0 |  |
| MICHAEL BENEDETTO: GRANADA HILLS SOUTH N |  |
|  | $12 / 06 / 2018$ |
| \#335117 | $01: 40 \mathrm{PM}$ |
| Workstation: 0 - Master Workstation |  |

Signature $\qquad$
***********************************
Thank you for your business
***********************************

## VONS

Store 2250 Dir Jay Osterwei
Main:(818) 831-8511 Rx:(818) 831-5059 16830 San Fernando Missio GRANADA HILLS CA 91344


CITY OF LA PUBLISHING SERVICES
PIPER TECH BLDG. 555 RAMIREZ ST SPACE200
DEPT. 40, FUND 706, APPR 40000A
REVENUE SOURCE 4591
LOS ANGELES CA 90012
U.S.A.

Phone: 213 473-8400
Fax: $\quad 213$ 473-8416

Invoice Numbec: 115578
Invoice Date: 08/17/18
Due Date: 08/17/18
Salesperson: NO SALES REP.
Purchase Order: AHT

Bill To: GHSNC
GRANADA HILLS SOUTH NC
11024 BALBOA BLVD. BOX 767
ATTN: BRANDON
GRANADA HILLS CA 91344

| Quantity <br> Ordered | Quantity <br> Shipped | Order Number <br> or Job | Description | Unit Price | Unit of <br> Measure | Amount |
| ---: | :--- | :--- | :--- | :--- | :--- | :--- |
|  |  |  |  |  |  |  |


| Subtotal: | 55.70 |
| ---: | ---: |
| Invoice Total: | $=============$ |
| 55.70 |  |

```
CITY OF LA PUBLISHING SERVICES
PIPER TECH BLDG. }555\mathrm{ RAMIREZ ST SPACE200
DEPT. 40, FUND 706, APPR 40000A
REVENUE SOURCE }459
LOS ANGELES CA }9001
U.S.A.
Phone: }213\mathrm{ 473-8400
Fax: }213\mathrm{ 473-8416
Bill To: GHSNC
GRANADA HILLS SOUTH NC
11024 BALBOA BLVD. BOX }76
ATTN: BRANDON
GRANADA HILLS CA }9134
```

| Quantity <br> Ordered | Quantity <br> Shipped | Order Number <br> or Job | Description | Unit Price | Unit of <br> Measure |
| ---: | :--- | :--- | :--- | :--- | :--- |

## Office of the City Clerk <br> Administrative Services Division <br> Neighborhood Council (NC) Funding Program <br> Board Action Certification (BAC) Form



| NC Name: Granada Hills South |
| :--- |
| Budget Fiscal Year: 2018-2019 |

Board Motion and/or Public Benefit
Statement (CIP and NPG):

Method of Payment: (Select One)

Meeting Date: December 6, 2018
Agenda Item No: VII. I.
approves up to $\$ 200$ for business cards.
$\square$ Check
$\square$ Credit Card
Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

| Board Member's First and Last Name | Board Position | Yes | No | Abstain | Absent | Ineligible | Recused |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Carlos Amador | Member |  |  |  | X |  |  |
| Dave Beauvais | President | X |  |  |  |  |  |
| Mike Benedetto | Vice-President | X |  |  |  |  |  |
| Jeffrey Bohrer | Member |  |  |  | X |  |  |
| Bonnie Marie Bursk | Member | X |  |  |  |  |  |
| Julie Carson | Secretary | X |  |  |  |  |  |
| Jeremy "Jett" Dunlap | Member | X |  |  |  |  |  |
| Maria Fisk | Member | X |  |  |  |  |  |
| Don Graham | Member |  |  |  | X |  |  |
| Sally Kolstad | Member | X |  |  |  |  |  |
| Joel Lyle | Member |  |  |  | X |  |  |
| Mark Morris | Member | X |  |  |  |  |  |
| Brandon Schindelheim | Treasurer |  |  |  | X |  |  |
| Brad Smith | Member | X |  |  |  |  |  |
| Sarah Tran | Member |  |  |  |  | X |  |
| Rene Trinidad | Member |  |  |  | X |  |  |
| Cindy Wu Freedman | Member |  |  |  | X |  |  |
| . |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| 3oard Quorum: 9 | Total: | 9 | 0 | 0 | 7 | 1 | 0 |

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

| Authorized Signature | Authorized Signature: |
| :--- | :--- |
| Print/Type Name: Brandon Schindelheim, Treasurer | Print/Type Name: Dave Beauvais, President |
| Date: $12-6-18$ | Date: $12-6-18$ |


[^0]:    Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state, and municipal laws.

