



**CITY OF LOS ANGELES
GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL
PLANNING AND LAND USE MANAGEMENT COMMITTEE**

MEETING MINUTES, Wednesday, September 18, 2019

Granada Hills Charter H.S., Library, 10535 Zelzah Ave., Granada Hills, CA 91344

Minutes Approved October 16, 2019

GHSNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks (") at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

I. Call to order (Chair)

Chair Maria Fisk called the Meeting to order at 7:00 p.m.

II. Changes in Committee Membership, Roll Call and Stakeholder Introduction:

(Chair)

Roll Call was taken by Ms. Fisk. All four of the four Committee Members were present at the Roll Call: Maria Fisk (Chair), Emayatzy Oliver, Brad Smith and Larry Yoder. No Committee Members were absent. This Committee quorum (the minimum number of Committee Members needing to be present to take binding votes on Agendized Items) is three (see the Bylaws at

<https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlt=su46~>), so the Committee could take such votes. Also attended: seven Stakeholders and Guests including Marion Seletos, Brian Finnegan, Dave Beauvais, Mike Benedetto and Betty Biers.

III. Approval of the Minutes: August 21, 2019 Meeting

Copies were available of the draft Minutes.

MOTION (by Ms. Oliver, seconded by Ms. Fisk): The Granada Hills South Neighborhood Council Planning and Land Use Management Committee approves the Minutes of its August 21, 2019 Meeting as written.

MOTION PASSED unanimously by a hand vote; zero opposed; zero abstained.

IV. Public Comment on Non-Agendized Items

There were no comments at this time.

V. New Business:

1. Deemed-to-be Approved Conditional Use for Outdoor Patio with Specific Plan Compliance. Drive Through Entry Reconfiguration, El Pollo Loco, 10651 Balboa Blvd., Granada Hills, CA 91344: Case Nos.: ZA-2019-718-PAD-DRB-SPP; ENV-2019-719-CE.

Copies were distributed of project documents and a rendering and color board were shown. Cheryl Brady of El Pollo Loco explained the project. They will need to reconfigure the drive-through aisle . . . there will be some landscaping . . . the patio was never Permitted.+ There will be re-striping and re-slurrying. Mr. Finnegan said the only problem the neighborhood has is the trash. Ms. Brady said they are not utilizing the locks . . . they need to clean the area . . . I will bring it up to the corporate office.+ Mr. Smith noted supply bins piled in front of the store and possible standing water in the parking lot, which could be from their sprinkler.

MOTION (by Ms. Fisk, seconded by Mr. Yoder): The Granada Hills South Neighborhood Council Planning and Land Use Management Committee recommends to the Board to support the project at 10651 Balboa Blvd. in its entirety with the following recommendations having to do with safety and sanitation:

1. keeping trash areas clean and free of debris and trash spillover;
2. utilizing and ensuring that there are locks on trash bin lids and that the locks are properly utilized;
3. ensure all areas surrounding the premises of the restaurant are kept free of debris, trash and standing water; and
4. ensure that security lights are turned on from dusk until dawn.

MOTION PASSED unanimously by a hand vote; zero opposed; zero abstained.

2. PLUM Committee Processes and Procedures, review of:

a. Community Impact Statement (CIS) submissions

Ms. Fisk noted that Mr. Beauvais has been submitting CISs and they have been posted in a timely manner.+

b. Email function

Ms. Fisk explained that the Committee has been using private email addresses because the GHSNC email system has not always been working.

c. Outreach and funding

Ms. Fisk encouraged outreach to the most adjacent properties+of land use projects.

d. GHSNC Bylaws

Ms. Fisk reminded to review the GHSNC Bylaws and of the need for decorum.

VI. Suggestions for Future Agenda Items:

1. Proposed Construction Use and Maintenance of a 450+ Unmanned Wireless Facility, 17655 W. Devonshire St., Northridge, CA 91325: Case Nos.: ENV-2019-2793-CE; ZA-2019-2792-CUW.

Ms. Fisk will contact Abraham Joshua Heschel Day School and the cell tower applicant regarding possible alternate locations. Later, she indicated that the Committee may also consider the street vending issue.

VII. Update on Proposed Land Use Legislation and Local Development:

Ms. Fisk explained that, according to the City Attorney, Neighborhood Councils cannot lobby the State, only the City Council.

1. Council File 19-0002-S102. SB330(Skinner)/Down-Zoning Parcels Moratorium:
https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201920200SB330;
http://clkrep.lacity.org/onlinedocs/2019/19-0002-S102_reso_06-05-2019.pdf;
<https://cityclerk.lacity.org/M.ClerkConnect/#CFIResult&ui-state=dialog>
2. Council File 12-0460-S4. Zoning Code/Reorganization of Administration Provisions (Processes and Procedures Ordinance)/Los Angeles Municipal Code (LAMC) Amendment: http://clkrep.lacity.org/onlinedocs/2012/12-0460-S4_misc_10-26-2018.pdf
3. Council File 19-0002-S117. SB 592 (Wiener) Housing Accountability Act/Amendment: http://clkrep.lacity.org/onlinedocs/2019/19-0002-S117_CAF_07-15-2019.pdf; http://clkrep.lacity.org/onlinedocs/2019/19-0002-S117_reso_06-26-2019.pdf;
http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201920200SB592
4. Council File 19-0400. SB4 (McGuire-Beal)/SB330 (Skinner) Land Use Regulatory Process and Zoning/Potential Impact: http://clkrep.lacity.org/onlinedocs/2019/19-0400_CAF_06-14-2019.pdf;
https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201920200SB4;
https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201920200SB330
5. AB 1279 (Bloom). Planning and Zoning/Housing Development/High Resources Areas: http://clkrep.lacity.org/onlinedocs/2019/19-0400_rpt_plum_5-14-19.pdf;
http://www.leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201920200AB1279
6. Proposed Remodel, Mountain View Tire, 16855 W. Devonshire St., Granada Hills, CA 91344: Case Nos.: DIR-2019-2461-DRB-SPP; ENV-2019-2462-CE.
7. Council File 11-1705. Citywide Sign Regulations/Revision:
http://clkrep.lacity.org/onlinedocs/2011/11-1705_rpt_CPC_12-18-2015.pdf;
https://planning.lacity.org/Ordinances/docs/CityWideSignOrd/CPC_Lod.pdf;
<https://cityclerk.lacity.org/M.ClerkConnect/#CFIResult&ui-state=dialog>
8. CPC-2018-4660-CA. Restaurant Beverage Program:
<https://planning.lacity.org/ordinances/docs/RestaurantBeverageProgram/Ordinance.pdf>
9. Draft Citywide Design Guidelines:
https://planning.lacity.org/urbandesign/citywide_design_guidelines

Ms. Fisk updated about the above Items.

VIII. Committee Member Comments

There were no comments at this time.

IX. PLUM Committee Related Resources

[The following items were only for information.]

1. Planning 101: Project Planning with Jane Choi:

<https://www.youtube.com/watch?v=fEUHGnumOFQ&feature=youtu.be>

2. LA Dept. of Building and Safety Newsletter (quarterly) 2019:
<https://www.ladbs.org/docs/default-source/publications/newsletters/2019/April2019Newsletter.pdf?sfvrsn=10>
3. City of Los Angeles Planning Department Newsletter (quarterly):
https://planning.lacity.org/Newsletters/2019_Spring.pdf
4. Community Corner, Los Angeles Department of City Planning 2019:
https://planning.lacity.org/CommunityCorner_Newsletter/files/2019/jun.pdf
5. Housing Progress Report 2019:
https://planning.lacity.org/Documents/ExternalAffairs/HousingProgressRpt/2019_Q2.pdf
6. City of Los Angeles Planning Department, Annual Report 2018:
<https://planning.lacity.org/annualreports/2018AnnualReport.pdf>
7. City of Los Angeles Planning Department General Plan Update: <https://ourla2040.org>
8. City of Los Angeles Planning Department Comprehensive Revision of the Zoning Code: <https://recode.la/>

Ms. Fisk noted the above Items.

X. Upcoming Events:

[The following items were only for information.]

1. 2019 Congress of Neighborhoods: A day of education and networking for Neighborhood Council leaders Saturday, September 28, 2019 Los Angeles City Hall, 200 N. Spring St., Los Angeles, CA 90012 Registration and additional details:
<https://www.nccongressla.com/>
2. PlanCheck NC: Education programs and forums are held on the second Saturday of each month. 10AM -1PM; Hollenbeck Police Station, 2111 East 1st St, Los Angeles; All interested stakeholders are invited to participate. <http://plancheckncla.com/>
3. Valley Alliance of Neighborhood Councils (VANC): Meetings are held on the second Thursday of each month. 6:30-10:00PM; Sherman Oaks Hospital, 4929 Van Nuys Blvd, Doctor's conference room (validated parking)

Ms. Fisk noted the value of the above Items.

XI. Adjournment

MOTION to ADJOURN (by Ms. Fisk, seconded by Ms. Oliver).

MOTION to ADJOURN PASSED; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 8:07 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by GHSNC. The GHSNC Minutes page is <https://www.ghsnc.org/committees/planning-and-land-use>.