

# Monthly Expenditure Report



Reporting Month: March 2023

Budget Fiscal Year: 2022-2023

NC Name: Granada Hills South  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$29827.67	\$3474.11	\$26353.56	\$13671.57	\$1500.00	\$11181.99

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$17366.00	\$974.11	\$8719.56	\$2805.87	\$5047.99
Outreach		\$0.00		\$865.70	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$1825.00	\$0.00	\$1825.00	\$0.00	\$1825.00
Neighborhood Purpose Grants	\$12809.00	\$2500.00	\$5809.00	\$10000.00	\$-4191.00
Funding Requests Under Review: \$1500.00		Encumbrances: \$0.00		Previous Expenditures: \$12172.33	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE_GHSNC.O	03/01/2023	This is a payment to Google suite in the amount of \$98.28 For February 1-28, 2023 which is also part of our admin package	General Operations Expenditure	Office	\$98.28
2	PUBLIC STORAGE 67676	03/03/2023	The public storage payment for March, 2023 in the amount of \$363 is part of our admin package; Paid receipt included	General Operations Expenditure	Office	\$363.00
3	PARTNERS IN DIVERSITY	03/16/2023	Attached is the invoice and receipt to Partners in Diversity in the amount of \$512.83. This payment is part of our admin package.	General Operations Expenditure	Office	\$512.83
4	North Valley Family YMCA	03/17/2023	GHSNC Approves a \$2500 NPG to North Valley YMCA to support the Y's spring food program	Neighborhood Purpose Grants		\$2500.00
<b>Subtotal:</b>						<b>\$3474.11</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total

1	MIKE BENEDETTO	01/26/2023	For reimbursement to Mike Benedetto in the amount of \$317.45 for public storage payment with prior approval; also part of the admin package	General Operations Expenditure	Office	\$317.45
2	MIKE BENEDETTO	01/31/2023	Approval of \$580.60 to board member Mike Benedetto for expenditure for public storages Public Storage \$437.60 for July 2021 and \$253.00 for August 2021, including original BAC, ...	General Operations Expenditure	Office	\$580.60
3	MIKE BENEDETTO	01/31/2023	Reimbursement to Mike Benedetto in the amount of \$21.89 for a public storage lock which is part of the \$143.36 reimbursement BAC and is allowed by the admin package shown in the seco...	General Operations Expenditure	Office	\$21.89
4	MIKE BENEDETTO	01/31/2023	Reimbursement to Mike Benedetto in the amount of \$6.56 for a public storage lock which is part of the \$143.36 reimbursement BAC and is allowed by the admin package shown in the secon...	General Operations Expenditure	Office	\$6.56
5	MIKE BENEDETTO	02/01/2023	Reimbursement to Mike Benedetto in the amount of \$65.70 for 400 Flyers on tree lighting event which is part of the \$143.36 reimbursement BAC and is allowed by the admin package shown...	General Operations Expenditure	Outreach	\$65.70
6	MIKE BENEDETTO	02/01/2023	For reimbursement of \$49.21 for Walmart, containers for PA system, an item which is part of the \$143.00 reimbursement to Mike Benedetto. Included are 2 BACs, one for the admin packag...	General Operations Expenditure	Office	\$49.21
7	Mayall Academy of arts & Technology	03/17/2023	GHSNC Approves a NPG for Mayall Academy of Arts and Technology in the sum of \$5000 to paint murals throughout the school	Neighborhood Purpose Grants		\$5000.00
8	Granada Hills Recreation Center	03/31/2023	Board Motion / Community Benefit Statement: GHSNC will cosponsor an egg hunt event with Granada Hills Recreation Center in the amount of \$800 for the Granada Hills Holiday Egg H...	General Operations Expenditure	Outreach	\$800.00
9	Concept to Web	04/03/2023	Payment to Aaron, our webmaster, or arrearages in the amount of \$1830.60; invoices GHSNC100, 99, 101, 121, 122, 123, 116, 117, 118, 124, 119, and 120 which is part of our admin pack...	General Operations Expenditure	Office	\$1830.16
10	Valley Academy of Arts and Science PTSAence (VAAS)	04/05/2023	This is a resubmitted NPG in the amount of \$5000 for VAAS/PTSA; since the previous one was sent with an older NPG form	Neighborhood Purpose Grants		\$5000.00

<b>Subtotal: Outstanding</b>	<b>\$13671.57</b>
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# Invoice

Invoice number: 4676239829

Google LLC  
1600 Amphitheatre Pkwy  
Mountain View, CA 94043  
United States  
Federal Tax ID: 77-0493581

## Bill to

Aaron DeVandry  
Granada Hills South Neighborhood Council  
18403 W Vogel Ave  
Waddell, AZ 85355  
United States

## Details

Invoice number .....4676239829  
Invoice date .....Feb 28, 2023  
Billing ID .....9930-5897-7673  
Domain name .....ghsnc.org

## Google Workspace

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Total in USD **\$98.28**

## Summary for Feb 1, 2023 - Feb 28, 2023

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Subtotal in USD	\$90.00
State sales tax (5.6%)	\$5.04
Local sales tax (3.6%)	\$3.24
Total in USD	\$98.28

You will be automatically charged for any amount due.

Subscription	Description	Interval	Quantity	Amount(\$)
Google Workspace Business Starter	Usage	Feb 1 - Feb 28	15	90.00
Subtotal in USD				\$90.00
State sales tax (5.6%)				\$5.04
Local sales tax (3.6%)				\$3.24
Total in USD				<b>\$98.28</b>

**Need help understanding the charges on your invoice?** [Click here for detailed explanations](https://support.google.com/a?p=gsuite-bills-and-charges)  
<https://support.google.com/a?p=gsuite-bills-and-charges>




Michael Benedetto <mbenedetto@ghsnc.org>

## Fw: Your AutoPay confirmation

colleen toumayangroup.com <colleen@toumayangroup.com>  
To: Michael Benedetto <mbenedetto@ghsnc.org>

Fri, Mar 3, 2023 at 1:20 PM

**From:** Public Storage <DoNotReply@Publicstorage.com>  
**Sent:** Friday, March 3, 2023 12:37 PM  
**To:** colleen toumayangroup.com <colleen@toumayangroup.com>  
**Subject:** Your AutoPay confirmation

Have questions? Ask our virtual assistant 



### Thanks for your AutoPay payment!

Hi Colleen,

We're confirming that a payment in the amount of \$363.00 was made on 03/02/2023 from your Master Card CreditCard account ending in 3062 and entry type is manual.

Your confirmation number for this transaction is 043371.

## Your Account Details [Log In](#)

**COLLEEN TOUMAYAN**

**ACCOUNT**

**NUMBER:** 54851594

**PHONE:** (818) 800-8836

EMAIL: colleen@toumayangroup.com

## Payment Details

**STORAGE LOCATION:** 18175 Chatsworth Ave  
Granada Hills, CA 91344  
(818) 296-9184

**SPACE NUMBER:** C221

**SPACE SIZE:** 10x10

**PAYMENT AMOUNT:**  
**\$363.00**

	<b>PAST DUE/DUE NOW</b>	<b>DUE NEXT 04/01/2023</b>
<b>RENT</b>	\$0.00	\$348.00
<b>INSURANCE</b>	\$0.00	\$15.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$363.00</b>

Glad to have you with us,  
**Your Public Storage Team**



CONNECT: **BLOG**

Please do not reply to this email; it will not get through. If you'd like to reach us please contact your location manager or visit [PublicStorage.com](https://www.PublicStorage.com).  
Thanks!



**PARTNERS IN DIVERSITY, INC.**  
A Small Business, Woman Owned Enterprise

# INVOICE

**Invoice Amount**

**\$512.83**

**Remit to: Partners In Diversity, Inc.**  
P.O. Box 654  
South Pasadena, CA 91031-0654

Payment Terms	Invoice Date
Due On Receipt	03/13/2023
Invoice No.	Customer No.
40313	1352

Neighborhood Council/G.H. South  
Attn to: Accounts Payable  
11024 Balboa Blvd  
Granada Hills, CA 91344

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/G.H. South	Corporate	1352	Due On Receipt

Description	Type	Units	Rate	Amount
<b>Week ending: 02/05/2023</b>				
Levin, David Minute Taker	Reg	5.25	\$24.42	\$128.21
<b>Total This Week ending:</b>				<b>\$128.21</b>
<b>Week ending: 02/19/2023</b>				
Levin, David Minute Taker	Reg	3.00	\$24.42	\$73.26
<b>Total This Week ending:</b>				<b>\$73.26</b>
<b>Week ending: 03/05/2023</b>				
Levin, David Minute Taker	Reg	6.50	\$24.42	\$158.73
<b>Total This Week ending:</b>				<b>\$158.73</b>
<b>Week ending: 03/12/2023</b>				
Levin, David Minute Taker	Reg	6.25	\$24.42	\$152.63
<b>Total This Week ending:</b>				<b>\$152.63</b>

<b>Reg: 21 OT: 0 DT: 0</b>	<b>Total - This Invoice:</b>	<b>\$512.83</b>
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.



PARTNERS IN DIVERSITY  
690 E GREEN ST STE 101  
PASADENA, CA 91101-2190  
626-793-0020

PARTNERS IN DIVERSITY

Date: 03/16/2023 09:46:59 AM

CREDIT CARD SALE

MASTERCARD

CARD NUMBER: \*\*\*\*\*3062 K

TOTAL AMOUNT: \$512.83

APPROVAL CD: 094213

RECORD #: 000

CLERK ID: Officeassist1

CUST CODE: 1352

INVOICE #: 40313

Customer Copy



**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	<b>Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
		\$	\$
		\$	\$
		\$	\$

6b)	<b>Non-Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
		\$	\$
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ \_\_\_\_\_

10a) Start date: \_\_\_/\_\_\_/\_\_\_ 10b) Date Funds Required: \_\_\_/\_\_\_/\_\_\_ 10c) Expected Completion Date: \_\_\_/\_\_\_/\_\_\_  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No  Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes  No **\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*  
 \_\_\_\_\_  
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal / REQUIRED\*  
 \_\_\_\_\_  
 PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Granada Hills South

Meeting Date: Thursday, March 2 2023

Budget Fiscal Year: 2022 - 2023

Agenda Item No: VIII. C.

Board Motion and/or Public Benefit Statement (CIP and NPG):

provide a \$2 500 Neighborhood Purpose Grant to the North Valley YMCA to support the Y's spring food program.

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

**Vote Count**

**Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.**

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Carlos Amador	Member			X			
Dave Beauvais	Member					X	
Mike Benedetto	President	X					
Launa Bogartz	Member		X				
Cheri Derohanian	Member	X					
John Horn	Member				X		
Sally Kolstad	Member	X					
Christine LaMonica	Secretary	X					
Mark Morris	Member					X	
Abbey Ronquillo	Member			X			
Carolyn Sanderson	Member				X		
Brad Smith	Member	X					
Chavon Smith	Member	X					
Colleen Toumayan	Vice-President	X					
Christina Wallis	Treasurer				X		
<b>Board Quorum: 9</b>	<b>Total:</b>	7	1	2	3	2	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *Colleen Toumayan*  
Print/Type Name: Colleen Toumayan, Vice-President  
Date: 3-2-23

Authorized Signature: *Christina Wallis*  
Print/Type Name: Christina Wallis, Alternate Signer  
Date: 3-2-23